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The Honor Code & Pledge

Each Davidson student is honor bound to refrain from stealing, lying about College business, and cheating on academic work. Stealing is the intentional taking of any property without right or permission. Lying is intentional misrepresentation of any form. Cheating is any practice, method, or assistance, whether explicitly forbidden or unmentioned, that involves any degree of dishonesty, fraud, or deceit. Cheating includes plagiarism, which is representing another's ideas or words as one's own. Additional guidelines for each class may be determined by its professor; each Davidson student is responsible for knowing and adhering to them. Each student is responsible for learning and observing appropriate documentation of another's work. Each Davidson student is honor bound to report immediately all violations of the Honor Code of which the student has first-hand knowledge; failure to do so is itself a violation of the Honor Code. All students, faculty, and other employees of Davidson College are responsible for familiarity with and support of the Honor Code. Any student, faculty member, administrative officer, employee, or guest of the College may charge a student with a violation of the Honor Code. Charges are presented to the Dean of Students and must be signed. If the Dean determines that further proceedings are warranted by the Honor Council, he or she will prepare a formal charge. Hearings, administrative conferences and other proceedings regarding alleged violations of the Honor Code shall be conducted pursuant to the Code of Disciplinary Procedures.

The following statement is the official Honor Pledge of Davidson College:
"On my honor I have neither given nor received unauthorized information regarding this work, I have followed and will continue to observe all regulations regarding it, and I am unaware of any violation of the Honor Code by others."

The Code of Responsibility

As a liberal arts college grounded in the Reformed Tradition, Davidson College ("Davidson" or the "College") seeks to promote students’ development of humane instincts, and disciplined and creative minds for lives of leadership, service and self-fulfillment. The Code of Responsibility is based upon the belief that Davidson's purpose can best be advanced in an educational environment that emphasizes the responsible use of freedom within a community that values integrity and mutual respect. Therefore, rather than detailing an elaborate list of rules, this Code defines basic principles that the College expects all students to adopt, so that each individual can freely develop and exercise responsible judgment.

General Provisions

Upon entry to Davidson, students adopt the following Statement of Community Responsibility.

I. We are a community of learners who value personal and intellectual honesty.
II. Our actions reflect maturity, social responsibility and respect toward others.
III. We value individual differences and will not tolerate harassment or discrimination.
IV. Our actions show respect for health and well-being.
V. We honor Davidson by upholding the policies that support our community standards.

Specific Definitions and Guidelines

I. We are a community of learners who value personal and intellectual honesty.

Acts of basic dishonesty, while not dealt with in the Honor Code, may be dealt with by the Honor Council. It is, therefore, the responsibility of teacher, administrator, and student to create a climate at Davidson which encourages learning and the development of relationships characterized by integrity. Such a climate requires personal discipline and scholarly integrity. For example: A student who represents himself or herself with a false
identification card may be charged with an act of dishonesty. The false use of a Davidson I.D. card constitutes the misuse of an official college document.

II. Our actions reflect maturity, social responsibility and respect toward others.

Social Responsibility Students are expected to develop social skills and relations which are mutually beneficial and which lead to personal maturity. Social conduct is therefore to be based upon concern for others. For example, students have the obligation to avoid any action which might impair the well-being or reputation of guests. Residence hall units, fraternities, and other social organizations have a special responsibility to promote these standards of conduct.

Financial Responsibility Since financial integrity is an essential part of maturity, it is expected that every student will satisfactorily settle all outstanding financial obligations. No student may be graduated or receive transcripts from the College until his or her financial obligations to the College or campus organizations are settled to the satisfaction of the Business Office or those organizations.

Respecting Others and Their Rights The students of Davidson College are responsible for maintaining an environment in which all individuals are treated with respect. To that end, students will not engage in any form of activity which intentionally or recklessly results in physical injury to any person on College premises or at College sponsored activities, or which interferes with the rights of visitors or members of the community. Physical abuse, threats of violence, hazing, or conduct which might endanger the health and safety of others are prohibited whether on or off campus.

Respecting Community Space and Property of Others It is the responsibility of students to respect the property and rights of others. Therefore, students will not engage in any form of activity which results in or might naturally result in (1) damage to property, (2) interference with the rights of members of the community or visitors, or (3) interference with the normal activities of the College. Damage to information on computers will be viewed in the same manner as damage to property. Since a person keeping information on computers has the right to assume its privacy, students will thus not engage in unauthorized review, transfer, or alteration of information on computers.

III. We value individual differences and will not tolerate harassment or discrimination.

Harassment Harassment is unwanted behavior that has the purpose or effect of unreasonably interfering with a person's or a group of persons' educational, work, social or living activities. As such, it violates this Code and, in some cases, federal or state law. Harassment can take many forms. Types of harassment include:

- Peer harassment involves persistent, intentional degradation, intimidation, or abuse of another person.
- Quid pro quo harassment involves abuse of one's power, authority, or position such that,
  - Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education or employment; or
  - Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting the individual's welfare.
- Hostile environment harassment involves conduct that substantially interferes with an individual's educational, work, social, or living environment.
• Discriminatory harassment involves conduct of an offensive, demeaning, intimidating or hostile nature based on race, color, national origin, religion, gender\(^1\), orientation, age or disability.

**Sexual Misconduct, Relationship Abuse and Violence, and Stalking.** Davidson College ("Davidson" or the "College") does not condone and will not tolerate sexual misconduct, sexually exploitative or harassing behavior of any kind, stalking, or relationship abuse or violence. The College community is committed to creating and maintaining an environment that is not only free of sexual misconduct, stalking, and relationship abuse and violence, but which promotes a healthy spirit of responsibility, dignity, and respect in matters of sexual conduct and interpersonal relationships. Davidson students share an ethical tradition of abiding by the highest moral standards, taking responsibility for their actions, and treating people with integrity and respect.

*(See the full Policy, Procedures, and Information on Sexual Misconduct, Relationship Abuse and Violence, and Stalking on page 18.)*

**IV. Our actions show respect for health and well-being.**

**Legal and responsible use of alcohol.** Davidson College expects to operate in accordance with the laws of the State of North Carolina. Possession and consumption of alcoholic beverages by anyone under twenty-one years of age is forbidden by the State of North Carolina. The use, sale, and possession of alcoholic beverages on the Davidson campus are subject to this law. Davidson students and organizations are expected to be familiar with the Davidson College alcohol policy and to operate within that policy (See section on Alcohol and Drug Abuse). Patterson Court houses have a special obligation to promote responsible behavior regarding the use of alcoholic beverages and to ensure that their officers and members know and abide by the laws of North Carolina regarding alcoholic beverages.

**Drugs.** The use of alcoholic beverages and of certain drugs is potentially disruptive of the community and harmful for the user. The College disapproves of the illegal use of either. Disruptive conduct will be dealt with as such, whether connected with the use of drugs, including alcohol, or not. The College will seek, by education and counseling: (1) to prevent the illegal use of drugs, including alcohol, (2) to prevent harmful legal uses of drugs, including alcohol, and (3) to help students suffering from undesirable effects of the abuse of drugs, including alcohol. Misuse of drugs, including alcohol, by any student is grounds for disciplinary action by the College (See section on Alcohol and Drug Abuse). Students are also expected to know and abide by state laws regarding drugs and alcoholic beverages.

**Community and public safety.** The possession or use of firearms, weapons and explosives poses a serious threat to the safety of the other members of the community. Their possession, use, or display is not allowed on campus. Moreover, other objects used in a threatening manner could be considered weapons. For example, the menacing display of a pocket knife could be seen as a threat to the safety of others. Students are expected to be cognizant of state laws concerning firearms, weapons, fireworks and other explosives. (See NCGS 14-269.2 and 14-284.1).

**Response to Campus Police.** Campus Police are to be treated with courtesy and respect by all members of the community. It is the responsibility of students to comply immediately with a request to show their identity cards to any member of the campus police force.

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\(^1\) Discriminatory harassment based on gender or that rises to the level of stalking is included in the definitions of “Sexual Misconduct” and “Stalking” in Section VI, below, and is governed by the Sexual Misconduct Policy.
V. We honor Davidson by upholding the policies that support our community standards.

Residential living. Residence hall living necessarily imposes upon student’s obligation of courtesy and respect for others. The preservation of property and the maintenance of conditions conducive to study and privacy are corporate and individual responsibilities of those living within residence hall units. Every student residing in College housing has the right to exclude at any time anyone other than his/her roommate(s) from his/her room. Cohabitation is prohibited.

Campus Regulations. Realizing the requirements of harmonious community life, Davidson College recognizes the need for certain detailed procedures regarding the operation of the community which nonetheless should be distinct from this Code. Every member of the College community is expected to be familiar with the campus regulations. (College officials issue certain specific regulations regarding the use of the residence halls, general property, parking, etc. These regulations are available from the Dean of Students Office.)

All codes, regulations and procedures for their implementation and adjudication are contained in the Honor Code, the Code of Responsibility, and the Code of Disciplinary Procedures. Copies may be obtained in the Dean of Students Office. Acts of dishonesty which violate the Davidson College Honor Code and other acts which violate the Code of Responsibility and which may occur off campus may, in the discretion of the Dean of Students and Student Solicitors, if available, be grounds for disciplinary action by the College under the procedures outlined in the Code of Disciplinary Procedures.

Disciplinary Action: Rights & Powers

The Honor Code and the Code of Responsibility emphasize the individual’s involvement in and responsibility for the corporate well-being of the College community. In keeping with the latter, it is incumbent upon every member of the College community to promote the climate which these codes seek to establish on the campus. This involves not only counseling with fellow members of the College community concerning their actions, but also enacting consequences for those whose conduct is in violation of the codes. The aim of disciplinary action should be the cultivation of an atmosphere of learning and growth, in alignment with the College’s Statement of Purpose. Therefore, the body adjudicating a specific case should consider each infraction individually and assess consequences, or sanctions, according to the seriousness of the offense, taking into consideration the consequences for the individual involved and for the community as a whole.

Rights of the Respondent/Accused

Any student accused of a violation of the Honor Code or the Code of Responsibility who is subject to disciplinary proceedings before the Judicial Committee or the Honor Council shall be afforded the following rights:

- Respondents shall be presumed innocent unless and until proven otherwise by clear and convincing evidence.
- Respondents shall be informed in writing of the charges against them and given adequate time to prepare their cases. (See specified times in Code of Disciplinary Procedures, Part III, Section F.)
- Respondents shall have the right to the advice and assistance of the Defense Advisors.
- Respondents have the right to a prompt, fair, and impartial case resolution process, meaning a process that:
  - Is completed within reasonably prompt timeframes;
  - Is conducted in a manner that is consistent with college Policy;
  - Includes timely notice of meetings at which the accused student may be present;
  - Provides timely access to information that will be used during the complaint resolution process; and
  - Is conducted by individuals who do not have a conflict of interest or bias for or against the accused student.
• Written notification of the result of the complaint resolution process (subject to any redactions required by federal law);
• To present relevant witnesses and ask questions of the witnesses at disciplinary hearings
• An outcome based solely on information presented as part of the complaint resolution process;
• Preservation of privacy, to the extent possible and allowed by law.
• To not take any reviews or examinations between the time they are charged and two days after the verdict is delivered.
• Respondents shall not be required to testify against themselves, but the hearing officer or disciplinary body may request other students to testify against them.

Complainants/reporting parties have the right to be present during any hearing. At their request and in arrangement with the Dean of Students Office, respondents shall not be required to meet classroom obligations the day following the hearing. Any student accused of Sexual Misconduct, Stalking, or Relationship Abuse and Violence who is subject to disciplinary proceedings before the Sexual Misconduct Board shall be afforded the rights set forth in the Sexual Misconduct Policy.

Responsibility and Authority for Student Conduct
The Trustees recognize that there are two separate areas involved in the mandate to the Trustees of Section 2 of the Charter. The first has to do with the use of College facilities. In this area, regulations having to do with the health, safety and welfare of the community and with the protection of property should be promulgated as administrative matters. The other area has to do with the larger dimensions of student conduct which are more personal. In both areas, provisions should be made for consultation and participation by students, faculty, and staff, and for specific student conduct mechanisms and procedures. The Trustees specifically delegate to the President the authority and responsibility for supervision and direction in both areas, and direct the President to devise the necessary regulations, mechanisms, and procedures to achieve the objectives indicated herein. The Trustees have established the following mechanisms and procedures for the governance of student conduct:

I. As to the Source of Substantive Rules Governing Student Conduct

1. In the Use of Physical Facilities
Regulations pertaining to the health, welfare and security of the community and to the protection of property in respect of the use by students of physical facilities of the College shall be promulgated solely by the President. Such regulations shall be known as "College Regulations." They shall be effective from the date they are published.

2. Traffic Control, Parking and Use of General Facilities and Grounds
Regulations governing traffic control, parking, and use of general facilities and grounds should apply equally to all members of the community. The penalty for violation will normally be a monetary fine, restitution in the case of damage, or both. In the case of willful or repeated refusal by an individual to conform to the regulations or to pay penalties assessed, the following procedure will be followed: 1) in the case of a faculty or staff member, the matter will be referred to the President; 2) in the case of a student, the matter will be referred to the Dean of Students for action under the judicial procedures described herein.

3. Residence Halls and Apartments
Each residence hall shall have a Resident Adviser, Hall Counselor, or Building Manager who will be responsible for seeing that the regulations of the residence halls are observed and who will attend to the management of the residence hall. In the case of violation of regulations, staff may first attempt to handle the matter by counseling with the individual or individuals concerned. If this proves ineffective, they will refer the matter to the Associate Dean of Students/Director of Residence Life, who will consult with the Dean of Students for action in accordance with the judicial procedures described herein.
II. As to the Procedures for Effecting Compliance and for Modifying Substantive Rules from Time to Time

1. Authority Delegated to Student Conduct Council

   In the promulgation and modifications of substantive rules and in their enforcement through disciplinary action, the President is authorized to delegate to a "Student Conduct Council," composed as herein provided, the following functions:

   a. To serve as an advisory body to the administration, and specifically to the Dean of Students, in matters of policy relating to student conduct and disciplinary proceedings;

   b. To amend, by majority vote of the Council, substantive provisions of the Honor Code, the Code of Responsibility and Code of Disciplinary Procedures by two votes of the Conduct Council at least fourteen days apart; provided, however, that if the President of the College considers any such amendment to be in contravention of Trustees policy, the President may suspend the operation of the amendment pending review by the Board of Trustees. If the President does not act to suspend its operation, the President shall present the proposed amendment to the Trustees for action within thirty days after receipt by the Secretary of the Board of Trustees of notice of the President's action. If the Board of Trustees does not act within thirty days following receipt of such notice, the amendment shall become operative upon expiration of such period. If the Trustees approve the amendment, it becomes operative immediately.

   c. To recommend to the President, as may be deemed necessary, changes in enforcement mechanisms and procedures. The Student Conduct Council may be activated with the powers above stated by letter of the President to the Secretary of the Board of Trustees. It may thereafter be deactivated or have its power modified only by action of the Board of Trustees.

