Davidson College
Academic Regulations
As adopted by the Faculty March 8, 2005 and amended subsequently

I. GENERAL
A. Responsibility for Academic Policies
1. The By-Laws of the Faculty state that “the primary responsibility of the Faculty as a body is the planning and guidance of the educational program and policy of the College.” In exercising its function, the Faculty establishes these regulations governing curriculum requirements and academic standards.
2. Specific requirements, including amendment of these regulations, are subject to the approval of the Faculty. Ordinarily, revision of requirements or of regulations stems from proposals made through the Faculty Committee on Educational Policy.

B. Student Responsibility
Students are responsible for knowing and meeting applicable degree requirements and other academic regulations pertaining to them. Questions regarding regulations should be raised with the student’s advisor or the Registrar. Requests for individual exceptions should be directed through the Registrar to the Curriculum Requirements Committee.

C. These regulations apply to all students, but address principally full-time students who are candidates for a bachelor’s degree from Davidson College. For other categories, see the Appendix.

II. DEGREES AND DEGREE REQUIREMENTS
A. Degrees
A student completing graduation requirements with a major in Biology, Chemistry, Mathematics, Physics, or Psychology shall receive a B.S. (Bachelor of Science) degree. A student with a major in the Center for Interdisciplinary Studies may receive a B.S. degree if recommended by the Director of the Center for Interdisciplinary Studies. Other students with majors in the Center for Interdisciplinary Studies receive the A.B. (Bachelor of Arts) degree, as do students completing graduation requirements with a major in any department not listed above. The College awards degrees only at the end of the Spring Semester and at the end of the summer.

Davidson does not award dual degrees. A student who completes requirements for two majors in departments that offer majors leading to different degrees must choose the degree to be conferred, A.B. or B.S. A student who has a Bachelor’s degree from Davidson or from another institution may not receive a second degree from Davidson using credit from a previous degree.

B. Degree Requirements
Candidates for the A.B. or B.S. degree shall:
1. Be of good character and conduct, as certified by the Dean of Students, and discharge all college financial obligations to the satisfaction of the Controller.

2. Complete satisfactorily 32 courses, one-half in residence at Davidson College. The period of residence must include the senior year (at least the final 7 courses). Courses in off-campus programs officially sponsored by Davidson College are considered to be courses in residence.

3. Complete the foreign language requirement by successfully completing the third-semester-level (201 or higher) of a Davidson foreign language course, by an approved transfer course at equivalent level, or by equivalent proficiency as determined and certified by the appropriate Davidson foreign language department. Courses offered through the Self-Instructional Language Program do not satisfy the foreign language requirement. A student who satisfactorily documents that English is not his or her first language satisfies the foreign language requirement through the
composition requirement. It is strongly recommended that the student complete the foreign language requirement before entering the senior year.

4. Complete the composition requirement by completing successfully by the end of the first year at Davidson College a course designated with a W. Advanced Placement or other credits completed prior to college matriculation do not satisfy the composition requirement.

5. Complete all requirements for a major field of study, including an average of 2.0 on the courses counted toward the major. For the computation of the major grade point average, when a course is repeated, only the most recent grade counts.

6. Complete all Distribution requirements as follows:
   a. Literature—one course from among specified courses in the Departments of Chinese, Classics, English, French, German/Russian, and Spanish.
   b. Fine Arts—one course from among specified courses in the Departments of Art, Music, and Theatre.
   c. History—one course from specified courses in the Department of History.
   d. Religion and Philosophy—two courses, at least one of which must be in Religion, from among specified courses in the Departments of Religion and Philosophy.
   e. Natural Science and Mathematics—three courses from among specified courses in the Departments of Biology, Chemistry, Mathematics, and Physics. At least one of the three must be a course in Mathematics or Computer Science and at least one must be a science course with a laboratory.
   f. Social Sciences—two courses from among specified courses in the Departments of Anthropology, Economics, Education, Political Science, Psychology, and Sociology.

At least six of the ten distribution requirements must be completed for a student to enter the junior year. It is strongly recommended that the student complete all ten distribution requirements before entering the senior year.

