Syllabus Guidelines for Faculty

The syllabus should include the following criteria:

1. Required Learning Outcomes: Detail the specific skills, knowledge, or other benefits that students derive from the course. The learning outcomes should be clearly delineated in a distinct portion of the syllabus.

2. Course requirements: Provide a brief but informative description of each course requirement that students must complete.

3. Composition of overall grade: Detail the portion or percentage of the overall grade that each component provides, and make sure that the grading framework is consistent with Davidson College’s grading system (e.g., no A+’s, no D-’s, etc.).

4. Tentative list of assigned readings: Provide a list of the books, articles, etc. that students will read in the course.

5. Timeline of topics covered during the semester: Provide an initial list of the material (topics, ideas, questions, skills, etc.) that the course will cover. This list should organize the material at least week by week; the instructor can also provide daily topics, although this level of detail is not necessary for the draft syllabus.

6. Due dates: State the due date for all major assignments, reviews, and exams.

7. Required Disability Statement:
   The college welcomes requests for accommodations related to disability and will grant those that are determined to be reasonable and maintain the integrity of a program or curriculum. To make such a request or to begin a conversation about a possible request, please contact the Office of Academic Access and Disability Resources, which is located in the Center for Teaching and Learning in the E.H. Little Library: Beth Bleil, Director, bebleil@davidson.edu, 704-894-2129. can be made at any time in the semester. Please keep in mind that accommodations are not retroactive.

For help understanding how to create learning goals, visit our Faculty Resources Page, select Faculty Resources, Inside Academic Affairs (login required) and choose the Getting Started link.