2. Organization and Membership of Student Conduct Council

   Upon activation of the Student Conduct Council, its membership consists of the following: The Dean of Students, who shall serve as chair unless the President appoints one from the Council or asks the Council to select one; the Director of the College Union; eight faculty divisional and at large members for staggered three year terms; the President and Vice President of the Student Government Association; the Presidents of the four classes; and two upper-class students, who are not members of the Student Government Association and who are elected at large by the student body.

Code of Disciplinary Procedures

The sole method by which violations of College Regulations and of the Honor Code and Code of Responsibility may be determined; by which sanctions may be imposed for violations so determined; and by which records of disciplinary proceedings may be maintained, shall be as provided in the following set of procedures, to be known as “The Code of Disciplinary Procedures.” This Code becomes effective September 1, 1971, and thereupon supersedes all documents which pertain to matters covered by the Code.

Part I: Student Conduct Subject to Disciplinary Action

Only that student conduct duly determined under the procedure provided in this document to have been a violation of (1) The Honor Code; (2) The Code of Responsibility, as amended from time to time; or (3) Duly promulgated College regulations is subject to disciplinary action, and the sanctions which may be imposed as disciplinary action are as provided in Part II.

The Honor Code, Code of Responsibility, and College Regulations apply to the on-campus conduct of all students. They also apply to off-campus conduct of students that, in the College’s judgment, involves or affects the College or other members of the College community, such as conduct in connection with:

1. Academic work or other Davidson-related educational activities and experiences, such as class projects, field trips, study abroad, or internships;

2. Activities sponsored, conducted, or authorized by the College or its student organizations; or

3. Activities that cause or threaten harm to the health, safety, well-being, or property of the College or members of the College community, including the student him- or herself.
The Honor Code, Code of Responsibility, and College Regulations apply to all such conduct by a student while a student, even if it occurs outside of an academic term or when the student is not otherwise present at Davidson College. Moreover, the College continues to have authority to administer the Honor Code, Code of Responsibility, and College Regulations with respect to any such conduct by a student while a student even if the student subsequently withdraws, takes leave, or is otherwise absent from Davidson College, and even if the College does not learn of such conduct until after the student withdraws, takes leave, or is otherwise absent from Davidson College.

**Part II: Sanctions for Violations**
The outcome of a student conduct hearing typically encompasses sanctioning that is:

1. **Educational**
   - Content knowledge - the sanction is designed to help the student to increase knowledge of content regarding a specific topic or special issue.
   - Self-reflective - the sanction is designed to help the student to increase self-awareness of their behavior, meaning the appropriateness or inappropriateness.
   - Impact on personal well-being - the sanction is designed to help the student to increase their self-awareness of the potential physical or psychological impact of their behavior.
   - Impact on personal future - the sanction is designed to help the student to increase their self-awareness of the potential impact their behavior may have on relationships with others, academic major or course of study, or future career.

2. **Restorative** - the sanction is designed to help the student to increase their understanding of how their behavior impacted or potentially could have impacted others. In addition, the sanction may be designed to help the student to increase understanding of community and/or societal standards, the reasons for them, and how their actions may adversely affect their successful interaction within the community and/or society. The sanction is also intended to reestablish balance and order to the affected community.

3. **Consequential** - the sanction is designed as a strong deterrent to prevent subsequent violations of the Student Conduct Code or other College standards. In some cases, the sanction may be designed to separate a student from the institution.

Consideration will be given to the following when determining the appropriate sanction(s):
- The seriousness of the violation;
- Whether there are minimum sanctions already established for the violation;
- Consequences enacted in similar cases;
- Whether or not the respondent was cooperative and honest;
- The specific circumstances surrounding the violation; and
- Whether or not the student has a prior conduct record(s), especially for similar offenses or for a pattern of behaviors inconsistent with the Student Conduct Code and any other community standards.

**Range of Permissible Outcomes**
The range of permissible outcomes for disciplinary action, whether imposed by action of the Honor Council, the Judicial Committee includes the following:
- **Conversational Resolution**: is a sanction generally utilized for first-time, low-level violations. Conversational Resolutions are meant to provide students an opportunity to discuss behavioral expectations of Davidson College, as well as to strategize ways to prevent further misconduct through student decision-making. Students are generally afforded the conversational resolution only once during their tenure.
- **Educational Resolution**: This consequence is generally utilized for first-time, low-level violations and indicates that the behavior was inappropriate and warrants a modification for the future. An educational resolution provides an opportunity to discuss behavioral expectations, as well as better decision-making. Unlike other sanctions, an educational resolution does not appear on a student’s conduct record, but a record of such result is maintained in the Office of the Dean of Students and may be taken into consideration if additional violations occur. Students are generally afforded the educational resolution consequence only once (1) during their tenure at Davidson.
- **Warning**: Notice, oral or in writing, that additional violations may be cause for more severe disciplinary sanctions.
• **Apology:** Oral or written apologies to persons or groups upon whose rights the accused may have infringed. This may involve a meeting under administrative supervision.

• **Social Probation:** exclusion from participation in privileged or extra-curricular activities for a period not exceeding one year. Social Probation may be extended to all activities, including campus social events, Patterson Court functions sponsored off campus, participation in college athletics (varsity, club, or intramural), attendance at sports events, and eating house, sorority, or fraternity activities. Social probation status may be communicated to academic or administrative offices. Violation of the terms of social probation, the Code of Responsibility, or the Honor Code during the period of probation will normally result in suspension from the college.

• **Mandatory educational programming:** which may include but is not limited to alcohol and/or drug abuse awareness/prevention programming, and other educational programming deemed appropriate.

• **Referral:** To appropriate counseling or to appropriate community resources.

• **Community Service:** A reasonable number of hours of community service rendered to a specified person or group for restitution of damages.

• **Loss of status in housing lottery.** Restrictions may be placed on a student’s participation in the housing lottery.

• **Removal from campus housing:** a student may be removed from campus housing with no refund provided.

• **Restricted Access:** limiting campus access to certain areas of campus and/or specific times of day.

• **Restitution:** Reimbursement for defacement, damage to or misappropriation of property, whether that of the college or of any member of the college community or of any guest on the campus.

• **Suspension** for a defined period of time: Exclusion from classes and other privileges of activities with forfeiture of academic credit, as set forth in the notice of suspension, for a definite time, beginning immediately. If the suspension is for more than one term, the suspension shall begin immediately and shall be served in consecutive terms. If a sanction of suspension is appealed and the sanction upheld, the effect of the suspension shall be as of the date imposed by the Honor Council or Judicial Committee. When students are suspended, they shall ordinarily leave the campus within forty-eight hours after the conclusion of the judicial process. A suspended student shall not come on campus without the permission of the Dean of Students.

• **Indefinite suspension:** Termination of student status, subject only to formal readmission, with no right to petition for readmission before the expiration of one calendar year from the date of suspension. If a sanction of suspension is appealed and the sanction upheld, the effect of the suspension shall be as of the date imposed by the Honor Council or Judicial Committee. When students are suspended, they shall ordinarily leave the campus within forty-eight hours after the conclusion of the judicial process. A suspended student shall not come on campus without the permission of the Dean of Students.

• Any other reasonable sanction that is directly applicable to the offense.

*A definite or indefinite suspension sanction for the Honor Code violation of cheating may include an F in the course involved with authorized withdrawals (W/A) in any other courses, regardless of the time in the term that the offense is committed, the hearing held, or any appeal decided.*

**A. Multiple Sanctions for Single Violations**
Multiple sanctions for single violations may be imposed by action of the Honor Council, the Judicial Committee or the Sexual Misconduct Board.

**B. Procedures Required for Imposition of Sanctions**
Except for imposition of the sanction of provisional suspension exercisable by the President under the Extraordinary Disciplinary Powers of the President (see page 44) or by the Dean of Students as provided in Disciplinary Procedures, Section C, Item 1 below, the sanctions herein provided may only be imposed in accordance with the procedures provided in Part III. Failure to comply with sanctions imposed will ordinarily result in harsher sanctions, including suspension.
Part III: Disciplinary Procedures

The disciplinary process afforded to students is not designed to be, and does not create the same rights as, the process used by courts in civil or criminal legal proceedings. Deviations from the procedures set forth in Part III will not invalidate the imposition of sanctions under Part III unless any such deviations result in an unfair hearing.

A. Initiation of Disciplinary Proceedings

Disciplinary proceedings may be initiated only on formal complaint made to the Associate or Assistant Dean of Students (hereinafter referred to as the Dean) or upon independent initiative of the Dean.

B. Who May Initiate a Complaint

Any student, faculty member, administrative officer, employee or guest of the College may initiate disciplinary proceedings by complaint. The Dean may on the Dean’s own discretion require complaints to be put in writing and signed before proceeding further.

C. Function and Authority of the Dean for Disciplinary Proceedings

The following procedures pertain to all disciplinary proceedings involving the Dean except for Sexual Misconduct. The Sexual Misconduct procedures are in Part III, page 21.

1. Initial determination to proceed on charge

Upon receipt of a formal complaint, and following such investigation as the Dean considers appropriate, the Dean determines whether further proceedings are warranted. If the Dean determines that they are not, the complainant is notified of this determination and the charge is dropped. If the Dean determines that further proceedings are warranted, a formal statement of the charge is prepared and issued to the person(s) accused of violations.

2. Disqualification of the Dean by reason of previous counseling of student charged

In any case in which a formal complaint is made to the Dean in respect of a matter as to which the Dean has previously counseled with the student, the Dean may decide that the matter can best be handled by the Honor Council or Judicial Committee. In such case, the complaint shall be referred directly to the Student Solicitors or Assistant/Associate Dean for matters that could be heard by the Judicial Committee. For Honor Council matters, the Student Solicitors make determination, based upon such investigation as they deem appropriate, whether further proceedings are warranted. If they determine that they are not, they notify the person making the complaint of their determination and proceed no further. If they determine that further proceedings are warranted, they prepare in writing a formal statement of the charge for service upon the person charged. For matters to be heard by the Judicial Committee, the Assistant/Associate Dean will make a determination based on the available information and evidence. In such cases the Dean may not testify before the Honor Council upon his or her own initiative, nor be required to testify, against the person charged.

3. Formal statement of charges

The formal statement of charges sets forth the nature, time, and place of the alleged violation. It is to be served on the person charged promptly and in any event within ten days after receipt of the complaint via email. In the case of in-hand delivery, a defense advisor may be present. In cases where the Dean is not disqualified, the statement of charge is accompanied by written notification of a date, time and place for administrative conference with the Dean, which date shall not be less than two or more than ten days from the date of service of notice. In cases where the Dean is disqualified, or has decided that the matter can best be handled by the Honor Council, the statement of charge is accompanied by written notification of a date, time, and place for hearing before the Honor Council, which date shall not be fewer than three nor more than ten days from the date of service of notice. At the discretion of the Dean, official college vacations, holidays, or weekends may be counted as part of the time limits specified for dealing with any case. However, the Dean may exclude any such periods in their entirety, including summer vacations, at the request of any person involved in the case, or at the Dean’s own discretion. To expedite disposition of a matter, any person charged may, in writing, waive any of the minimum periods required in this section to elapse between notice and the holding of any hearing provided in this section.
4. Deferral to criminal prosecution; stay of proceedings; effect
In any case where the violation charged would also involve violation of state or federal criminal law, the Dean may (but need not) determine that its gravity and complexity make initial College disciplinary proceedings inappropriate or ineffectual. In such case, he or she notifies the person charged at the preliminary conference; stays further disciplinary proceedings; and refers the person making the complaint to the appropriate state or federal agency. When the Dean stays disciplinary proceedings in deference to criminal proceedings; (a) no disciplinary sanction is imposed against the person charged until the disciplinary proceedings are re-instituted and a violation is found; but (b) the award of any degree may be held in abeyance pending disposition of the criminal proceeding. If the criminal proceedings result in conviction or plea of guilty or nolo contendere, the Dean may in his or her discretion refer the matter for imposition of a disciplinary sanction to the Honor Council or the Judicial Committee. If the matter is referred to the Honor Council it proceeds in accordance with the procedure set forth in Part III, Section F for the imposition of sanction, the fact of violation being considered established by the result of the criminal proceeding.

5. Procedure at the Dean’s administrative conference
Unless the Dean stays disciplinary proceedings in deference to criminal proceedings, he or she proceeds with the administrative conference. The Dean warns the person charged at the outset of the conference: (1) that anything he or she says may be used against him or her in the disciplinary proceedings; and (2) that it may also be used against him or her in any related criminal proceedings, though the College will as a matter of policy seek to claim evidentiary privilege in respect of communications with its students in disciplinary proceedings. The accused shall then be given the following options: (a) to admit to the violation charged and to submit to an administrative imposition of sanctions by the Honor Council for Honor Code violations or by the Judicial Committee for other Code of Responsibility violations within a range specified in this Code of Disciplinary Procedure Part II, Range of Permissible Outcomes or (b) to decline to admit to the violation, and have the charge referred for disposition to the Honor Council with power in that body to invoke sanctions within the entire range; (c) in either case, to appeal the imposition of sanction to the Review Board, for review of the sanction alone in the case of administrative action, for review of the sanction, and the determination of violation in the case of Honor Council action. The election of the accused shall be recorded in writing over his or her signature.

6. Procedure for administrative disposition of an admitted violation
If the accused elects option (5.a), the accused shall meet with the Honor Council for Honor Code violations or with the Judicial Committee for all other Code of Responsibility violations. The Judicial Committee will be composed an Assistant/Associate Dean, who shall act as Chair, a faculty member randomly chosen from the Student Conduct Council, and three students randomly chosen from the Honor Council. The Committee shall give the accused the opportunity, within reasonable bounds, to present evidence in mitigation or extenuation of the violation admitted. Upon request the Committee may continue the conference from time to time for this purpose.

6a. Following the conference, the Committee in its discretion may impose any of the sanctions specified in this document, or may dispose of the charge without imposing any formal sanction. The sanctions of suspension for a definite time and indefinite suspension, involving loss or interruption of educational opportunity, are appropriate when the violator’s continued membership in the college community is judged to be fundamentally at variance with:
- The integrity of the college’s educational mission
- The best interest of the individual
- The best interest of the community

In order to impose the sanction of indefinite suspension, all members of the Judicial Committee sitting on the particular hearing must concur with the imposition of an indefinite suspension. A majority vote is required to impose any other sanction. Any sanction imposed is subject to review as provided in Part III, Section G.