The four-course Humanities sequence (150, 151W, 250, 251) satisfies the composition requirement and distribution requirements as follows: Literature; History; Religion and Philosophy (two courses). The two-course Humanities sequence (160, 161W) satisfies the composition requirement and the distribution requirement in literature. A student who withdraws from either Humanities sequence after one semester receives one credit toward graduation, but neither distribution nor composition credit. A student who withdraws from the four-course sequence after the second semester receives credit only for HUM 151W, satisfying the composition requirement but no distribution requirement.

7. Complete a course designated as satisfying the Cultural Diversity Requirement. Such courses deal principally with one or more cultures that differ from the majority cultures of the United States or Europe.

8. No single course satisfies more than one distribution requirement, but a course may satisfy a distribution requirement and other requirements such as cultural diversity, major, minor, concentration, and (for courses above the 201 level) foreign language.

The Registrar may designate a transfer credit (including AP or other pre-college credit) as satisfying a foreign language, distribution, composition, or cultural diversity requirement following, as occasion demands, consultation with appropriate department or program chairs.

9. Satisfy the requirements in Physical Education as follows:
   A total of four non-credit courses is required: Davidson 101 (required of all students, including transfers, during their first semester at Davidson); two (2) Lifetime Activity credits (2**, 3**, and
5** level courses); and one team sport credit (PE 4**). The Davidson 101 requirement must be completed in the first semester of the first year at Davidson. Students are encouraged, but not required, to complete the physical education requirement by the end of their sophomore year.

Except for Davidson 101, the academic transcript does not list separate Physical Education courses or activities. Upon completion of all Physical Education requirements, the following transcript notation is entered: “PE Requirements completed.”

III. MAJORS, MINORS, AND CONCENTRATIONS

A. Majors
Requirements for each major, generally including 10-12 courses, are listed under the several department headings in the College Catalogue. Requirements for a major in the Center for Interdisciplinary Studies are set forth when a student is accepted as a major upon successful application to the Center for Interdisciplinary Studies. All students must officially declare a major through the Office of the Registrar by the beginning of the junior year.

B. Double Majors
A student may choose to declare a second major through the Registrar’s Office. Courses may not be counted in each of two majors except that with specific permission of both major departments, a maximum of two courses may be so counted.

C. Minors
Some departments offer minors. A minor is a set of five or six courses designated by a participating department. Courses counted toward a minor may not be counted toward a major except that with specific permission of both the major and minor departments, a maximum of one course may be so counted. Students must maintain a minimum 2.00 cumulative grade point average to pursue a minor and must achieve a minimum 2.00 average on all courses counted toward a minor.

Students are allowed to declare a minor through the Registrar’s Office no later than October 1 of the senior year. Department chairs or minor advisers recommend the minor for certification by the Registrar at the time of graduation.

D. Concentrations
To make formal connections among courses and disciplines, a student may choose a concentration, which consists of five or six courses representing two or more departments. The requirements for each concentration may include stipulations regarding grade point average, course level, and limitations on counting a course for both a major and a concentration.

Students apply to and are accepted by the faculty coordinator of the particular concentration. At the time of graduation and upon certification by the faculty coordinator to the Registrar that the student has satisfied requirements for a concentration, the concentration will be noted on the transcript.

E. Limitation:
A student may choose a second major, a minor, or a concentration, but no combination of the above.
IV. ACADEMIC CALENDAR, REGISTRATION, AND ATTENDANCE

A. Academic Calendar
The fall semester contains fourteen weeks of regular classes and a total of one week of breaks during the semester. In the fifteenth week of classes, there are three regularly scheduled class days on which classes are held at the professor’s option and one reading day, followed by at least five examination days. During the fifteenth week of the spring semester, there are five regularly scheduled class days on which classes are held at the professor’s option, followed by a reading day, and at least five examination days. Any course requiring a final examination shall have no reviews administered during the optional class days.

B. Registration
1. The Registrar establishes a registration period for each semester of the academic year and a period for students to change courses and sections for that semester.

2. Any student who fails to register or to apply for an approved leave status by the close of the late registration period preceding any academic semester is assumed NOT to be returning, may be withdrawn, and shall forfeit the tuition deposit.

3. The Registrar shall design and publish procedures for drop-add each semester that will include: 1) a pre-semester period when feasible; 2) periods during the first week of each semester to drop and add courses; and 3) periods during the second week of each semester to drop any course and to add a course, with an add requiring written approval from the professor. Registration changes after the end of the first week of the semester will incur a late fee set and published by the Registrar.

C. Course Loads
1. The normal academic load at Davidson is four courses bearing academic credit per semester; a student may elect to take a fifth course. Except for the opportunity described below (3), a reduced load (three courses) must be recommended by the Dean of Students and approved by the Curriculum Requirements Committee. Such a reduction ordinarily is based on medical or similar circumstances or special accommodations related to learning differences. There is no reduction in tuition for a reduced course load, nor is there an additional fee for an overload.

2. Each Davidson course credit is evaluated as equivalent to four semester hours. A full-time student thus must take a minimum course load of 12 semester hours (three courses) in defined circumstances, 16 semester hours (four courses) in usual circumstances. Independent study courses bearing academic credit are included in the student’s course load.

3. A student who is ahead of normal progress in regard to number of courses may elect a three-course load during any one of the final three semesters (spring of junior year, either semester of senior year). No application for permission is required.

D. Class Attendance Policy
1. Regular class attendance is the student's obligation, and the student is responsible for all the work of all class meetings. A student who is absent from more than one-fourth of the course meetings scheduled by the instructor shall be assigned a grade of F, unless the instructor specifies a different policy at the beginning of the course. Students should note that each professor has the discretion to establish the attendance policy in each class.

2. Because class attendance holds high importance, College policies require that schedules for athletic and other college-sponsored extracurricular activities may not require any student to miss more than three MWF or two TTh classes or laboratories. In addition, students may not be required to miss two consecutive regular class meetings in any course. In the case of conflicts,
class attendance shall always take precedence over other college-sponsored activities. It is the
responsibility of coaches or other responsible sponsors of activities to notify students, no later
than the first week of classes, of days during the semester when students will be required to miss a
class and to remind students that, in case of conflict, classes have priority over nonacademic
events. Further details regarding the obligations of responsible sponsors apply; see Appendix B.

E. Summer Contract Courses
1. During the summer, students may arrange individual courses with individual professors on a
contractual basis. These courses are evaluated as residence credit and are normally available only
to enrolled Davidson College students. A student may choose to take the course for a regular
grade or on a P/F1 basis. The work is essentially independent in nature.

2. A student with an overall GPA of less than 2.0 will be allowed to take contract courses only if the
instructor and student are in residence for the duration of the course. A student shall be allowed to
count toward graduation a maximum of two summer contract courses.

3. To register, the student must get a contract form from the Registrar's office and secure the
approval (with signatures) from the appropriate persons. The deadline for registration and
completion of contract courses (as well as the fee) will be determined and announced by the
Registrar during the spring semester.

4. A faculty member may accept a maximum of four contract courses during a particular summer.

F. Approved Leaves and Voluntary Withdrawals
1. A student may choose to take time away for medical, psychological, or personal reasons. Such
leaves require the approval of the Dean of Students following consultation with the college
physicians or psychologists when appropriate. Following two consecutive semesters of personal
leave, the student will be withdrawn from the College unless the student seeks and obtains
permission from the Dean of Students for one further semester of personal leave.

2. A student may choose to spend a semester or year away from campus for an approved program of
study elsewhere. Concerning approval, see section VIII, transfer credit and study abroad.

3. A student may choose to withdraw from Davidson College. If the voluntary withdrawal occurs
after the end of the second week of a semester, the transcript record preserves the courses for
which the student had registered with the grade of “WA” (Authorized Withdrawal) recorded
unless a possible disciplinary action is pending. Any student who withdraws is eligible to apply
later for readmission, but there is no guarantee of readmission, the timing of which is determined
by the Dean of Students.

4. All withdrawals, voluntary or involuntary, are processed through the Office of the Dean of
Students. The Business Services Office shall inform students of all financial adjustments and/or
obligations related to withdrawal actions, voluntary or involuntary.

