Independent Courses (independent study, independent research, tutorial, practicum, thesis, etc.) are available at the discretion of a faculty member and of the chair of the appropriate department or program. Each of these courses counts in every respect as a full course. The expectation is that the goals and scope of such studies are comparable to those appropriate for any regularly offered course, and that the project will consist of work done by the student that explores material new to the student or clearly advances his or her knowledge beyond previous experience.

- An Independent Course counts as one full course credit and is part of the student's overall course load.
- A student may tentatively register for an Independent Course on the basis of oral or other assurance from the faculty member giving permission. But, final registration requires final submission of this form (and accompanying materials) to the Registrar's Office by the due date above.
- On occasion, preliminary or final work for an Honors Thesis may be converted to an Independent Course and number if the student chooses not to pursue Honors or does not earn Honors. In such instances, with agreements regarding project goals presumed already to have been made, stipulations here regarding advanced planning and registration do not apply.

An Independent Course requires a written understanding on the part of both student and faculty member regarding goals and expectations in regard to work achieved, appropriate deadlines, and criteria for evaluation of the work.

Please attach a course syllabus to this form, including each of the following:

1. Course content or hypothesis/experimental question
2. Readings (may be revised as research unfolds) and course materials
3. Evaluation procedures, assignments (including relative percentage of overall grade), and due dates
4. Learning Outcomes
5. Completion date (final grades are submitted at the same time as all other courses)

Student Name: ________________________________ Student ID: ________________________________
First Last

Instructor Name: ________________________________ Dept/Pgm: ________________________________
First Last

Course Number: ___________ Course Title: ________________________________

Mode of Delivery: ☐ Online ☐ In-Person ☐ Hybrid

SIGNATURES: The following individuals agree to this contract (Registrar signs last):

Student ___________________________ Date ___________________________ Instructor ___________________________ Date ___________________________

Chairperson ___________________________ Date ___________________________ Registrar ___________________________ Date ___________________________

updated: 9/22/21