7. Notice of action
The Chair of the Judicial Committee may notify the accused orally at the conclusion of the Judicial Committee hearing of its disposition of the matter, or may defer giving notice for a period not exceeding two days. In either event, the Chair shall not later than three days after completion of the conference, give the accused a written Notice of Action, which shall specify with clarity any sanction imposed.
8. Record for review
The Chair shall promptly prepare a written digest of the proceedings and the sanction imposed. He or she shall send a copy of this digest to the accused within five days following completion of the conference. On written request by the accused, received by the Chair at least one day prior to the hearing, a verbatim record, as by tape recording, shall also be prepared.

9. Procedure when person charged declines to admit to the violation
If the person charged elects option (5.b), the Dean shall forthwith terminate the conference and refer the charge to the Student Solicitors for presentation to the Honor Council in accordance with the procedures described in Part III, Section F. Referral consists of transmittal of a copy of the formal charge plus any items from his files deemed appropriate by the Dean. The Student Solicitors thereupon prepare and present a charge to the Honor Council for determination in accordance with the procedures provided in Part III, Section F.

10. Student Organizations
The Dean has the power of hearing cases involving student organizations which violate the Honor Code, the Code of Responsibility or duly promulgated college regulations. Sanctions against organizations may include but are not limited to those listed in Part II. Appeals from any determinations of a violation by an organization or sanction shall be the same as those for an individual.

D. Organization and Function of Honor Council
1. Organization
The Honor Council is composed of thirty-three students: twelve seniors, twelve juniors, six sophomores, and three freshmen elected at large from the student body. The Council elects its own chair and vice chair to serve one-year terms. The vice chair of the Council shall be responsible for assigning members to a hearing on a rotating basis to ensure that, so far as it is practicable, all serve an equal number of times. The hearing panel, in addition to the chair, shall be composed of six members of the Council to hear individual cases brought before it. Each panel shall be composed of at least three senior or junior students, and two sophomore or first year students.

2. Function and Authority
The function of the Honor Council is to hear and determine all charges of violation presented to it by the Student Solicitors on referral from the Dean under the provisions of Part III. However, the Honor Council shall not have jurisdiction to hear or determine cases that include allegations of Sexual Misconduct, over which the Sexual Misconduct Board has jurisdiction.

3. Procedures
The procedures of the Honor Council are as prescribed in Part III, Section F.

E. Student Solicitors and Student Defense Advisors
1. Student Solicitors
The Student Solicitors are seniors elected at large by the student body. They perform the functions provided for the office in this Code of Disciplinary Procedures. The Student Solicitors, in consultation with the Dean, may appoint other students to serve with them as an investigating committee. The Student Conduct Council shall ratify these appointments. These students shall not serve as Solicitors but as investigators under his/her direction.

2. Student Defense Advisors
The Student Defense Advisors are seniors elected at large by the student body. They will advise and assist any person accused of a violation of the Honor Code, Code of Responsibility, or College regulations who desires their service. The Defense Advisors will report immediately to the Honor Council a violation of the Honor Code if the Defendant confesses to them.

3. Replacement of Resigned Student Solicitors and Defense Advisors
If a Student Solicitor or Defense Advisor submits a written resignation to the Dean of Students or becomes unable to continue his or her term, the Dean of Students shall notify the Chair of the Honor Council. The Chair of the Honor Council, in consultation with the remaining Student Solicitors and Defense Advisors, shall nominate a junior
or senior class member on the Honor Council to fill the remainder of the unexpired term. The nomination will be submitted to the Student Conduct Council for ratification.

F. Hearing Procedures before Honor Council

1. Setting the hearing

Promptly upon receipt of referral of a charge from the Dean, the Student Solicitors shall notify the Vice Chair of the Honor Council of its receipt. The Vice Chair then promptly confers with the Solicitors, the accused, and the Defense Advisors to ascertain the earliest practicable date for hearing, taking into account the time required for adequate preparation. The Vice Chair then sets a hearing time, date, and place, dockets it on the Council records, and gives written notice of the setting to the members of the Honor Council panel who are to hear the case, the Solicitors, the person charged and the Defense Advisors. Notice to the accused shall be served by in-hand delivery, or if that is impossible, by registered mail. The hearing date shall be not less than three nor more than ten days from the date of service of notice upon the accused. The accused may on his or her own initiative waive the three-day limit.

2. When accused appears

The accused may appear at the hearing personally or be represented by a student representative, as authorized by the accused in writing. The Student Defense Advisors may represent the accused. The hearing shall proceed as follows:
   a. The Student Solicitors read the statement of charge. The Chair asks the accused whether he or she admits to the substance of the charge or declines to admit it.
   b. If the accused or his representative admits to the substance of the charge, he or she may then make any statement he or she desires in mitigation or extenuation, and may present a reasonable number of witnesses in substantiation of his or her statement. The Solicitors and Council members may ask questions of such witnesses. The Solicitors may then make a statement in respect to the sanction to be imposed and may present a reasonable number of witnesses to substantiate their statement, who may be questioned by the defense and members of the Council. Closing statements may be made by the Solicitors followed by the accused or his or her representative. The Council shall then go into executive session to consider and determine the sanction, if any, to be imposed.
   c. If the accused, or his or her personal representative, declines to admit to the substance of the charge, the Council proceeds to hear evidence as to the matter in dispute, normally in the following order:
      • evidence in support of the charge presented under direction of the Solicitors: witnesses may be questioned by the defense and the Council;
      • evidence in answer, under direction of the defense: witnesses for the defense may be questioned by the Solicitors and the Council;
      • the Council may call or recall any witnesses;
      • rebuttal evidence, under direction of the Student Solicitors: witnesses may be questioned by the defense and the Council;
      • rebuttal evidence, under direction of the defense: witnesses may be questioned by the Solicitors and the Council. Closing oral arguments may then be made by the accused or his or her representative, followed by the Solicitors. The Honor Council then determines in executive session whether a violation has occurred. If the Council determines that a violation did occur, the hearing resumes, at which time the Solicitors may suggest a sanction and the defense may present any mitigating circumstances in regard to the suggested sanction. The Honor Council then goes into executive session to determine sanction.

3. When accused does not appear

If the accused does not appear personally and is not represented by an authorized student representative at the hearing, the fact that the person charged has been duly notified shall be verified. If it is determined that he or she has not, the hearing is adjourned, and the procedures revert to setting and notification of a rescheduled hearing. If it is determined that due notice was given, the hearing proceeds as follows:
   a. the Solicitors read the statement of charge;
   b. the Solicitors present witnesses and other evidence in support of the charge;
c. the Solicitors make closing statements. The Honor Council then determines in executive session whether a violation as charged occurred and what sanction, if any, to impose.

4. Notice of Action
The Honor Council may inform the accused orally of its disposition of the charge following its determination, or it may defer giving any notice for a period not to exceed two days from formal closing of the hearing. In any event, the Vice Chair of the Council shall, no later than three days from formal closing of the hearing, give to the accused a written Notice of Action.

5. General rules of procedure; rights secured to accused
a. General conduct of hearing
The Chair of the Honor Council presides and makes all rulings in respect of questions and of practice, evidence and procedure, and the Chair controls, by recognition, the participation of members of the Council and others in the hearing. The Council, by majority vote, may adopt specific rules of order for the conduct of its hearings and other deliberations, but these shall not abridge any of the general rules or rights secured to the accused as herein provided.

b. Quorum for hearing; panels
Six members of the Council constitute a quorum for the conduct of any hearing. By direction of the Chair, the Council may sit simultaneously in multiple panels of six. In such case the Chair shall appoint a presiding chair of the panels on which he or she does not sit.

c. Evidence
No attempt shall be made to apply technical legal rules of evidence. In general, any evidence, whether oral testimony or documentary, which is considered by the Chair to be relevant to the charge or defense, should be received subject to the power of the Chair to exclude frivolous, repetitive or merely cumulative testimony. Hearsay evidence (testimony by a witness to what a person not present at the hearing stated) should be received and evaluated with caution, since no opportunity ordinarily exists to question the absent person. Circumstantial evidence can receive the same consideration as direct evidence. Objections to evidence are ruled upon by the Chair alone.

d. Burden and standard of proof; number of Honor Council required to determine violation
No Council member should vote to find that the person charged was in violation as charged unless on weighing all evidence the proof of violation is clear and convincing. No council member should consider any evidence of violation not brought out in the hearing itself. Council members may properly consider as evidence of violation that the party charged has refused to cooperate in a proper institutional investigation if there is any other evidence to support the charge. Whenever the charge is not admitted, no violation is found unless two-thirds of the Council hearing the matter concurs in finding it.

e. Open or private hearing
The accused shall have the prerogative of choosing that the hearing be open or closed. This choice shall be submitted in writing no less than 48 hours prior to the hearing and shall be considered binding. In the absence of a written request, the hearing shall be closed. The Vice Chair of the Honor Council shall give public notice of an open hearing. The verdict and sanctions shall be made available to the public within 48 hours of the decision, but not before the accused has been notified of the same. Deliberations of the Honor Council remain strictly confidential. In an open hearing, the Chair reserves the right to dismiss persons whose disorderly conduct is disruptive to the hearing.

f. Right to question adverse witnesses
Both the Solicitors and the person charged, and/or the Defense Advisors, shall have the right, within bounds of general relevance, to submit questions to adverse witnesses who testify at the hearing. The accused shall not be required to testify against himself or herself, but the Honor Council may request other students to testify. The Council may question all witnesses.

g. Personal support for accused student
An accused student may request additional persons (e.g., family member, minister, lawyer) be allowed to sit in a nearby waiting room during the proceedings of the Honor Council. To facilitate personal support and counsel to the accused, the chair may provide appropriate recesses from time to time. However, such
persons shall not be permitted to sit in the hearing room during a closed hearing. Additional students may be permitted in the hearing room during the hearing at the discretion of the Chair; these additional students may not speak during the proceedings.

h. Provision of record for review

The Vice Chair of the Council shall prepare a written digest of the proceedings at all hearings, without regard to whether evidence is received on the question of violation, and without any request being made by the accused. The digest of the hearing shall include defense statements of mitigating circumstances. On written request by the person charged to the Vice Chair of the Council at least one day prior to the hearing, a verbatim record, as by tape recording, shall also be provided.

i. Pledge of confidentiality and honesty

All students participating in a disciplinary hearing shall pledge (which pledge shall be confirmed in writing) to maintain in confidence all matters presented or discussed at the hearing. All witnesses in a disciplinary hearing shall pledge (which shall be confirmed in writing) to present honest testimony. If the Chair of the Honor Council or the Chair of the Sexual Misconduct Board has reason to believe that a student lies during the hearing, the student may be formally accused of lying.

6. Imposition of sanctions.

a) Standards

Unless specifically limited by some provision of this document, the Council may consider as possible sanctions in any case where a violation is found or admitted all those sanctions enumerated in Part II, Section A, without regard to the particular violation involved. It should, however, attempt to fairly fit the sanction to the violation seen in total context. Thus, a fairly severe sanction might appropriately be imposed for a relatively minor violation which has been persistently repeated despite formal warning, while a relatively minor sanction might appropriately be imposed for a serious violation where substantial extenuation is shown.

The sanctions of suspension for a definite time and indefinite suspension, involving loss or interruption of educational opportunity, are appropriate only when the violator's continued membership in the College community is judged to fundamentally be at variance with:
- The integrity of its educational mission.
- Pose a specific threat to his or her own emotional health.
- The minimal internal order of the community.

b) Number of Honor Council required to impose particular sanctions

In order to impose the sanction of indefinite or definite suspension, all members of the Council sitting on the particular hearing must concur with its imposition. Two-thirds concurrence is required to impose any other particular sanction.

7. Finality of determination by Council; failure by Honor Council to make determination in referred case

a) Finality

Determination by the Council, both as to the fact of violation and as to the sanction to be imposed, are finally dispositive of the disciplinary proceeding, subject only to the right of the person charged to appeal as provided in Part III, Section G.

b) Effect of failure by Council to determine referred case

A failure of the Council to make a determination in a case within 30 days after its formal referral by the Dean to the Student Solicitors constitutes a re-referral of the matter to the Dean. On re-referral, if the fact of the violation is admitted to, the Dean shall refer it to the Judicial Committee for sanctioning as provided in Part III, Section A. If the fact of the violation is not admitted to, the Dean shall refer it to the Judicial Committee for a hearing, determination of violation, or non-violation, and impose sanctions as provided in Part II of the Code of Disciplinary Procedures.

8. Student Organizations

The Honor Council has the power to hear cases and impose sanctions involving student organizations that violate the Honor Code, the Code of Responsibility, or duly promulgated College regulations. The sanctions against organizations may include, but are not limited to, those listed in Part II. Appeals from any determination of a violation by an organization or sanction shall be the same as those for an individual.
G. Appeal Procedures from Decisions of the Judicial Committee or the Honor Council

1. Appeals from the Dean and Honor Council
   From any determination of a violation or the imposition of any sanction by the Judicial Committee or the Honor Council, the appellant may appeal to the Review Board.

2. Review Board; composition and organization; quorum
   The Review Board, all of whom shall be voting members, consists of three (3) faculty members selected for staggered three-year terms by the faculty according to the procedure set up for faculty committee membership and two (2) students who are elected at large by the student body. One junior shall be elected each year to serve for two years. The Review Board shall elect one of the faculty members as chair, and one of the students as secretary. While five (5) members present are preferred, three (3) members, including at least one (1) student member, of the Review Board constitute a quorum for hearing and determination of appeals. The Vice Chair of the Honor Council shall be present with the Review Board without vote, when an appeal from the Honor Council is being heard. If the Vice Chair of the Honor Council is unavailable, then the Chair of the Honor Council will designate a member of the panel which heard the case to be present. The Assistant/Associate Dean of Students or designee may be available to provide clarification of any issues during a Review Board hearing for Judicial Committee appeals.

3. Method of Appeals to Review Board
   Appeals to the Review Board are made by giving written notice of appeal to the Dean of Students, as the case may be, within five (5) days after receipt by the appellant of Notice of Action by the Dean of Students or the Honor Council. All appeals to the Review Board shall specify exactly why the appeal is being made and shall be limited in scope to the matters set forth in Part III, Section G, Number 5(b), i.e., why the evidence upon which the person was found guilty was not clear and convincing, whether substantial prejudicial errors in procedures existed or why the sanction was inappropriately severe. A copy of the formal Notice of Action should be attached.

4. Record of appeal
   The Review Board shall hear an appeal based solely on the record of proceedings of the Judicial Committee or the Honor Council. It shall not receive any new evidence. It shall, however, be permitted to consider arguments and written materials regarding alleged procedural errors. In the case of appeal from the Honor Council or from the Judicial Committee, the record consists of the Notice of Action, the digest of proceedings, and, where it has been timely requested, a tape recording of the proceedings. The responsibility for preparation and transmittal to the Review Board of the record is with the Chair of the Judicial Committee in appeals from the Judicial Committee and with the Vice Chair of the Honor Council in appeals from its action. The digest shall be available to the members of the Review Board no less than 24 hours before the commencement of the Review.

5. Consideration of appeal; scope of review
   a) Consideration of appeal
      The Review Board shall consider the appeal solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the appellant and the Student Solicitors or the Dean upon their requests. Such briefs and arguments shall be confined to matters properly to be considered by the Review Board within the scope of its review defined in (b) of this subsection 5.
   b) Scope of review
      Review of the finding of violation is confined to the questions: (1) whether there is clear and convincing evidence in the record to support the finding; (2) whether the hearing was free of substantial error prejudicial to the person charged under the prescribed procedures; and (3) whether the sanction imposed is essentially appropriate in light of the seriousness of the violation.

6. Determination of appeal; Notice of Action
   a) Determination
      All the members of the Board sitting on an appeal shall together hear such oral arguments as they are received, and the Board shall reach decision in executive conference of all those sitting on the appeal. A majority of those sitting on the appeal voting together determine the action on the appeal both in respect of
the finding of violation and of the imposition of sanction. A different majority may determine the action in respect of each. Decisions shall be rendered within fifteen (15) days after receipt of the record of appeal, unless, for extraordinary reasons shown by the appellant or the Student Solicitors, the time is extended to allow more time for presentation.

b) **Notice of Action**

Written Notice of Action taken on appeal shall be given by the Secretary of the Board to the appellant no later than two (2) days after a decision is reached in conference. The Secretary shall prepare a written digest and the official notice of action of the Review Board.

7. **The Review Board will follow a standard procedure in its hearings**

a. The appeal will come in writing stating clearly the issues to be raised. Solicitors will have time to read the appeal and to prepare a written response that shall be made available to the defense prior to the meeting of the Review Board.

b. The Review Board will meet in executive session to read the appeal and review the digest of the Honor Council or the Judicial Committee.

c. The Vice Chair of the Honor Council, the Solicitors, the appellant, and the Defense Advisors (if requested by the accused) will then be admitted. No other witnesses, including character witnesses, may appear.

d. The appellant or his/her representatives will read the appeal. Review Board members may then ask any questions about the nature of the appeal and the particular evidence to support it. Issues involving evidence not previously heard by the Honor Council shall not be considered. (The appellant may read a statement on his or her behalf but raising only those issues appropriate to be heard by the Review Board.)

e. The Solicitors shall make their response to the appeal. They also shall be questioned by the Review Board if necessary.

f. The Vice Chair of the Honor Council shall be available to provide clarification of any issues. If the Secretary to the Honor Council is unavailable, then the Chair of the Honor Council will designate a member of the panel, which heard the case to be present.

g. The Dean of Students, or designee, may be available to provide clarification of any issues during a Review Board hearing for judicial appeals.

h. The Review Board shall meet in executive session to discuss the case and to reach its decision. The Secretary of the Review Board shall prepare the digest of the hearing. The digest shall be available to the President of the College in the case of a subsequent appeal.

i. The Chair of the Review Board will inform the accused of its decision with the Notice of Action within two days. The Chair will also inform, Defense Advisors, the Dean of Students, The Dean of Student’s Executive Assistant and the Vice Chair of the Honor Council of the decision of the Review Board.

8. **Action available to Review Board**

The Review Board may on the basis of its review of the record and its consideration of any briefs and statements received;

a) affirm both the finding of violation and the sanction imposed;

b) remand for re-hearing if it determines that substantial error prejudicial to the person charged on the question of violation was committed at the hearing;

c) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation;

d) affirm the finding of violation, but reduce the sanction to one deemed more appropriate than that imposed; or

e) where violation was admitted, reduce the sanction to one deemed more appropriate.

9. **Finality of action of Review Board**

The action of the Review Board is finally dispositive of the disciplinary proceeding, except in cases of remand, and except for the right of the person charged to appeal to the President in the cases provided in subsection 10 following.
10. Appeal to the President
In cases where in the Review Board affirms the imposition of a sanction of indefinite or definite suspension, the appellant may appeal the imposition of a sanction to the President of the College. Notice of Appeal must be given in writing to the President and to the Chair of the Review Board within five (5) days after receipt of the Review Board's Notice of Action. Review is solely on the record on appeal before the Review Board, plus any written brief filed with the Review Board by the appellant. The President may, in conference with the appellant, hear and consider oral argument. Review by the President is confined solely to the question of the appropriateness of the sanction in total context. The President shall ordinarily reach a decision and give formal written Notice of Action within ten (10) days after receiving the Notice of Appeal. The President may affirm the imposition of sanction by the Review Board or reduce it to one deemed more appropriate. The action of the President is finally dispositive of the disciplinary proceedings.

11. Stay of sanction pending appeals
The imposition of sanction is stayed following action by the Judicial Committee, Honor Council, and the Review Board for the periods during which Notice of Appeal may be given following their respective actions, and thereafter until the matter has been finally disposed of within these procedures. If upheld on appeal, a sanction of definite or indefinite suspension shall be effective as of the date imposed by the Honor Council or Judicial Committee. If the appellant appeals the sanction of probation, the term of the probationary period will begin after the appeal procedure has been completed if the sanction is upheld. Should the appellant be a senior and the length of the probationary period extend beyond the date of commencement, that student shall not be eligible for a degree until the end of the probationary period. (See Code of Disciplinary Procedures, Part II, Section A. Range of Permissible Sanctions, Item 13 regarding out of classroom restrictions on a student receiving a sanction of suspension.)

12. Pending appeals and the Commencement ceremony
Seniors who have been formally charged with violations of the Honor Code or Code of Responsibility, or with other pending student conduct matters, and seniors with pending appeals shall not be eligible to graduate until the disciplinary matter is finally concluded, and must receive the permission of the Dean of Students or the President to participate in the Commencement ceremony as an August graduate.

13. Petition for readmission
A student who has been suspended for an indefinite period may petition in writing for readmission to the Faculty Executive Committee. This petition will be submitted through the Dean of Students Office. The Faculty Executive Committee may, when possible and as appropriate, consult with representatives from the Dean of Students Office or members of the Honor Council and Judicial Committee who heard the student’s case.

14. Suitability of student members
All student candidates for the Review Board, the Student Solicitors, and the Student Defense Advisors must be interviewed by a committee of the Student Conduct Council as constituted by the Student Conduct Council. The committee will seek to determine the suitability of candidates as to their appreciation of the College’s Statement of Purpose, their understanding of the Honor Code and Code of Responsibility, and their seriousness of purpose. The committee shall certify candidates for these offices before they stand for election.

Policy, Procedures, and Information on Sexual Misconduct, Relationship Abuse and Violence, and Stalking

I. Introduction
Davidson College is committed to creating and maintaining an environment that is free of sexual misconduct, stalking, and relationship abuse and violence, and that promotes a healthy spirit of responsibility, dignity, and respect in matters of sexual conduct and interpersonal relationships. The college does not condone and will not tolerate sexual misconduct, stalking, or relationship abuse or violence. This Policy provides recourse for students who have experienced sexual misconduct, relationship abuse and violence, or stalking, and establishes a process for the college to make a determination whether specific behaviors constitute violations of this Policy.
“Sexual misconduct” is a term that encompasses a broad range of behavior, from harassing statements to criminal sexual assault. Any individual who has been the target of sexual misconduct, stalking, or relationship abuse or violence has the option to make a report to campus police or local law enforcement, to initiate Davidson’s internal complaint procedure as outlined in this Policy, to do both, or to do neither.

The college strongly encourages all members of our community to report any act of sexual misconduct, stalking, or relationship abuse or violence, and to seek appropriate health care and support. All individuals are encouraged to report an incident even if the reporting person does not want to file a criminal report or initiate Davidson’s internal complaint procedure. Sexual assault (including rape), physical violence, and stalking are serious criminal acts. The college urges students to report criminal acts to the police, though no student is required to do so.

When the college receives a report of sexual misconduct, stalking, or relationship abuse or violence, the college will use the procedures outlined in this Policy to take reasonable, prompt, and appropriate action to respond.


II. Options for Immediate Assistance
If you are in an emergency situation, go to a safe location and call 911.

If you have been the target of sexual misconduct, relationship abuse and violence, or stalking and are seeking immediate assistance, you have several on- and off-campus options. Students are not required to take any action when reporting sexual misconduct, and seeking immediate assistance does not automatically launch a formal complaint or investigation. Please note that different employees on campus have different abilities to maintain a student’s confidentiality – to access fully confidential resources you should contact a medical professional at the Student Health and Counseling Center (doctor, nurse, or counselor) or the Chaplain’s Office. For more information on confidential reporting, see the Confidential and Protected Resources section.

On Campus Immediate Assistance Options:

CAMPUS POLICE

Main Phone: 704-894-2178
Officer on Duty: 704-609-0344 (24 hour)

The Davidson College Public Safety Office has staff trained in how to respond to a report of sexual misconduct, relationship abuse and violence, or stalking. If you prefer, you may request to speak to the Interpersonal Violence Officer. Campus Police can assist you with personal safety, seeking medical attention, preserving evidence, or filing a police report. Campus Police also can contact other on- and off-campus resources to assist you.

STUDENT HEALTH AND COUNSELING CENTER

Main Phone: 704-894-2300 (weekdays 7:30 am to 9:30 pm)
Nurse on Call: 704-337-7047 (after hours and weekends)
Counselor on Call: 704-894-2451 (24 hour)

The Student Health and Counseling Center is a confidential resource for students seeking medical assistance or psychological counseling. The staff can assist you in seeking immediate emergency medical care at a local hospital and/or receive an exam from a sexual assault nurse examiner (SANE) at a local hospital. Any student can call the
counselor on call to address a psychological emergency. Calls are fully confidential, as with all counseling services, with exception made only in the case of imminent harm or as required by law.

HEALTH EDUCATOR

Main Phone:  704-894-2902
After Hours:  704-892-3306
Mobile Phone: 704-650-6813

The Health Educator can accompany you to the hospital for a SANE examination and can help you understand your options and resources. Additionally, the Health Educator can provide guidance and support.

DEAN OF STUDENTS OFFICE

Main Phone:  704-894-2225
Dean on Call:  704-975-0386 (24 hour)

The Dean of Students office has trained staff who can help you understand your options and resources and can connect you with additional on- and off-campus resources. The Dean on Call can arrange for someone to accompany you to the hospital for a SANE examination. If you prefer, you may request to speak to the Title IX Coordinator.

RESIDENCE LIFE STUDENT STAFF

The Residence Life student staff (hall counselors, resident advisors) can help connect you with on- and off-campus resources.

CHAPLAIN’S OFFICE

Main Phone:  704-894-2423

The college chaplains are available to all members of the college community - those of any faith tradition, or none at all - to offer confidential spiritual direction and pastoral counseling. They also can assist individuals in determining whether additional counseling with a clinically trained therapist might be helpful.

Off Campus Immediate Assistance Options:

TOWN OF DAVIDSON POLICE

Main Phone:  704-892-5131 (24 hour)
Emergency:   911 (24 hour)

The Davidson Police Department is available 24 hours a day, 365 days a year to meet with any crime victim of a sexual assault, domestic violence, any physical assault or the crime of stalking. The officers are committed to conduct a full criminal investigation into these allegations. The Davidson Police Department also provides a Victim-Witness Advocate who is trained to support and assist victims of domestic violence and sexual assault. This support is provided as the case is investigated and where the evidence exists, prosecuted to the fullest extent of the law. There are no costs for these services.

COMMUNITY RESOURCES

Crisis and Emergency Shelter Services:

Safe Alliance (Victim Assistance and Rape Crisis):  704-332-9034
704-375-9900 (24 Hour)

Shelter for Battered Women/Crisis Hotline:  704-332-2513 (24 Hour)
Victim & Legal Assistance - Domestic Violence: 704 336-4126

Salvation Army Center of Hope
Women and Children's Shelter: 704-348-2560

Mecklenburg County Women's Commission: 704-336-3210

Domestic Violence Healthcare Project:
(based at Carolinas Medical Center) 704-446-3999

Project Safe (based at Presbyterian Hospital): 704-614-7212

Sexual Trauma Resource Center: 704-332-9034

Servicios en Español:


Programa Confianza: 704-336-3210

Safe Alliance (Victim Assistance & Rape Crisis): 704-332-9034
704-375-9900 (24 Hour)

Time Out Youth: 704-344-8335
(Shelter & LGBTQ+ resource referrals ages 11-20)

Mecklenburg County Women's Commission: 704-336-3210

PRESERVATION OF EVIDENCE
If you have experienced sexual assault, evidence of the assault may be left on your body. If it is safe for you to do so, you should take steps to preserve evidence of the assault even if you have not made a decision to file a criminal report. If the assault occurred within the past 96 hours, you are strongly encouraged to receive an exam from a sexual assault nurse examiner (SANE) at a local hospital. It is important that you not bathe, wash, douche, smoke, or change clothing prior to the exam so that evidence may be preserved. If you do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infection(s). There may also be physical evidence of the assault at the location where you were assaulted. Campus Police can assist you in the collection and preservation of physical evidence even if you have not yet decided whether to file a criminal report. It is important that you not clean the bed/linen/area where you were assaulted so that evidence may be preserved. In all cases of sexual misconduct, domestic violence, dating violence, or stalking, you are encouraged to preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs, or other documents, if any, that would be useful to the investigation and complaint resolution process and/or to police.

III. Definitions
The following definitions outline the types of conduct prohibited under this Policy and identify the individuals and processes involved in the investigation of and response to allegations of those prohibited acts:
Prohibited Acts

The following defined acts are prohibited, regardless of the sexual orientation, gender identity, or gender expression of the individuals involved.

Sexual Misconduct
“Sexual Misconduct” encompasses a broad range of behavior, from harassing statements to criminal sexual assault. It includes “Non-consensual Sexual Penetration,” “Non-Consensual Sexual Contact,” “Sexual Exploitation,” and “Sexual Harassment.”

Non-Consensual Sexual Penetration
“Non-Consensual Sexual Penetration” is defined as any sexual penetration no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent.

Non-Consensual Sexual Contact
“Non-Consensual Sexual Contact” is defined as touching of intimate body parts such as genitalia, groin, breast, buttocks, or mouth or any clothing covering them, without consent; the removal of another person’s clothes without consent; touching a person with one’s own intimate body parts without consent; compelling another to touch one’s intimate body parts without consent; or any other intentional sexual touching with any object by a person upon another person, without consent.

Sexual Exploitation
“Sexual Exploitation” occurs when an individual takes non-consensual or abusive sexual advantage of another to benefit anyone other than the one being exploited. Examples of sexual exploitation include, but are not limited to: engaging in voyeurism; electronic transmission of pornographic or other sexually inappropriate material; exposing one’s genitals or breasts in non-consensual circumstances or inducing another to expose genitalia or breasts; and any other sexual activity that goes beyond the boundaries of consent, such as recording of sexual activity, allowing another person to observe sexual activity without the other person’s consent, or engaging in sexual activity with another person while knowingly infected with a sexually transmitted infection (STI) or HIV without informing the other person of the infection.

Sexual Harassment
“Sexual Harassment” is defined as conduct that has the purpose or effect of substantially interfering with a person’s work or educational opportunity; creates an intimidating, hostile, or offensive work or educational environment; or otherwise negatively affects a person’s work or educational opportunities. Sexual harassment denies an individual dignity and respect and may take on different forms. It includes, but is not limited to:

- Unwelcome verbal, written, or physical conduct that denigrates or shows hostility or aversion toward an individual because of that individual’s gender or gender identity (or that of an individual’s relatives, friends, or associates);
- Unwelcome threats, derogatory comments, jokes, innuendos, insults, slurs, epithets, negative stereotyping, and other similar conduct that relates to gender or gender identity; or
- The placement, dissemination, or circulation on campus of any unwelcome written or graphic material (in hard copy or electronic form) that denigrates or shows hostility or aversion toward an individual or group because of gender or gender identity.

Sexual harassment may further include unwelcome sexual advances, unwelcome requests for sexual favors, and other unwelcome conduct of a sexual nature where:

- Submission to or tolerance of such conduct is made either an explicit or implicit term or condition of employment or student admissions, enrollment, participation, and programming;
- Submission to or tolerance or rejection of such conduct is used as a basis for employment or for academic, athletic, or other educational decisions affecting an individual;
- The conduct has the purpose or effect of substantially interfering with an individual’s work or academic, athletic, or other educational performance; or
- The conduct creates an intimidating, hostile, or offensive work or educational environment.
If an individual has welcomed sexual advances or other harassing conduct (whether sexual or otherwise) by active participation in or encouragement of such activity, that individual should specifically inform the alleged harasser if such conduct is no longer welcome in order for any subsequent conduct to be deemed unwelcome. However, failure to give such notice in no way prevents the college from taking appropriate corrective and/or disciplinary action against the alleged harasser for the behavior.

**Relationship Abuse and Violence**

"Relationship Abuse and Violence" encompasses a broad range of behavior, including, but not limited to, "domestic violence" and "dating violence." It includes acts of coercion, abuse, violence, or threats of violence between partners in a personal, intimate relationship. The coercive, abusive, violent, or threatening behaviors can be physical, sexual, psychological, verbal, and/or emotional. Relationship Abuse and Violence can occur between current or former intimate partners who have dated, cohabitated, or been married.

**Domestic Violence**

"Domestic Violence" is defined by the Clery Act as a felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner; a person with whom the individual shares a child in common; a person who is cohabitating with, or has cohabitated with, the individual as a spouse or intimate partner; a person similarly situated to a spouse of the individual under the domestic or family violence laws of North Carolina; or any other person against an adult or youth who is protected from that person's acts under the domestic or family violence laws of North Carolina.

**Dating Violence**

"Dating Violence" is defined by the Clery Act as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the individual. It includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

**Stalking**

"Stalking" is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for the person's safety or the safety of others; or suffer substantial emotional distress.

For purposes of this definition:

- "Course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the individual being stalked.
- "Substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

**Related Terms**

**Consent**

"Consent" means the affirmative, unambiguous, and voluntary agreement to engage in a specific sexual activity during a sexual encounter.

Consent can be communicated by either explicit verbal consent or overt action clearly expressing consent. Such signals of consent must be mutual and ongoing, as well as offered freely and knowingly. Consent cannot be inferred under circumstances in which consent is not clear, including but not limited to the absence of "no" or "stop," or the existence of a prior or current relationship or sexual activity. As well, a verbal "no," even if it may sound indecisive or insincere, constitutes a lack of consent. If at any time during a sexual encounter any confusion or ambiguity should arise on the issue of consent, it is incumbent upon each individual involved in the activity to stop and
clarify the other’s willingness to continue. Consumption of alcohol, in and of itself, does not relieve an individual of responsibility to obtain ongoing consent.

An individual who is asleep, or mentally or physically incapacitated, either through the effect of drugs or alcohol or for any other reason, or who was under duress, threat, coercion, or force, is not able to consent. An individual who is under the age of 16 is not able to consent. Indications of consent are irrelevant if the person is not able to consent.

**Coercion**

“Coercion” is the use of pressure to compel another individual to initiate or continue sexual activity against an individual’s will. Coercion can include a wide range of behaviors, including harassment, intimidation, manipulation, threats, or blackmail. A person’s words or conduct are sufficient to constitute coercion if they impair another individual’s ability to choose whether or not to engage in sexual activity.

**Incapacitation**

“Incapacitation” is a state where an individual cannot make an informed and rational decision to engage in sexual activity because the individual lacks conscious knowledge of the nature of the act (e.g., to understand the who, what, when, where, why or how of the sexual activity) and/or is physically helpless.

Incapacitation may result from the use of alcohol or drugs, but consumption of alcohol or drugs alone is not sufficient to establish incapacitation. The impact of alcohol and drugs varies from person to person, and evaluating incapacitation requires an assessment of how the consumption of alcohol and/or drugs impacts an individual’s decision-making ability; awareness of consequences; ability to make informed judgments; and capacity to appreciate the nature and the quality of an act.

Evaluating incapacitation also requires an assessment of whether the Respondent knew or should have known that the Complainant was incapacitated. In determining whether Respondent should have known that Complainant was incapacitated, the standard is whether a reasonable sober person should have known that Complainant was incapacitated. Indicators of incapacitation may include the following: bloodshot or unfocused eyes; concern expressed by others about the individual; memory loss or disorientation; outrageous or unusual behavior; slurred speech; unsteady gait; vomiting; unconsciousness, and going in or out of consciousness.

**Preponderance of the Evidence**

The Sexual Misconduct Board considers the greater weight of the credible evidence to determine whether a policy violation occurred. This standard, referred to as the “preponderance of the evidence,” means the Board, after considering all of the evidence, must find that it is more likely than not that the alleged violation occurred.

**Complainant**

A “Complainant” is an individual who reports an experience of sexual misconduct, stalking, or relationship abuse or violence. In the case of complaints that are pursued when the affected individual is unable or unwilling to participate in the process, the college may pursue the complaint, in which case the college shall be the Complainant.

**Respondent**

The “Respondent” is the student whose conduct is alleged to have violated this Policy and whose conduct is being investigated.

**Investigator**

The “Investigator” is an individual who has received specialized training in conducting sexual misconduct investigations, and has been assigned by the Dean of Students to investigate an alleged violation of this Policy. Investigators are neutral fact finders who, during the course of the investigation, typically conduct interviews with the Complainant, the Respondent, and third-party witnesses; take custody of any physical or electronic records or documents to be included in an investigation report; visit and take photographs at each relevant site; and, where applicable, coordinate with Campus Police or other law enforcement agencies. Investigators prepare a written investigation report for the Dean of Students to use to determine whether to charge the Respondent with a violation of this Policy.
Advisor
An “advisor” is any individual who provides the Complainant or Respondent support, guidance or advice. The Complainant and Respondent may have the advisor of their choice present during any meeting or proceeding related to complaint resolution under this Policy. The Advisor’s role in any meeting or proceeding is limited to requesting reasonable breaks to confer privately with the advisee. Advisors may not record the meetings or proceedings, take notes, ask questions, or otherwise actively participate in meetings or proceedings. At the student’s request, the college will provide a list of trained staff and student advisors available to provide guidance and support to the student. Students are not required to choose an advisor from the list of trained staff and students.

Sexual Misconduct Board
The “Sexual Misconduct Board” or “Board” is composed of five members, one of whom shall be the Chair. The members are appointed by the President or delegate, and shall serve a renewable four-year term. Every effort will be made to maintain gender balance on the Board, and membership normally will be limited to full-time faculty and staff members. The Title IX Coordinator shall arrange for the Board members to receive annual training.

Chair
The “Chair” of the Sexual Misconduct Board shall preside over any meeting of the Board but shall not have a vote in the Board’s deliberations. The Chair shall review the investigation report, statements made by the parties or witnesses, and other relevant materials gathered during the course of the investigation. The Chair determines whether the information is relevant and material to the determination of the charged violation(s) of this Policy and will redact (remove) information that is irrelevant, immaterial, more prejudicial than probative, repetitive, statements of reputation and personal or expert opinion.

Appeal Officer
The “Appeal Officer” is independent counsel selected by the college to consider appeals under this Policy.

Responsible Employee
A “responsible employee” is a college employee who is obligated to report incidents of alleged sexual misconduct to the Title IX Coordinator. Responsible employees include faculty, Student Life staff, Resident Life student staff members, Public Safety staff, coaching staff, supervisors of student employees, Title IX and Deputy Title IX Coordinators, the President and the Principal Executive Staff. A responsible employee who receives a report must report all relevant details about the alleged misconduct to the Title IX Coordinator, including the date, time, and location of the alleged misconduct, and the names of: the person who provided the report, the individual who experienced the alleged misconduct, the individual(s) accused of committing the alleged misconduct, any other students involved in the alleged misconduct.

Title IX Coordinator
As a recipient of Federal funds, Davidson College is required to comply with Title IX of the Education Amendments of 1972, 20 USC § 1681 et seq. (“Title IX”). Title IX prohibits discrimination on the basis of sex in education programs or activities. Sexual Misconduct is a form of sex discrimination prohibited by Title IX. The “Title IX Coordinator” is responsible for overseeing the college’s response to Title IX reports and complaints and identifying and addressing any patterns or systemic problems revealed by such reports and complaints. The Title IX Coordinator also has responsibility for weighing a student’s request for confidentiality and determining whether interim measures and additional remedies are appropriate. The Title IX Coordinator is available to advise you about the courses of action available at the College and action available externally, including reports to law enforcement.

Davidson College’s Title IX Coordinator is:

Leslie Grinage, Associate Dean of Students, Chambers 1255, (704) 894-2225, legrinage@davidson.edu.

Davidson College’s Deputy Title IX Coordinators are:
IV. Reporting

Any individual who has been the target of sexual misconduct, stalking, or relationship abuse or violence is strongly encouraged to report the incident.

How to Report

The college provides the following options for reporting an act of sexual misconduct, stalking, or relationship abuse and violence. You are encouraged to report an incident even if you do not want to file a criminal report or initiate Davidson's internal complaint procedures: by reporting, the college can ensure you have access to counseling services, academic support services, and any other interim measures that are appropriate. Incident reports also provide information to help the college provide a safe and non-discriminatory environment for all members of the college community.

All non-confidential reports will be reported to the Title IX Coordinator, who will meet with you to review your options and all available resources. The college will limit disclosure of information included in a non-confidential report to those individuals involved in the college’s response to the report and to legally required or permitted disclosures. This means only people who need to know will be told.

1. **Report to Campus Police.** Sexual assault (including rape), physical violence, and stalking are serious criminal acts and you are strongly encouraged to report criminal acts to the police. Although the college strongly encourages all members of its community to report violations of this policy to law enforcement, it is your choice whether or not to make such a report and you have the right to decline involvement with the police.

   The Davidson College Public Safety Office has staff trained in how to respond to a report of sexual misconduct, relationship abuse and violence, or stalking. If you prefer, you may request to speak to the Interpersonal Violence Officer. Campus Police can assist you with personal safety, seeking medical attention, preserving evidence, or filing a police report. Campus Police also can contact other on- and off-campus resources to assist you. Campus Police will record the report for Clery Act purposes, but shall do so without disclosing any personally identifiable information about the Complainant.

   **Campus Police Main Phone:** 704-894-2178  
   **Campus Police Office on Duty:** 704-609-0344

2. **Report to Title IX Coordinator.** Davidson College has designated an Associate Dean of Students to serve as the Title IX Coordinator to oversee compliance with Title IX, which prohibits discrimination on the basis of sex in education programs or activities. Sexual misconduct is a form of sex discrimination prohibited by Title IX.

   All reported incidents of sexual misconduct involving students are reviewed by the Title IX Coordinator. The Title IX Coordinator will provide you with a written explanation of your rights and options under this Policy, including resources and services available to you, your option to request assistance or interim measures and additional remedies, and an explanation of the college’s internal complaint resolution procedures. The Title IX Coordinator also will report the alleged incident to Campus Police for Clery Act purposes, but may refrain from disclosing personally identifiable information about you to Campus Police at your request.
3. **Report to a Responsible Employee.** Reports made to a Responsible Employee will be referred to the Title IX Coordinator for assessment. A Responsible Employee who receives a report must report all relevant details about the alleged misconduct to the Title IX Coordinator, including the date, time, and location of the alleged misconduct, and the names of: the person who provided the report, the individual who experienced the alleged misconduct, the individual(s) accused of committing the alleged misconduct, any other students involved in the alleged misconduct. Responsible employees include faculty, Student Life staff, Resident Life student staff members, Public Safety staff, coaching staff, supervisors of student employees, Title IX and Deputy Title IX Coordinators, the President and the Principal Executive Staff.

**Confidential and Protected Resources**

Confidential Resources are those required to keep all information disclosed to them confidential within the legal and ethical bounds of their profession. At Davidson College, these individuals include:

- The counselors, doctors, and nurses at the Student Health Center
- The College Chaplains

Reports made to these individuals are strictly confidential and will not be referred to the Title IX Coordinator or Campus Police without your consent.

Protected Resources include the Student Health Educator. Ordinarily, reports made directly to the Student Health Educator may be made in confidence, meaning these reports will be shared with the Title IX Coordinator and Campus Police (for Clery Act reporting purposes) without identifying information and without triggering action by the college. Exceptions include when you give consent for identifying information to be reported or if the Student Health Educator determines imminent health or safety concerns outweigh your request to keep the report in confidence.

Protected Resources also include public awareness events such as “Take Back the Night.” Information disclosed through a public awareness event is not considered notice of an act described in this Policy.