V. REVIEWS AND EXAMINATIONS
A. Reviews
1. Reviews are announced tests that cover several class periods of work and constitute one phase of
regular evaluation for grading purposes. They are announced at least one week in advance of their
administration.

2. A student must obtain the permission of the instructor to postpone and make up reviews during
the semester.
B. Examinations

1. An evaluation of each student’s work at the end of each course will normally include a written final examination of no more than three hours in length covering the work of the entire semester. Other types of evaluation may be employed, such as:
   a. Oral final examinations to be completed before the end of the examination period;
   b. Take-home final examinations to be completed during the examination period; or
   c. Major term papers and research projects completed by the end of the examination period.

2. Apart from the exceptions noted above, examinations are to be given only on the days designated as examination days unless another time has been approved by the Dean of the Faculty. No examination or part of an examination may be administered on a designated reading day except by permission of the Dean of the Faculty. Procedures for the examination period, following guidelines approved by the Faculty, are published by the Registrar.

3. All written work except that which is part of the final examination or replaces a written final examination shall be due no later than the end of the last official class hour of the semester. Exceptions must be approved by the instructor, who must also notify the Dean of the Faculty.

4. The instructor of the course may authorize a student to postpone an examination for cause (medical or similar) only upon recommendation of the Dean of Students. The professor will assign a grade of Incomplete and arrange with the student a procedure for making up the examination, with the assistance of the Registrar or Dean of Students if needed.

VI. SCHOLARSHIP

A. Grades and Grade Reports

1. During the first week of each semester, each instructor supplies to the members of each class a syllabus, including course content and schedule, attendance policy, a statement of the grading procedures, including relative weights of the different factors contributing to the final grade, and the type of final examination. A copy is filed in the Office of the Dean of the Faculty.

2. Each instructor reports grades to the Registrar at the end of each regular semester.

3. Grades
   a. Regular grades are issued as follows:

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<tr>
<th>Grade</th>
<th>Grade points</th>
<th>Grade</th>
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<tr>
<td>A</td>
<td>4.0</td>
<td>C</td>
<td>2.0</td>
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<tr>
<td>A-</td>
<td>3.7</td>
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<td>1.7</td>
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<td>3.3</td>
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   THERE IS NO INSTITUTIONAL PERCENTAGE STANDARD OR EQUIVALENT FOR THESE LETTER GRADES. Academic credit is authorized for any regular course completed with a grade of D or higher; credit may be received only once for a course. A student who withdraws from a course without authorization or who incurs excessive absences as determined by the professor will receive an F in the course.

   b. Special grades are issued as follows:

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<th>Grade</th>
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   | I     | The instructor gives a grade of I (Incomplete) to a student who, for a valid reason, is unable to complete a substantial portion of the work of the course. If the uncompleted work is the final examination, the approval of the Dean of Students is necessary; otherwise, the determination of “a valid reason” rests with the instructor. A grade of I must be removed by the instructor’s submitting the new grade to the Registrar no later than 14 days prior to the first day of classes of
the fall semester of the next academic year following the awarding of the grade of Incomplete. After this date the grade of I shall be changed to a grade of F. In order for a senior to graduate at the May commencement, all that student’s incomplete grades must be removed by the beginning of the spring examination period.

LA  Laboratory – ungraded

P/F1 A student successfully completing any course under the provisions of the Pass-Fail option receives a grade of P (Pass); for failure, defined as any grade lower than C-minus, the grade F1 will be given. Pass/Fail grades are not computed in the student’s grade point average.

WA Authorized Withdrawal (WA) is given to a student who withdraws officially from a course or courses in two instances. In both, the grade of Authorized Withdrawal is reserved for withdrawals during a semester and will not be granted after the semester has concluded.

(1) A student seeking an authorized withdrawal on the basis of serious health, family, or personal problems consults with the Dean of Students. If the Dean of Students finds the authorized withdrawal (grade of WA) warranted, the Registrar and the professor(s) are so notified.

