

**2015-16 Common Rubric for Evaluating DRI Undergraduate Research Proposals**  
**Student Study and Research Committee**

<b>Category</b>	<b>Excellent (4)</b>	<b>Good (3)</b>	<b>Average (2)</b>	<b>Needs Improvement (1)</b>	<b>Category Score</b>
Introduction (Description of Project, 100 words)	Well-written. Summary of the proposed work can be easily understood by those not in the field.  Clearly states project goals and/or research questions.	Well-written. Summary of the proposed work can be contains some elements that are not easily understood, but the overall description is understandable.  Clearly states project goals and/or the research questions.	Summary of the proposed work lacks sufficient substance or explanation or contains a lot of discipline specific jargon that makes it difficult for the reader to comprehend what is being proposed.  Project goals and/or the research questions are generally described.	Summary of the proposed work is very vague, too general or filled with discipline specific jargon that makes it very difficult for the reader to comprehend what is being proposed.  Project goals and/or the research questions are not adequately described.	
Justification (Literature or Previous Work, 250 words)	It is clear how the proposed activities fit into the broader scholarly or creative field.  Project addresses meaningful questions in the field.  Demonstrates a strong familiarity with the literature or previous work in the field.	It is clear how the proposed activities fit into the broader scholarly or creative field.  Project addresses some relevant questions in the field.  Knowledge of literature or previous work in the field is good.	A link is made between the proposed work and the broader creative or research field.  Project addresses questions in the field.  Knowledge of the literature or previous work in the field is adequate.	Vague links are made between the proposed work and the broader creative or research field.  Project does not adequately address questions in the field.  Knowledge of the literature or previous work in the field is limited.	
Methods (250 words)	Processes and procedures are well stated, manageable, appropriate and comprehensive.  Project has every reasonable expectation of being completed with goals that are discipline specific and achievable.	Processes and procedures seem logical and adequate for executing the project.  Project completion is probable and goals are measurable.	Processes and procedures for executing the project appear are vague.  Project completion is attainable, but goals are appropriate by it is unclear how they will be measured.	Processes and procedures outlined are unclear.  Project completion is unlikely and goals are not unclear.	
Preparation (150 words)	Transcript or student's description shows excellent course preparation to complete the project.  Student has extensive previous experience in research or	Transcript or student's description shows sufficient course preparation to complete the project.  Student has a fair amount of previous experience in research	Transcript or student's description shows some course preparation for completing the project.  Student has some previous experience in research or	Transcript or student's description shows very limited course preparation for completing the project.  Student has limited previous experience in research or	

	creative work prepares him or her well for proposed work.	or creative work prepares him or her for proposed work.	creative work that prepares him or her for proposed work.	creative work.	
Dissemination (100 words)	<p>Clear plans for presenting the outcomes of the work at a meeting or conference in addition to the DRI Summer Research Symposium.</p> <p>Plans for a performance or exhibit at a local, professional venue.</p> <p>Plans to present at an undergraduate research conference, or for a discipline-specific community organization.</p>	<p>Mentions at least one possible meeting or conference venue for sharing work in addition to the DRI Summer Research Symposium.</p> <p>Performance in a public workshop setting such as a staged reading or open-mic night at a local venue; publication on a peer-reviewed website.</p>	<p>Plans to share work with the campus community through public presentation of performance during the academic year in addition to sharing at the DRI Summer Research Symposium.</p>	<p>Only mentions the DRI Summer Research Symposium as a venue for sharing the work.</p>	
Role and involvement of student and faculty mentor	<p>Role, involvement, and activities of student and faculty mentor are carefully presented and explained.</p>	<p>Role, involvement, and activities of student and faculty mentor are clearly presented.</p>	<p>Role, involvement, and activities of student and faculty mentor are generally presented.</p>	<p>Role, involvement, and activities of student and faculty mentor are only vaguely presented.</p>	
Faculty mentor letter	<p>Provides strong support and enthusiasm about the student and the project.</p> <p>Presents strong evidence of the student's ability to complete the project successfully in detail.</p> <p>Clearly describes the mentor's own role in the project.</p>	<p>Provides general support and some enthusiasm for the student and the project.</p> <p>Presents evidence that the student has the background to complete the project.</p> <p>Generally describes the mentor's own role in the project.</p>	<p>Provides general support for the student and the project.</p> <p>Presents some evidence that the student has the background to complete the project.</p> <p>Vaguely describes the mentor's own role in the project.</p>	<p>Provides some support for the student and the project.</p> <p>Presents limited evidence that the student has the background to complete the project.</p> <p>Does not describe the mentor's own role in the project.</p>	
Other faculty comments	<p>Comments are uniformly enthusiastic.</p>	<p>Comments are supportive, with some enthusiasm.</p>	<p>Comments are moderately supportive.</p>	<p>Comments are not supportive or absent.</p>	

Application complete and conforms to all requirements: Y or N    Bibliography: Y or N    Surveys or interview questions: Y or N

Overall application is well written and proofread: Y or N

Name of student:

Name of mentor:

Notes: