Academic Calendar
Guidelines and Advice

Academic Calendar and Regular Coursework

The academic year is divided into two 15-week semesters (fall and spring) in accordance with our accrediting body, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). SACSCOC requires each course to assign approximately twelve hours of work per week for each of the 15 weeks. The fifteenth week is the assessment period.

Special programs (i.e. study abroad or summer contract courses) are held over the summer.

All work, except that which is part of the final assessment, shall be due no later than the end of the last official class hour, the day before Reading and Reflection Day.

Final Assessments and Examinations

Prior to the assessment period, there is a Reading and Reflection Day designed to provide time for students to reflect upon and consolidate their learning. There should be no for-credit assessment, exercise, or activity (e.g., juries, thesis defenses, oral exams) on Reading and Reflection Day(s), unless requested by the student and approved by the instructor.

Apart from the exceptions noted above, examinations and final assessments are to be given only during the assessment period, which must have either a single major assessment (such as an oral final examination, a written examination, a paper, research project, a performance or showing of creative work); or a cohesive set of smaller assessments (such as a portfolio of the semester’s work, self-reflections on learning, or revisions of previous assignments).

The due date for any final assessment must be the final day of the assessment period unless it is a scheduled assessment, such as a performance, presentation, or oral exam. The instructor of the course may authorize a student to postpone an assessment for a valid reason, such as a serious health, family, or personal problem arising late in the semester in accordance with the Incomplete Policy.
August 1 (7:00 am) – 11 (5:00pm)
August 24 – 27
August 25 (7:00 am until midnight)
August 26 (7:00 am)
August 28 (Mon., 8:05 am)
August 28 (7:00 am for new students) – Sep 1 (5:00pm)

September 1
September 1 (5:01pm) – September 8 (5:00pm)

September 8
September 25 – October 6

October 9-10
October 11
October 11 – October 31

October 11 opens 7:00 am – October 31 at 5:00pm
October 31 5:00pm
November 1
November 2 by 5:00pm
November 6 7:00 am – November 10 5:00pm
November 10 5:00pm
November 15
November 21 (Tues., 4:20 pm)
November 27 (Mon., 8:05 am)
December 7

December 8
December 8

December 11 - 15

December 15

January 3, 2023 (Wed., 10:00 am)
Preliminary Due: January 26 Final Due: February 2
SPRING SEMESTER 2024

January 3 (opens 7:00 am)  
January 3 (Wed. 10:00am)  
January 16 (Tue., 8:15 am)  
January 16 (7:00 am) – 19 (5:00 pm)  
January 19 (5:01 pm) – 26 (5:00 pm)  

January 19  
Preliminary Due: January 26 Final Due: February 2  
March 4 – 8  
March 13  
March 13 – April 2  
March 13 (opens 7:00 am) – April 2 (closes 5:00 pm)  
March 15 (Fri., 5:00 pm)  
March 29  
April 11 11:15 am  
April 30 (Tue.)  

May 1 5:00pm  

May 1  

May 2  
May 3 – May 6  
May 6  

May 3 – May 8  
May 3 – May 8  

May 8 (Wed., 10:00 am)  
May 8  

May 11 (Sat., 4:30 pm)  
May 12 (Sun., 10:00 am)  
May 14 (Tue. 10:00 am)  
June 15  
August 5  

Banner Self-Service Add/Drop Opens  
Fall Semester Grades Due  
Classes Begin  
Add/Drop Week 1 available to all students on Banner Self-Service  
Add/Drop Week 2 via Add/Drop Permission Form and $20 late fee  
Professor permission required to add. Drops not permitted after January 26.  
Deadline to Remove Fall Incompletes  
Fall 2024 and Spring 2025 Course Schedules Due  
Spring Break  
Faculty Textbook Information Due to Bookstore  
Student-Adviser Conferences  
Students Submit Course Preferences in WebTree  
Pass/Fail Forms for Seniors Due (Deadline is Final)  
Break Day (no classes)  
Spring Convocation (12:15pm-only classes cancelled)  
Last day of regularly scheduled classes, and they will follow the Friday class meeting schedule  
Last day to petition for an individual class withdrawal or to initiate a Personal Leave  
Pre-Authorization Transfer Credit Form for Summer and Fall courses Due.  
Verna Miller Case Research & Creative Works Symposium – No Classes  
Reading and Reflection Day  
Final Assessment Period – Seniors  
Final Day of the Semester – Seniors  
• The due date for any final assessment for all seniors is May 6 unless it is a scheduled assessment, such as a performance, presentation, or oral exam.  
Final Assessment Period – Non-Seniors  
Exam Center (pickup at 8:40am and 1:40pm):  
• Friday, May 3rd  
• Saturday, May 4th  
• Sunday, May 5th  
• Monday, May 6th  
• Wednesday, May 8th (non-seniors only)  
Grades Due – Graduating Seniors  
Final Day of the Semester – Non-Seniors  
• The due date for any final assessment for all non-seniors is May 8 unless it is a scheduled assessment, such as a performance, presentation, or oral exam.  
Baccalaureate Service  
Commencement 2024  
Grades Due – Non-Graduating Students  
Deadline to Remove Spring Incompletes  
Deadline for Summer Contract Course Grades