(2) A student seeking an authorized withdrawal on the basis of a serious educational consideration consults first with the professor teaching the course and with the student’s advisor, then with the Dean of the Faculty. It should be noted that such educational considerations are highly unusual, commonly involving inappropriate registration in a course for which the student has insufficient background. Poor academic performance, excessive workload, or change in academic or career plans do not qualify as justifying an authorized withdrawal. If the Dean of the Faculty finds the authorized withdrawal (grade of WA) warranted, the Registrar and the individual professor are so notified.

UG Ungraded Credit in Davidson’s Study Abroad Programs or transferred from another institution and representing work deemed to be at the level of C- or higher. [Note: UG grades are not computed in the grade point average and do not count against the allowable total of P/F grades.]

NG No Grade received from instructor.

4. Grade Appeals
Grading is a matter of professional judgment and is the responsibility of the course instructor. Questions concerning the reasonableness of grading should be addressed first to the course instructor. If after consultation with the instructor the student believes that a final grade has been unfairly determined or that considerations other than professional judgment have influenced the grade, petition should be made to the chair of the instructor's department. If after conferences among the instructor, the student, and the chair there is still disagreement, an appeal may be made in writing to the Dean of the Faculty, who will attempt to resolve the matter or, failing that, refer it to the Executive Committee of the Faculty. Notice of appeal to the Dean of the Faculty must be made no later than the end of the sixth week of the academic semester following the semester in which the grade was assigned. The decision of the Executive Committee is final.

5. Computing Grade Point Averages
a. Grade-point averages for all students are computed at the end of each semester.
b. To compute overall grade-point averages, the number of grade points is divided by the number of graded courses taken, including repeated courses.

c. Grades of I, LA, WA, UG, and P/F1 do not affect a student's grade-point average.

6. Repeated Courses
When a course is repeated, the student loses course credit from the first attempt, but both grades remain on the record and both are used in the GPA except, as noted above, in computing the major GPA.

7. Pass/Fail Option
PASS-FAIL REGULATIONS FOR ALL STUDENTS ENTERING AS FIRST-YEAR STUDENTS IN AUGUST, 2007 OR SUBSEQUENTLY:

a. A student may elect to take no more than 3 courses Pass/Fail, with no more than one in any semester. Courses designated as Pass/Fail by a faculty member or department do not count towards the 3 course maximum, nor do transfer courses (which are ungraded, not P/F).

b. Pass is defined as performance at the level of C-minus or higher.

c. A student may elect to designate a course Pass/Fail up until the end of the ninth week of the last semester of his or her senior year, whether the course is one in progress or one in which a grade already has been recorded. Such designation is made through the Registrar’s Office. [NOTE: the Registrar's Office will establish procedures and forms for the purpose. The procedures will of necessity stipulate a minimum period of time between a student's declaring a Pass/Fail decision and being able to have a transcript printed reflecting that decision.]

d. Once a course has been designated Pass/Fail, the designation may not be reversed.

e. Pass/Fail courses may be used to fulfill all requirements except that they do not satisfy requirements in a major, minor, or concentration. A major or minor department or the advisory committee of a concentration may make individual exceptions to this rule and may elect to set conditions on such an exception.

This regulation takes effect beginning with first-year students matriculating in August, 2007.

B. Minimum Academic Requirements
1. General Regulation. Any student whose academic work is unacceptable may be required to withdraw from Davidson College at any time by the Executive Committee of the Faculty.

2. Standards of Progress:
   a. for entrance to the sophomore class or the third semester:
      (1) 7 courses, including the composition requirement;
      (2) A cumulative grade point average of 1.60.
      A student with a cumulative grade point average below 1.60 at the beginning of the first semester of the sophomore year will be placed on academic probation. A student on academic probation receives special advising services through the Dean of Students' Office and the academic adviser.

   b. for entrance into the fourth semester (second semester of sophomore year):
      A student with a cumulative grade point average of 1.7 or below at the end of the third semester must immediately make an appointment in the office of the Dean of Students to assess clearly steps necessary to achieve the average of 1.8 required for entry into the junior class (fifth semester). Advisors and parents or guardians of dependent students will receive a letter indicating the requirement of such a meeting with the Dean of Students.

   c. for entrance to the junior class or the fifth semester:
(1) 15 courses, including at least 6 of the 10 distribution requirements and PE 101 (Davidson 101);
(2) declaration of a major; and
(3) 1.80 cumulative grade point average.
d. for entrance to the senior class or the seventh semester:
   for May graduation, 24 courses; for August graduation, 22 courses.