**Amnesty Related to other Policy Violations**

To encourage reporting of the acts prohibited by this Policy, the college will not subject an individual who reports an alleged incident of sexual misconduct, stalking, or relationship abuse and violence to disciplinary action for the individual’s own minor policy violation, such as personal consumption of alcohol or drugs, at or near the time of the alleged incident, provided that any such violations did not place the health or safety of any other person at risk. The college may, however, initiate an educational discussion or pursue other educational remedies regarding alcohol or drug use. Further, the college may offer amnesty related to other policy violations revealed in the process of pursuing a formal complaint.

**Options for the Reporting Person (“Complainant”)**

You are not required to take any action when you report a Policy violation, but if you choose to take action, your options include:

1. Filing a criminal report with campus police or local police;
2. Filing a formal complaint with the Dean of Students Office requesting that the college initiate its internal complaint procedures;
3. In appropriate cases, pursuing informal mediation of the complaint conducted by staff of the Dean of Students Office;
4. Requesting interim measures and additional remedies (for example, a no-contact order, alteration of class schedules or housing arrangements); and/or
5. Accessing available resources, including counseling.

Additional information about initiating the college’s internal complaint procedures is set forth below.

If you do not want to pursue the college’s internal complaint procedures, you may nonetheless (i) access support resources, such as counseling or, in appropriate cases, academic relief; and/or (ii) request interim measures.
V. College Investigation of Reports
The college is committed to taking appropriate action to resolve incidents of sexual misconduct, stalking, or relationship abuse and violence and to ensure a safe and non-discriminatory environment for all students.

The college will undertake an appropriate inquiry into all reports involving students, regardless of whether the Complainant wishes to pursue resolution of any kind. The specific steps in the college’s inquiry will vary depending on the nature of the allegations; the information available to the college; whether the Complainant elects to pursue criminal charges, files a formal complaint, or requests the college not to pursue action; and other factors. A full investigation occurs only if a formal complaint is filed.

As a general rule, the college will not conduct an investigation or take any action without first obtaining the Complainant’s consent, and will conduct any investigation and respond to a report consistent with the Complainant’s request for confidentiality or request not to pursue action. The college’s ability to respond to a report, to prevent its recurrence, or to address its effects may be severely limited if the Complainant requests confidentiality, does not provide the name of the Respondent, or asks that the report not be pursued.

Requests for Confidentiality
In cases where the Complainant requests confidentiality or requests the college not to take any action in response to a report, the Title IX Coordinator or designee will conduct a preliminary assessment into the alleged Policy violation and will balance this request with the college’s commitment to providing a safe and non-discriminatory environment to all members of the college community. The Title IX Coordinator or designee will consider many factors when determining whether or not the college can honor the request for confidentiality or no action, including, but not limited to:

- The information provided suggests that the Respondent has committed prior acts and/or suggests an increased risk that Respondent will commit additional acts that would violate this policy or are otherwise violent acts;
- The information provided suggests that the act is part of a larger pattern at a specific location or by a particular group and thus there is an increased risk of future violations of this policy under similar circumstances;
- The alleged misconduct was committed by multiple perpetrators;
- The alleged misconduct was perpetrated with a weapon;
- The Complainant is a minor;
- The college has other means to obtain relevant evidence (e.g., security camera footage, physical evidence, additional witnesses);
- If the facts warrant issuance of a timely warning.

In appropriate cases, the college may be able to take steps to limit the effects of the alleged misconduct and prevent its recurrence that do not involve formal disciplinary action against Respondent or reveal the identity of Complainant.

However, the Title IX Coordinator or designee may determine that, in the interest of providing a safe and nondiscriminatory environment, it is necessary for the college to act on information it has received. In that event, the Complainant will be informed of this determination before the college takes action in response to the report. The college’s response will depend on the circumstances of the report, but could include: imposition of interim measures and additional remedies; and/or filing a formal complaint on behalf of the affected individual, in which case the college will be the Complainant. The college cannot withhold Complainant’s name from the Respondent once the college takes action that affects the Respondent.

Interim Measures and Additional Remedies
Upon receipt of a report of an alleged Policy violation, the college may determine that “interim measures” are necessary to ensure a safe and nondiscriminatory environment for students. Similarly, at the conclusion of the complaint resolution process, the college may determine that “additional remedies” are necessary to ensure a safe and nondiscriminatory environment for students. Interim measures and additional remedies are separate from any sanctions the Sexual Misconduct Board may impose during complaint resolution procedures and are not disciplinary in nature. They are imposed by the Dean of Students in consultation with the Title IX Coordinator and may be imposed at any time,
regardless of whether formal disciplinary action is sought by Complainant or the college. They may be extended beyond
and/or imposed after complaint resolution procedures are completed.

**Requesting Interim Measures or Additional Remedies**

Students seeking the assistance of interim measures or additional remedies should speak with the Title IX Coordinator, who will evaluate and, if warranted, will coordinate the request. Even when a student does not specifically request that protective action be taken, the college may choose to impose interim measures or additional remedies at its discretion to ensure a safe and nondiscriminatory environment for students.

The specific interim measures or additional remedies implemented and the process for implementing those measures will vary depending on the facts of each case. The Title IX Coordinator and the Dean of Students will consider, among other factors, the specific need expressed by the Complainant; the severity or pervasiveness of the allegations; any continuing effects on the Complainant; and whether the Complainant and Respondent share the same residence hall, class, or on-campus job location.

Possible interim measures and additional remedies include:

- No-contact order between Respondent and Complainant
- Limiting access to certain college facilities or activities (including "social probation")
- Limiting access to campus to specific times of day
- Alteration of class schedules
- Alteration of on-campus housing arrangements
- Removal from on-campus housing
- Changing campus work schedules or job assignments
- Suspension from on campus employment
- Suspension from athletic teams or other student organizations
- Rescheduling of exams, papers, or other assignments
- Provisional suspensions or restrictions as provided in Extraordinary Disciplinary Powers of the President section of the student handbook
- Taking an incomplete in a class
- Authorized withdrawal from a class
- Alternative course completion options
- Voluntary leave of absence
- Access to counseling services
- Providing an escort to ensure safe movement between classes and activities
- Providing academic support services
- Any other remedy that can be tailored to the involved individuals to achieve the goals of this Policy

Where Complainant and Respondent are members of the same organization or athletic team, the Title IX Coordinator and Dean of Students will consider ways to permit both students to continue participation, but when such compromise is not possible, the Dean of Students has the discretion to determine whether one or both students is restricted from participation.

**Reporting Violations of Interim Measures and Additional Remedies**

All individuals are encouraged to report concerns about failure of another individual to abide by restrictions imposed by an interim measure or additional remedy. Failure to abide by restrictions imposed by an interim measure or additional remedy is a violation of the Code of Responsibility.

**Investigating Basis for Imposing Interim Measures**

Interim measures can be imposed prior to investigation into a report. If a formal complaint has been filed, the interim measures will remain in place at least until the complaint resolution procedures are completed. If no formal complaint has been filed and the interim measures affect Respondent, the Dean of Students will assign an Investigator to investigate the allegations that led to the imposition of the interim measures (an "interim measures investigation"). At a minimum, this interim measures investigation will include an opportunity for Respondent to provide a statement in
response to the allegations. [Note: if Complainant later files a formal complaint, an additional investigation into the allegations likely will occur. An interim measures investigation under this Section is for the limited purpose of determining the appropriateness of the interim measures.]

The Title IX Coordinator and Dean of Students will review the interim measures investigation report and will determine whether to keep the interim measures in place, whether additional interim measures are warranted, and the time period for their imposition. The Dean of Students will send written notice of this determination to Respondent and Complainant. Interim measures are subject to re-evaluation upon the conclusion of the time period for their imposition.

VI. Complaint Resolution Process

Informal Mediation
Informal mediation of a complaint is only available in appropriate cases. Informal mediation is never appropriate in cases involving allegations of nonconsensual sexual penetration or nonconsensual sexual contact. The Dean of Students has the discretion to determine if it would be inappropriate to informally mediate any particular sexual misconduct complaint.

Both Complainant and Respondent must agree to engage in informal mediation, and either party can end the informal mediation process at any time, for any reason. The complaint will be mediated by the Title IX Coordinator or a trained college mediator appointed by the Title IX Coordinator. Both student parties are expected to attend the mediation. During the mediation, the Complainant and Respondent may:

a) Communicate their feelings and perceptions to each other in the presence of, and facilitated by, the mediator;
b) Communicate feelings and perceptions regarding the alleged incident and the impact of the alleged incident; and/or
c) Relay wishes and expectations regarding non-disciplinary measures.

The mediator will attempt to facilitate the parties’ resolution of the complaint. If the mediation results in a resolution agreed to by the student parties and the Title IX Coordinator finds the resolution to be appropriate under the circumstances, the informal mediation will be concluded and the complaint will be closed. If the parties are unable to reach a resolution, the Complainant may file a formal complaint or may request the Title IX Coordinator evaluate the need for interim measures.

Students must understand that anything said in this informal mediation may be used in either criminal proceedings or the college's internal complaint procedures.

Filing a Formal Complaint
To initiate the college’s internal complaint procedures, the Complainant must file a formal complaint with the Dean of Students. A formal complaint must include, at a minimum, the time, place, and type of Prohibited Act(s) alleged, a factual summary of the alleged incident(s), and the name of the Respondent.

Who May File
Any individual may file a formal complaint against a student for an alleged violation of this Policy. In the event the Title IX Coordinator determines the college must file a complaint on behalf of an affected individual who has requested confidentiality or is otherwise unable or unwilling to participate in the process, the college shall be the Complainant and the affected individual shall be considered a witness and will be entitled to receive all notifications due to Complainant under this policy, including notification regarding the outcome of the complaint resolution procedures are completed.

Notice of Investigation
Upon receipt of a formal complaint, the Dean of Students will determine whether the allegations in the formal complaint, if proven, would constitute a violation of this Policy. If the allegations would constitute a violation of this Policy, then the Dean of Students shall prepare a written Notice of Investigation which will include: the nature, time, and place of the alleged violations (including the specific prohibited acts alleged), the name and contact information of the Investigator, a statement regarding confidentiality of the process, and a statement on the policy which prohibits retaliation. The Dean of
Students will provide both Complainant and Respondent with the written Notice of Investigation, and will also provide the parties with a copy of this policy, and a list of staff and students trained as advisors.

**Respondent Acceptance of Responsibility**

The Respondent may choose to accept responsibility for the alleged violation prior to, or during the course of, an investigation. If the Respondent chooses this option, the Respondent must submit a written statement accepting responsibility for the alleged violation and waiving all rights to an investigation, determination of responsibility by the Sexual Misconduct Board, and appeal on the ground of procedural error. In such cases, the Dean of Students, in consultation with the Title IX Coordinator and Chair, will determine the sanction(s) and will notify Respondent and Complainant of the sanctions in writing within three calendar days of receiving the Respondent’s written statement accepting responsibility. By accepting responsibility, Respondent also accepts the Dean of Student’s decision on sanctions as final and waives the right to appeal on the ground of procedural error.

**Assistance of An Advisor**

The Complainant and Respondent may have the advisor of their choice present during any meeting or proceeding related to complaint resolution procedures under this Policy, including meetings related to investigation of the formal complaint. The advisor’s role is to provide support, guidance, or advice to the Complainant or Respondent. The advisor has no formal role in the complaint resolution process and cannot act on behalf of the Complainant or Respondent in relation to the complaint resolution process. The advisor’s role in any meeting or proceeding is limited to requesting reasonable breaks to confer privately with the advisee. Advisors may not record the meetings or proceedings, take notes, ask questions, or otherwise actively participate in meetings or proceedings. The Complainant and Respondent may share with their advisor notices and information provided to them in relation to complaint resolution under this Policy, provided that the advisor shall keep such materials confidential unless the advisor is otherwise authorized to disclose the information contained therein.

While the college will make reasonable efforts to accommodate the schedule of a party’s advisor in scheduling meetings, an advisor’s inability to attend a meeting does not constitute an unavoidable conflict that would necessitate rescheduling a meeting or proceeding.

At the student’s request, the college will provide a list of trained staff and student advisors available to provide guidance and support to the student. Students are not required to choose an advisor from the list of trained staff and students. Parties must provide the Dean of Students with notice of the identity of their advisor of choice prior to the advisor attending a meeting or proceeding under this Policy, ideally at least one calendar day in advance.

**Investigation into Formal Complaint**

**Investigators**

Investigators are individuals who have received specialized training in conducting sexual misconduct investigations. Investigators are neutral fact finders who, during the course of the investigation, typically conduct interviews with the Complainant, the Respondent, and third-party witnesses; take custody of any physical or electronic records or documents to be included in an investigation report; visit and take photographs at each relevant site; and, where applicable, coordinate with Campus Police or other law enforcement agencies. Investigators prepare a written investigation report for the Dean of Students to use to determine whether to charge the Respondent with a violation of this Policy.

Investigators are authorized to contact any relevant individuals and to access any relevant records not otherwise prohibited by legal protections of privilege or confidentiality.

Depending on the circumstances, the Dean of Students may appoint a single Investigator or a team of Investigators to conduct the investigation. The Dean of Students may appoint as Investigators trained staff members or an external expert Investigator (generally an attorney). An external Investigator may be appointed in the event there are insufficient staff resources to investigate a complaint, there is a legitimate conflict of interest between the available staff
Investigators and a party to the complaint, the complaint is particularly complex, or in any other case that the Dean of Students, in his or her discretion, deems it advisable.

**Timeframe**
The length of the investigation depends on the circumstances of each case, but the college will make every effort to complete an investigation in 30 calendar days, not including college holidays (i.e., when classes are not in session).

In typical cases, the timeframe for the complaint resolution process (starting with the filing of a formal complaint and ending with the notice of the Sexual Misconduct Board’s determination of whether a policy violation occurred), not including any appeals, will not exceed sixty (60) calendar days, not including college holidays (i.e., when classes are not in session). In some circumstances—including, but not limited to, cases involving a parallel criminal process; cases involving multiple alleged Policy violations, Complainants, and/or Respondents; and when the complaint resolution process has to accommodate periods of time when the college is not in session—the timeframe for the complaint resolution process will exceed sixty (60) calendar days.

**Investigation Procedures**
The investigation will be conducted in a prompt, fair, thorough, and impartial manner. At a minimum, it will include obtaining information from the Complainant and Respondent and pertinent witnesses, and soliciting and reviewing documentation relevant to the investigation including available police reports.

