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| **Davidson College Faculty Sabbatical** |
| Sabbatical Salary Supplementation[[1]](#footnote-1) |
|  |
|  |
|  | Date: |  |
|  |  |  |
| Name: |  | Ext. |  |
|  |  |  |  |
| Department: |  |  |  |
|  |  |  |  |
| Sabbatical: | AY: |  |  |  |
|  |  |  |  |  |
| Sabbatical Year Calculations: |
|

|  |  |
| --- | --- |
| Sabbatical Year Scheduled Salary | $  |
| Half-salary paid by college | $  |
| Funds from External Grants  | $  |
| Salary Shortfall | $  |
| **Salary Supplement Requested (50% of Shortfall)** | **$**  |

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|  |  | Approved: |
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|  |  |  |
|  |  |  |
|  |  | Mary W. Muchane, Ph.D. |
|  |  | Director, Office of Grants & Contracts |
|  |  |  |
|  |  |  |
|  |  | Philip N. Jefferson, Ph.D. Dean of Faculty and Vice President for Academic Affairs |
|  |  |  |
| Attachment: agency award letter(s) |  |

1. Faculty Handbook, Section II (2.4.1 C 2): **Sabbatical salary supplementation**

If a faculty member on a full-year sabbatical with half-salary paid by the college receives an external grant or grants to supplement the salary provided by the college, but the combined amount falls short of 100% of the faculty member’s regular, full salary for that particular year, the college will provide up to 50% of the salary shortfall, not to exceed $15,000 plus related benefits. This only applies to external grants or awards that are:

Intended as salary replacement for full-year sabbaticals

No less than $30,000, individually or combined (i.e. the awards must equal or exceed $30,000). [↑](#footnote-ref-1)