3. The Curriculum Requirements Committee specifies standards of progress for students whose records are irregular and who do not fit the requirements for one of the above categories.

4. Low Achievement. Except for the final semester prior to graduation, when only regulations regarding graduation requirements apply, a student who fails to complete all his or her courses during any single semester with a grade point average of at least 2.0 will be notified in writing by the Registrar that academic achievement for that particular semester is unsatisfactory and that the student must report immediately to his or her academic adviser for counseling. A copy of such a notification will be sent to the advisor and to the parents or guardians of dependent students.

C. Failure to Meet the Minimum Standards of Academic Progress
1. Deficiencies existing at the end of any academic year may be made up through a summer contract course with a Davidson faculty member or through approved transfer credit. Note that transfer credits do not affect the grade point average.
2. If the deficiency is not made up prior to the beginning of the fall semester, the student is withdrawn and not eligible to return for that semester.

D. Involuntary Withdrawal
1. A student may be required to withdraw for academic deficiency; or by the Executive Committee of the Faculty; or by the Student Honor Council or the Dean of Students for a violation of the Honor Code or for conduct inconsistent with the Code of Responsibility. A student required to withdraw shall be informed of the conditions which must be met before application for readmission will be considered. The Business Services Office shall inform students of all financial adjustments and/or obligations related to withdrawal actions.
2. Academic penalties assessed for infractions of the Honor Code may include a failing grade in one or more courses whether the student is required to withdraw or not.

E. Readmission After Involuntary Withdrawal
1. No student who has been required to withdraw is guaranteed readmission. When a student who has been required to withdraw for academic reasons expresses a desire to be readmitted to Davidson at a later date, the Executive Committee will state the minimum conditions under which he or she may return. When the withdrawal is for disciplinary reasons, the Dean of Students will state conditions.
2. A student required to withdraw will normally NOT qualify for readmission solely by earning credits at another school.

VII. HONORS
A. Departmental Honors
1. Students with an overall average of 3.2 are eligible to be considered by their major department for an honors program as early as the spring semester of the sophomore year, but no later than the fall semester of the senior year.
2. Students maintaining at least a 3.2 overall average and at least a 3.5 average in the major and receiving the recommendation of their major department will be graduated with Honors or High Honors in the department of their major.
3. Each department may impose individual requirements in that department in addition to the requirements here specified.
B. Graduation Honors
1. Students receive graduation honors based on cumulative GPA as follows:
   - Cumulative GPA: 3.500-3.749  *cum laude*
   - 3.750-3.999  *magna cum laude*
   - 4.000  *summa cum laude*
2. The student with the highest cumulative GPA in the graduating class is designated at Commencement as “First Honor,” the student with the next highest cumulative GPA as “Second Honor.”

VIII. TRANSFER CREDIT AND OFF-CAMPUS STUDY
A. General Policies
   Davidson accepts credit from other colleges and universities approved by a regional accrediting agency for a “liberal arts and general” curriculum or analogously accredited in countries outside the United States on the following conditions:
   1. An enrolled student may not transfer credit to Davidson from a junior or community college after completing the sophomore year (16 courses).
   2. The Registrar accepts only those courses for transfer that are consistent with the academic objectives of Davidson College.
   3. The grade earned in the transferred course must be at least a C- or its equivalent.
   4. Credit by examination (except the Advanced Placement Program of the College Board and the International Baccalaureate Program), CLEP, correspondence courses, online courses, armed service schools, internships, or industrial training will not be accepted for transfer to Davidson.
   5. The Registrar determines credit for satisfactory academic work at another college or university. Normally these criteria govern: each 4 semester hours or 6 quarter hours of total acceptable transfer credit count as one Davidson course, with final fractions of one-half course or more transferable as one course. Single courses of less than 3 semester hours or 4 quarter hours of credit are not acceptable for transfer unless used as part of a larger total of transfer credits.
   6. Limits for the amount of transfer credit to Davidson are as follows:
      a) a maximum of 16 courses toward graduation; and
      b) no more than one-half of the courses used to satisfy major requirements, and these transferred courses must be approved for major credit by the department chair.
   7. In all instances of transfer credit, including off-campus study, the department of the major or minor or the faculty liaison of the concentration determines whether a credit transferred by the Registrar counts toward the major, minor, or concentration.
B. Off-Campus Study