The Complainant and Respondent will be asked to identify all information they would like the Investigator to review, including any witnesses they would like to be interviewed. Decisions about interviews and collection and evaluation of information are at the discretion of the Investigator. The Investigator may need to interview the Complainant and Respondent multiple times during the investigation. The Investigator will present the pledge of confidentiality to all individuals involved in the investigation.

**Investigation Report**
The Investigator will prepare a written investigation report, including as exhibits any relevant documentation.

The Investigator shall submit the investigation report and exhibits to the Chair for review. The Chair will redact (remove) information that the Chair determines is irrelevant or immaterial. Specifically, the Chair shall redact:

- Irrelevant information concerning sexual history, unrelated sexual activity, character, or incidents not directly related to the complaint (subject to the Chair’s determination that the information demonstrates a pattern of behavior);
- Statements of reputation or personal or expert opinion;
- Information that violates an individual’s privacy right or that constitutes an unwarranted invasion of privacy;
- Information that is irrelevant, immaterial, more prejudicial than probative, or repetitive;
- Information related to the longer-term impact of the alleged incident on Complainant or Respondent (which may be submitted as a separate impact or mitigation statement).

**Notice to Proceed and Option for Resolution Agreement**
At the conclusion of the investigation, the Dean of Students will issue a written Notice to Proceed to Complainant and Respondent with a copy to the Chair. Where warranted, the Notice to Proceed will include any additions or revisions to the policy violations alleged based on information gathered in the investigation. In rare circumstances, when the investigation finds no factual basis for the allegations, the Dean of Students, in consultation with the Title IX Coordinator, may dismiss the allegations prior to resolution by the Sexual Misconduct Board and shall notify Complainant and Respondent of the dismissal in writing.
Review and Response to Investigation Report
Upon receipt of the Notice to Proceed, the Chair shall arrange for Complainant and Respondent to access the information separately in a private setting on campus (typically within three (3) calendar days). The parties may not make copies or take photographs of the information. Within one (1) calendar day of accessing the information, each party shall notify the Chair whether the party requests to meet with the Investigator for the purpose of responding to this information. The Investigator will record each party’s responses to the information and submit a written report of the responses to the Chair. The party’s meeting with the Investigator should occur within three (3) calendar days of the party’s request to the Chair, and the Investigator shall submit the written report to the Chair within two (2) calendar days of the meeting. If new and relevant information is submitted during this review and response period, it will be shared with Complainant and Respondent and each will have an opportunity to respond to the new information via the Investigator within a time frame determined by the Chair. If the written reports of the parties’ responses include information deemed by the Chair to be irrelevant or immaterial, the Chair shall redact (remove) the irrelevant or immaterial information prior to permitting the other party to access the information.

Following the review and response period (typically within three (3) calendar days after its conclusion), the Chair will issue the final investigation packet, comprising the investigation report and any exhibits thereto; the written reports of the parties’ responses, if any; written notices to the parties (notice of investigation, notice upon conclusion of investigation); and the formal complaint, to the Sexual Misconduct Board. The Chair shall notify Complainant and Respondent when the final investigation packet has been issued to the Board and shall arrange for Complainant and Respondent to access the information separately in a private setting. The parties may not make copies or take photographs of the information.

Complaint Resolution Procedures

Board review of final investigation packet
The Sexual Misconduct Board determines whether a policy violation occurred and imposes sanctions for policy violations as appropriate. The Board will review the final investigation packet and may request any additional relevant information from the Investigator or third parties. The parties will have the opportunity to access any such requests for additional relevant information and any information produced in response to such requests prior to the Board’s determination of whether a policy violation occurred. The parties may not make copies or take photographs of the additional relevant information.

Impact Statement and Mitigation Statement
The Complainant has an opportunity to submit a written impact statement, and the Respondent has an opportunity to submit a written statement in mitigation or extenuation. These statements shall not exceed two (2) pages and should be submitted to the Chair no later than three (3) calendar days after the Chair issues the final investigation packet. These statements would only be reviewed by the Board and made part of the record if the Board determines that a policy violation occurred. In that event, the statements would be reviewed by the Board in determining sanctions as described below. If either the impact statement or mitigation statement include information deemed by the Chair to be irrelevant or immaterial, the Chair shall redact (remove) the irrelevant or immaterial information prior to distributing to the Board. Specifically, the Chair shall redact:

- Irrelevant information concerning sexual history, unrelated sexual activity, character, or incidents not directly related to the complaint (subject to the Chair’s determination that the information demonstrates a pattern of behavior);
- Statements of reputation or personal or expert opinion;
- Information that violates an individual’s privacy right or that constitutes an unwarranted invasion of privacy;
- Information that is irrelevant, immaterial, more prejudicial than probative, or repetitive;
Conference
The Board may hold a conference with Complainant, Respondent, and the Investigator upon the request of any Board member, Complainant, or Respondent. Requests for a conference should be made as soon as possible after the final investigation packet is issued, but in any event no later than three (3) calendar days thereafter. At Complainant’s request, the Chair will arrange for Complainant to participate in the conference outside the presence of the Respondent (e.g., by using a room divider, using separate conference rooms, using technology such as Skype).

The focus of such conference will only be to clarify information presented in the investigation report. The Board will not receive new evidence not included in the report. Previously unavailable relevant information should be brought to the attention of the Chair, who will determine whether the information will be considered by the Board.

Board members may ask questions of the Complainant, Respondent, or Investigator, and Complainant and Respondent each may make a statement to the Board to clarify information presented in the investigation report. If either Complainant or Respondent does not appear at the conference, after confirmation by the Chair that the party was duly notified of the date and time of the conference, the conference will proceed and the party who failed to appear will be deemed to have waived the right to timely and equal access to information from the conference that the Board uses in the complaint resolution process.

Determination of Responsibility
The Board will apply a preponderance of evidence standard when arriving at a determination of whether a policy violation occurred. The Board will meet in executive session and will base its determination solely on information presented as part of the complaint resolution process. Board members may properly consider as evidence of violation that the Respondent has refused to cooperate in the investigation if there is other information to support the alleged policy violation. A majority of the Board must concur in the determination that a policy violation occurred.

Imposition of Sanctions
If the Board determines a policy violation occurred, the Board will impose sanctions and in determining sanctions, the Board will attempt to fairly fit the sanction to the violation seen in total context. For example, a fairly severe sanction might appropriately be imposed for a relatively minor violation which has been persistently repeated despite formal warning, while a relatively minor sanction might appropriately be imposed for a serious violation when substantial extenuation is shown.

Prior to making a determination on sanctions, the Chair shall distribute to the Board: (i) any written impact statement or mitigation statement; and (ii) any items from Respondent’s files deemed appropriate by the Dean of Students for the Board’s consideration of the appropriate sanction(s), if any, to be imposed. These items could include, but not be limited to: prior disciplinary records, criminal records, police reports, and/or interim measures imposed.

A majority of the Board must concur in the decision to impose any particular sanction. This policy includes a list of possible sanctions. In addition to sanctions imposed by the Board, the Dean of Students may impose new or continuing interim measures and additional remedies designed to ensure a safe and nondiscriminatory environment for students.

Notice of Action
The Chair shall distribute to Respondent a notice of the Board’s determination of whether a policy violation occurred (including the specific prohibited acts alleged and the Board’s determination of responsibility for each alleged prohibited act), the rationale for the decision, and the sanctions imposed, if any. The Chair shall concurrently provide a copy of the Notice of Action to Complainant, with any redactions as required by federal law. The Chair will make every effort to conclude the complaint resolution process and distribute the Notice of Action within two calendar weeks of distributing the final investigation packet to the Board.

Record of Conference
The Chair shall prepare a written digest of the conference for the purpose of preserving a record of the conference proceedings in the event of an appeal. The Chair shall include as an exhibit to the written digest any materials
distributed to the Board prior to a determination on sanctions (that is, any written impact statement or mitigation statement; and a copy of the items from Respondent’s file considered by the Board in determining appropriate sanctions, if any). The Chair shall provide an opportunity for Complainant and Respondent to access the written digest and exhibit (if any) separately in a private setting at least two (2) calendar days prior to the deadline for filing an appeal. The parties may not make copies or take photographs of the written digest and exhibit (if any).

Final Determination
The determination by the Sexual Misconduct Board both as to the fact of violation and as to the sanction(s) to be imposed, are finally dispositive of the complaint resolution process subject only to the rights of the parties to appeal as provided below. Whether or not the Board determines a policy violation occurred, and in addition to any sanctions imposed by the Board, the Dean of Students, in consultation with the Title IX Coordinator, may impose new or continuing additional remedies designed to ensure a safe and nondiscriminatory environment for students. In the event the Board determines the Respondent is not responsible for the alleged policy violation, the college may continue to provide additional remedies for Complainant so long as those remedies do not unduly burden or prejudice Respondent.

Sanctions and Additional Remedies
If the Board determines no policy violation occurred, then no sanction will be recommended. If the Board determines a policy violation occurred, the Board will impose sanction(s) and in determining sanctions, the Board will attempt to fairly fit the sanction to the violation seen in total context.

List of Sanctions
Possible sanctions include:

- **Loss of status in housing lottery.**
- **Eviction**: removal from on-campus housing.
- **Social Probation**: exclusion from participation in privileged or extra-curricular activities for a period not exceeding one year. Social Probation may be extended to all activities, including campus social events, Patterson Court functions sponsored off campus, participation in college athletics (varsity, club, or intramural), attendance at sports events, and eating house, sorority, or fraternity activities. Violation of this policy, the Code of Responsibility, or the Honor Code during the period of probation will normally result in suspension from the college.
- **Restricted Access**: limiting campus access to certain areas of campus and/or specific times of day
- **Suspension for a definite period of time**: Exclusion from classes and other privileges of activities with forfeiture of academic credit, as set forth in the notice of action, for a definite time, beginning immediately. If suspension is for more than one term, the suspension shall begin immediately and shall be served in consecutive terms.
- **Indefinite suspension**: Termination of student status, subject only to formal readmission, with no right to petition for readmission before the expiration of one calendar year from the date of suspension.
- **Warning**: Notice, oral or in writing, that continuation or repetition of conduct in violation may be cause for more severe disciplinary sanctions.
- **Censure**: A written reprimand, which may include warning of more severe disciplinary sanction in the event of determination of a subsequent violation within a stated period of time.
- **Apology**: Oral or written apologies to persons or groups upon whose rights the Respondent may have infringed.
- **Mandatory educational programming**: which may include but is not limited to alcohol and/or drug abuse awareness/prevention programming, and sexual harassment prevention training.

When students are suspended they shall ordinarily leave campus within forty-eight hours after conclusion of the complaint resolution process. A suspended student shall not come on campus without the permission of the Dean of Students.

In the event that social probation is imposed during the student’s senior year and the probationary period extends beyond the date of commencement, the student shall not be eligible for a degree until the end of the probationary period.
Failure to comply with sanctions imposed will ordinarily result in harsher sanctions, including suspensions.

**Stay of sanctions pending appeals**
If the decision of the Sexual Misconduct Board is appealed, sanctions are stayed until the matter has been finally disposed of within these procedures; provided, however, that:

- If a sanction of suspension is appealed, the Respondent is restricted during the appeal period to academic involvements only. Thus, the continuation of participation in privileged or extra-curricular activities is not permitted during the appeals process. A reversal of the sanction of suspension on appeal may allow for reinstatement at the discretion of the appeal officer.
- If a sanction of suspension is appealed and the sanction upheld, the effect of the suspension shall be as of the date imposed by the Sexual Misconduct Board.
- If a sanction of social probation is appealed and the sanction upheld, the term of the probationary period shall begin when the appeal concludes.
- The Dean of Students, in consultation with the Title IX Coordinator, may impose additional remedies, including additional remedies that reflect the sanctions, while the appeal is pending to ensure a safe and non-discriminatory environment for students.

**VII. Appeals**

**Grounds for Appeal**
Either Complainant or Respondent can appeal the finding of the Sexual Misconduct Board or the sanctions imposed on the following grounds:

- procedural error that had a material impact on the fairness of the complaint resolution process; or
- the sanction is substantially disproportionate to the findings.

Previously unavailable relevant evidence that could significantly impact the result of the Board’s determination must be brought to the attention of the Chair within five (5) calendar days of receiving the written Notice of Action. In that event, the Chair will reconvene the Board to determine whether the information would have affected the result.

**Filing an Appeal**
Appeals must be filed with the Dean of Students within five (5) calendar days of receiving the written Notice of Action. Appeals are made in writing and must state in detail the reasons for the appeal. Appeals shall not exceed five (5) pages.

Upon receipt of a written appeal, the Dean of Students will forward the appeal and the record on appeal to the appeal officer and the Chair. The record on appeal comprises all materials reviewed by the Sexual Misconduct Board, the written digest of the conference and exhibits (if any), and the Notice of Action. The Dean of Students shall provide an opportunity for Complainant and Respondent to access the appeal and the record on appeal separately in a private setting. The parties may not make copies or take photographs of the information.

**Appeal Procedures**
Appeals are heard by independent counsel selected by the college, called the appeal officer. The appeal officer ordinarily will decide within five (5) business days of receiving the record on appeal whether the appeal states sufficient grounds to be considered. If it does not, the appeal officer will dismiss the appeal.

If the appeal officer finds the appeal states sufficient grounds, the appeal officer will invite the Chair to respond in writing. When an appeal is requested by Respondent, the appeal officer will invite the Complainant to respond in writing. When an appeal is requested by Complainant, the appeal officer will invite the Respondent to respond in writing. Written responses shall not exceed five (5) pages. The appeal officer may, in the appeal officer’s discretion, request additional documentation related to alleged procedural errors to accompany the statement of the Chair or a student-party. The appeal officer shall provide copies of the written responses and additional documentation, if any, to the Dean of Students.
and the Chair, and shall provide an opportunity for Complainant and Respondent to access the information separately in a private setting. The parties may not make copies or take photographs of the information.

The appeal officer may, in the appeal officer’s discretion, choose to call a conference with Complainant, Respondent, and the Chair before making a decision on appeal.

The appeal officer considers the appeal solely on the information in the appeal, the record on appeal, and the written responses, and additional documentation of procedural error, if any, and shall not consider any new evidence. The appeal officer will not substitute the officer’s own judgment for that of the Sexual Misconduct Board.

**Actions Available on Appeal**
The appeal officer may:

- Uphold the determination of the Sexual Misconduct Board.
- Reduce or increase the sanction(s) to one(s) deemed more appropriate than those imposed;
- Remand the matter to the Sexual Misconduct Board where a procedural irregularity could be corrected by the Board.
- Remand the matter to an ad hoc review panel composed of trained individuals not involved in the matter. This action will only be taken in extraordinary cases, when the appeals officer determines the matter would be best addressed by a newly-constituted panel.