1. Davidson Programs
   a. To be eligible for participation in a program of study off campus sponsored by Davidson College, a student must be in good standing at the college and must meet the personal, language, and other academic requirements of the program to which he or she applies.
   b. Academic credit from Davidson programs off campus appears on the student’s permanent record as ungraded transfer credit, except that in a course taught by a regular Davidson professor, a regular letter grade may be given.
   c. The maximum transferable credit for one academic year in another college or university is eight courses; for one semester, four courses.
   d. Transfer credit for foreign study is awarded by the Registrar upon the recommendation of the director of the program abroad.

2. Programs Sponsored by Other Colleges or Universities
   a. Students may elect to enroll in a foreign study program sponsored by another college or university. The program must be approved by the Office of Study Abroad and courses must be approved in advance by the Registrar. Students may also apply directly to a foreign university for participation in a year-long or semester-long program of study. The same approval processes apply. With the approval of the Registrar and the student’s advisor, students may also enroll for a semester or year at an accredited U.S. college or university. In either case, students are considered to be on approved study leave from Davidson College.
   b. For such programs, including summer programs, regular transfer regulations and procedures apply.

C. Charlotte Area Educational Consortium
   A student who is registered for a full course load at Davidson may be eligible to take concurrently a course through the Charlotte Area Educational Consortium that has been approved by the Registrar under criteria used for other transfer credit and criteria set by the members of the Consortium. Eligible consortium courses are recorded as ungraded transfer credits.

D. Credits Earned Prior to Matriculation at Davidson

1. For transfer students, credit for one full year of normal academic credit at another college or university is transferred to Davidson as eight courses; credit for one academic semester as four courses. [Note: Grades of D or F and withdrawals might reduce the otherwise normal year's credit at the former college to less than a normal year in credit acceptable to Davidson.]

2. Entering first-year students may transfer a maximum of four credits from courses taken prior to matriculation at Davidson. This includes AP, IB, and dual (high school/college) enrollment credits as well as courses taken between high school graduation and matriculation at Davidson. Of the four, no more than two credits may come from dual high school/college enrollment.

3. Advanced Placement Program and International Baccalaureate Program
   a. Students who have completed college-level work in secondary school through the Advanced Placement Program and who wish to apply for placement or credit at Davidson should take the appropriate examination offered by the Advanced Placement Program of the College Board. Students who have completed college-level work in secondary school through the International Baccalaureate Program should take the appropriate Higher Level Examination. [Note: A matriculated student may not take an Advanced Placement Examination or International Baccalaureate Examination for credit after completing secondary school.]
   b. Based on the recommendation of the department concerned and the receipt of the official report from the Advanced Placement Program or the International Baccalaureate Program to the Registrar, transfer credit will be awarded. In nearly all cases, departmental policies stipulate a score of 4 or 5 on an AP examination, 6 or 7 on an International Baccalaureate Higher Level Examination.
4. Joint or Dual (High School/College) Enrollment: A maximum of two courses completed for credit in joint or dual enrollment programs (high school/college) may be transferred if items A.2-3 above are met and the courses in question are not used to meet the requirements for graduation from high school or for admission to Davidson College. Transfer evaluation of courses taken prior to graduation from high school requires:
   a. An official transcript from the college or university attended;
   b. An official letter from the college or university confirming that the courses were:
      (1) Taught on its campus;
      (2) Taught by a regular member of its faculty;
      (3) Taken in competition with degree candidates of that institution, who constituted a majority in those courses;
      (4) A regular part of the curriculum of the institution;
   c. An official letter from the high school principal or guidance counselor confirming that the courses were not used to satisfy high school graduation requirements.

IX. TRANSCRIPTS, DIPLOMAS, AND VERIFICATION OF ENROLLMENT

A. Transcripts: Each transcript will include at least the following information: courses, grades, and credits through the most recently completed semester; date of graduation and degree, if appropriate; and transfer credit by name of institution and course titles. The Registrar establishes procedures for requesting transcripts and assesses a fee for each official transcript.

B. Diplomas: Davidson College diplomas are provided to graduating students on parchment. The diploma shows the student’s official or legal name as verified by the student during the fall semester of the senior year. A replacement diploma is provided upon written request and payment for materials and printing in the name of the student as it appeared at the original issue. If a student’s name has been legally changed by marriage or court order, a new diploma may be issued upon written request, including legal proof of the change, payment of the fee, and return of the original diploma.

C. Enrollment or Degree Verification: Consistent with applicable law, Davidson College will upon request provide official verification of current or past enrollment and of any degree awarded.
APPENDIX A: ADMISSION AND STUDENT CLASSIFICATION

A. Admission: The Faculty Committee on Admission and Financial Aid is responsible for determining the academic qualifications to be applied in the admission of students. A medical examination by a family physician is required as a part of the admissions procedure; other medical examinations may be required upon entrance or at any time thereafter.

B. Registration beyond eight semesters, excluding summer sessions, must be authorized by the Curriculum Requirements Committee on the advice of the Dean of Students.

C. Categories other than full-time student are possible from time to time. They include:
   1. Special Student: Davidson College does not ordinarily admit students for single courses or other than a full course load. In rare circumstances, a student may be admitted for a single course or a single semester. Such students ordinarily will have already earned a bachelor’s degree and are not candidates for a Davidson College degree. Admission requires the recommendation of the Office of Admission under policies set by the Admissions Committee and the approval of the Registrar, contingent upon the availability of space in the desired course or courses. Tuition for each course is set as one/eighth of annual tuition.
   2. One-year International Student: A student from outside the US who is admitted to a special certificate (non-degree) program. Students in this program must take at least seven courses and must earn a minimum of six course credits during the academic year.
   3. Visiting Student: A student who is a candidate for a degree at another institution, as confirmed by the Registrar of that institution, but who is taking courses for credit at Davidson College or a Davidson College Study Abroad program. A visiting student on campus must be accepted by the Office of Admission under policies set by the Admission Committee; for a Davidson program abroad, by the Office of Study Abroad.
   4. Auditor: A person who attends a course without registration or credit but with the permission of the instructor. Permission to audit is a courtesy extended to an individual upon request to the Registrar and involves no fee, no grade, and no academic record. The person wishing to audit a course must complete a form in the Registrar’s Office and secure the signature of the instructor. **ADDED 11/2/09:** With the exception of currently enrolled students, an auditor must be at least 18 years old and must have a high school diploma or equivalent.

APPENDIX B: FURTHER DETAIL REGARDING ABSENCES

A. Schedules for athletic and other college-sponsored extracurricular activities may not require any student to miss more than three MWF or two TTH classes or laboratories. In addition, students may not be required to miss any two consecutive classes in any course. In the case of conflicts, class attendance shall always take precedence over other college-sponsored activities.

B. The proposed schedule for any activity planned in advance (including practices and rehearsals as well as contests and performances) must be submitted to the committee on Educational Policy in sufficient time for the Committee's review to result in a schedule change if the above guidelines are not met. It is the responsibility of coaches or other appropriate officials to notify students, no later than the first week of classes, of any days during the semester when the students will be required to miss a class (and to remind students that, in the case of conflict, classes have priority over nonacademic events).

C. In extraordinary cases—for example, a team invited to participate in post-season play—exceptions may be permitted. It is the responsibility of coaches or other administrators in such a situation to minimize class absences as far as is reasonably practical. A similar principle applies to the rescheduling of rained-out events, although it is suggested that sports in which such difficulties occur regularly refrain from scheduling the maximum number of absences.
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