**Notice of Outcome**
The appeal officer ordinarily will provide a written notice of outcome within two (2) weeks of the decision to consider the appeal, and this decision is finally dispositive of the matter. The Notice of Outcome will be distributed to Complainant, Respondent, and the Chair with any redactions as required by federal law.

**VII. Retaliation**
No person shall be subject to restraints, interference, coercion, or reprisal for action taken in good faith to seek advice concerning an alleged violation of this policy, to file a report, to initiate the college’s internal complaint resolution process, or to serve as a witness, Board member, or representative in the investigation and resolution of a complaint. Acts or threats of retaliation are a violation of the Code of Responsibility and will be investigated and adjudicated accordingly.

**IX. Additional Policy and Procedure Information**

**Jurisdiction and Scope**
This policy applies to the on-campus conduct of all students. It also applies to off-campus conduct of students that, in the College’s judgment, involves or affects the College or other members of the College community, such as conduct in connection with:

1. Academic work or other Davidson-related educational activities and experiences, such as class projects, field trips, study abroad, or internships;
2. Activities sponsored, conducted, or authorized by the College or its student organizations; or
3. Activities that cause or threaten harm to the health, safety, or well-being of the College or members of the College community.

This policy applies to all such conduct by a student while a student, even if it occurs outside of an academic term or when the student is not otherwise present at Davidson College. Moreover, the College continues to have authority to initiate or continue administration of this policy with respect to any such conduct by a student while a student even if, after a formal complaint is filed, the student withdraws, takes leave, or is otherwise absent from Davidson College.

**Rights of Student Parties**
Complainant and Respondent have the following common rights:

- A prompt, fair, and impartial complaint resolution process, meaning a process that:
  - Is completed within reasonably prompt timeframes;
  - Is conducted in a manner that is consistent with this Policy;
Includes timely notice of meetings at which the parties may be present;
- Provides timely and equal access to information that will be used during the complaint resolution process; and
- Is conducted by individuals who do not have a conflict of interest or bias for or against the Complainant or Respondent

• Equal opportunities to have the advisor of the party’s choice present during any meeting or proceeding related to complaint resolution procedure under this Policy, including meetings related to investigation of the formal complaint;
• Written notification of the result of the complaint resolution process (subject to any redactions required by federal law);
• An outcome based solely on information presented as part of the complaint resolution process;
• To not be subject to acts or threats of retaliation for action taken in good faith as part of the complaint resolution process;
• To not be required to take any reviews or examinations during the complaint resolution process (from the receipt of the Notice of Investigation until two calendar days after the Notice of Action is delivered);
• To decline to make statements, provide testimony, or attend meetings or proceedings related to the complaint resolution procedure under this Policy; provided, however:
  - Failure to appear at the Board conference is deemed a waiver to the right to timely and equal access to information used during the complaint resolution process;
  - Board members may properly consider as evidence of violation that the Respondent has refused to cooperate in the investigation if there is other information to support the alleged policy violation;
• Preservation of privacy, to the extent possible and allowed by law;
• Access to support from the counseling center staff and the college chaplain’s office.

Complainant has the following additional rights:
• Implementation of interim measures and additional remedies that reduce the burden on Complainant but do not unduly burden or prejudice Respondent;
• To request that the Title IX Coordinator evaluate the need for interim measures and additional remedies;
• Notice that the Title IX Coordinator has determined the college must act on information received in cases where the Complainant has requested confidentiality or that the college not take action;
• To provide information at any step of the procedures outlined in this Policy outside the presence of the Respondent.

Respondent has the following additional rights:
• An investigation into the allegations that for the basis for the college’s imposition of interim measures and additional remedies;
• To waive Sexual Misconduct Board proceedings by accepting responsibility for the alleged violation prior to, or during the course of, an investigation.

Securing Witnesses
Investigators are authorized to contact any relevant individuals to request that they participate in the investigation, including responding to requests for additional information from the Sexual Misconduct Board.

Pledge of Honesty; Malicious and False Accusations
All witnesses to an investigation, including the parties, shall pledge in writing to present honest testimony. A student who does not present honest testimony may be formally accused of lying as an Honor Code violation. Filing a formal complaint (for Complainant) or denying responsibility (for Respondent) will not in itself subject the party to an Honor Code charge for lying, regardless of the Board’s determination whether a policy violation occurred. An allegation which is both false and brought with malicious intent is a violation of the Honor Code.
Pledge of Confidentiality
All aspects of the complaint resolution process shall be confidential, including information provided as part of the process, and all persons participating in the complaint resolution process shall pledge in writing to maintain in confidence all matters presented in the process. Provided, however:

- The college is authorized to disclose information as set forth in this policy;
- Parties may disclose information to their advisors and other personal support persons (e.g., family members, counselors or physicians, spiritual advisors) and legal counsel;
- The confidentiality pledge does not extend to information that an individual has a legal right to disclose. Violations of the pledge of confidentiality may result in disciplinary action under the Code of Responsibility.

Disclosure of Information
The college will limit disclosure of personally identifiable information presented as part of the complaint resolution process to those individuals involved in the college’s process and other legally required or permitted disclosures. Appropriate college officials (including, but not limited to, the Title IX Coordinator, the Dean of Students, the Chair of the Sexual Misconduct Board, the Investigators assigned to the complaint, the appeal officer, the President, the General Counsel) shall have access to information presented as part of the complaint resolution process.

Publication of Outcomes
In addition to the information contained in the college’s annual security report, the college will publish annually a three-year summary including the number of sexual misconduct reports received by the Title IX Coordinator, the number of sexual misconduct complaints filed with the Dean of Students Office, and the outcome of complaints filed (including the finding and sanctions, if any). The three-year summary will not include the names of any students. Any interim measures or additional remedies imposed will be reported in the aggregate.

Summary of Timelines for Complaint Resolution Procedures
In typical cases, the timeframe for the complaint resolution process (starting with the filing of a formal complaint and ending with the notice of the Sexual Misconduct Board’s determination of whether a policy violation occurred), not including any appeals, will not exceed 60 calendar days:

- The Dean of Students provides Notice of Investigation to Complainant and Respondent ordinarily within three (3) calendar days of receiving a formal complaint.
- The parties provide notice of the identity of their advisor ideally at least one (1) calendar day in advance of the advisor attending a meeting or proceeding under this Policy.
- The college will make every effort to complete an investigation in 30 calendar days. At the conclusion of the investigation, the Dean of Students will provide notify the parties whether, based on information gathered in the investigation, there are any additions or revisions to the policy violations alleged.
- The Chair shall arrange for the parties to access the information in the investigation report typically within three (3) calendar days of the Chair’s review and redaction of the investigation report.
- Within one (1) calendar day of accessing the information, each party shall notify the Chair whether the party requests to meet with the Investigator for the purposes of responding to this information. The parties’ meetings with the Investigator should occur within three (3) calendar days of the request to the Chair. The Investigator then has two (2) calendar days to submit a written report of the parties’ responses to the Chair.
- Within three (3) calendar days of the end of the review and response period, the Chair notifies the parties that the final investigation packet has been issued to the Board and provides an opportunity for the parties to access the information in the final investigation packet.
- The parties have up to three (3) calendar days after the final investigation packet is issued to request a conference with the Board and to submit a written Impact Statement or Statement in Mitigation to the Chair.
- The Chair will make every effort to conclude the complaint resolution process and distribute the Notice of Action within two (2) calendar weeks of issuing the final investigation packet to the Board.
• Previously unavailable relevant evidence that could significantly impact the result of the Board’s determination must be brought to the attention of the Chair within five (5) calendar days of receiving the written Notice of Action.

• Appeals must be filed within five (5) calendar days of receiving the written Notice of Action. The Chair shall provide an opportunity for the parties to access the written digest of the conference and exhibits (if any) at least two (2) calendar days prior to the deadline for filing an appeal.

• The appeal officer ordinarily will decide within five (5) business days of receiving the record on appeal whether the appeal states sufficient grounds to be considered.

• The appeal officer ordinarily will provide a written notice of outcome within seven (7) calendar days of the decision to consider the appeal.

There is no deadline by which a Complainant must file a formal complaint, and the fact that there was a delay between the alleged policy violation and the filing of a formal complaint is irrelevant to the Board’s determination whether a policy violation occurred. However, a delayed filing can affect the college’s ability to gather information related to the alleged policy violation and may affect the college’s jurisdiction to administer this policy.

**Concurrent or Subsequent Legal Proceedings**
The college’s Policy, definitions, and standard of review differ from North Carolina criminal law. Neither law enforcement’s determination whether to prosecute the Respondent nor the outcome of any criminal prosecution is determinative of whether a violation of this Policy has occurred. Proceedings under this Policy may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.

This complaint resolution process is separate from any criminal proceedings or civil litigation. Students must understand that information provided as part of the complaint resolution process may be used in criminal proceedings or other legal proceedings.

In the event there is a criminal investigation involving acts that are alleged violations of this policy, the college will fulfill its responsibility to take prompt and appropriate action to provide interim measures and resources to the Complainant. The college will, however, comply with valid requests by law enforcement for cooperation in a criminal investigation and may need to delay temporarily an investigation under this policy while law enforcement is in the process of gathering evidence. Once law enforcement has completed its gathering of evidence, the College will resume and complete its investigation. If the Complainant wishes to file a formal complaint under this policy while criminal proceedings are pending, or if the Title IX Coordinator determines that the college must file a formal complaint, the college will not wait for the conclusion of the criminal case to proceed with the disciplinary process.

Individuals who report an alleged violation of this policy shall be informed that they may request that a Davidson College campus police officer be present during a meeting with the Title IX Coordinator or an Investigator so that they can simultaneously provide a statement for campus police and for the college’s Title IX investigation.

**Delegation**
Whenever an action may be or is required to be taken under this policy by the Dean of Students, the action may be taken by the Dean’s designee. Whenever an action may be or is required to be taken under this policy by the Title IX Coordinator, the action may be taken by the Title IX Coordinator’s designee.

**Deviations, Extensions, and Delays**
Reasonable deviations from these procedures by the college will not invalidate a decision or proceeding unless significant prejudice to a student is caused by such deviation. While the college will make every effort to complete actions within the stated timelines, the college may extend timelines for good cause and with written notice to Complainant and Respondent that explain the reason for the extension or delay.

**Accommodations for Persons with Disabilities**
The College will make appropriate arrangements to ensure that students with disabilities are provided reasonable accommodations as needed to participate in this process. Requests for accommodations must be made to the College’s
504/ADA Coordinator. The 504/ADA Coordinator will review the supporting disability related documentation, make a decision about the request, notify the student about approved accommodations and make arrangements for the accommodations. Accommodations may include, but are not limited to, providing interpreters for the deaf, providing recordings of materials for the blind, and assuring a barrier-free location for the proceedings.

**Training**
College officials involved in the complaint resolution process shall receive annual training on this policy and issues related to sexual misconduct, including how to conduct a complaint resolution process that protects individuals who are targets of sexual misconduct and that promotes accountability. Investigators will receive annual training on how to conduct an investigation.

**X. Procedures for Specific Circumstances**

**Information Concerning Unrelated Sexual Activity**
Information concerning the unrelated sexual activity of Complainant is irrelevant and shall not be considered in the complaint resolution process except in the case that the Chair determines there is relevant information regarding sexual activity between Complainant and Respondent.

Information concerning the unrelated sexual activity of Respondent is irrelevant and shall not be considered in the complaint resolution process except in the case that the Chair determines the information alleges behavior that is sufficiently similar in nature to suggest a pattern of behavior. Information that suggests a pattern of behavior may be considered in the complaint resolution process regardless of whether Respondent was formally charged with a violation of this Policy; except if Respondent was formally charged and the Board did not find that a policy violation occurred, then information related to that charge shall not be considered in the complaint resolution process.

**Multiple Complaints Filed**
If more than one Complainant files a formal complaint against Respondent before the complaint resolution process for the initial complaint has been completed, the Chair shall have the discretion to determine the process for resolving multiple complaints, including the discretion to alter timelines.

**Multiple Respondents**
In the event the complaint involves more than one Respondent, the Chair shall have the discretion to determine the process for resolving the complaint against multiple Respondents.

**Violation of Interim Measures Prior to Determination**
If, prior to the Sexual Misconduct Board’s determination of responsibility, the Dean of Students receives information that indicates the Respondent has violated the terms of interim measures and additional remedies imposed, the Dean of Students may take any of the following actions:

- Impose new interim measures on Respondent.
- Charge Respondent with a violation of the Code of Responsibility.
- Prepare a written report for the Sexual Misconduct Board concerning the alleged violation. Where appropriate, the Dean of Students will further investigate the allegations prior to preparing the report. The written report will be included in Respondent’s files and, in the event the Board determines a policy violation occurred, would be considered by the Board in determining appropriate sanction(s) to be imposed.

**Conflicts of Interest**
Investigators and Sexual Misconduct Board members with disclosed conflicts of interest or demonstrated bias for or against a student-party shall not be assigned to investigate or determine responsibility for an alleged policy violation. Examples of a conflict of interest include: a student-party currently enrolled in a course taught by a faculty member of the Board; a student-party in a formal counseling relationship with an Investigator or Board member; or where an Investigator or Board member currently supervises the student-party’s academic work, college student employment, or athletic or other educational programming. Bias is defined as an unfair prejudice in favor or against a student-party based
on a student-party’s race, ethnicity, national origin, sex, gender identity, sexual orientation, disability, age, or religion and associated stereotypes.

Investigators and Board members deeming themselves disqualified for reasons of bias or interest shall remove themselves from the matter or may be removed by the Dean of Students or Chair. A party may petition the Dean of Students for removal of an Investigator; and may petition the Chair for removal of any member of the Board; on the basis of a conflict of interest or demonstrated bias.

Any vacancies occurring on the Sexual Misconduct Board while a contested matter is to come before it shall be filled by the President, in consultation with the Dean of Students, who shall appoint disinterested members of the full-time faculty or staff to fill such vacancies.

**Scheduling Meetings and Proceedings**
The Complainant and Respondent shall receive timely notice of any meeting or proceeding at which they may be present. The college will make reasonable efforts to schedule meetings and proceedings at times convenient to the parties. Meetings and proceedings will not be scheduled at a time when a party has an unavoidable conflict with a required academic obligation (e.g., classes, labs). An advisor’s inability to attend a meeting does not constitute an unavoidable conflict that would necessitate rescheduling a meeting or proceeding.

**Respondent Withdrawal**
Should a Respondent choose to withdraw or take leave from the college after a formal complaint is filed but before final disposition of the matter, the college may continue to administer this policy or, in the alternative, the college may make note in the student’s disciplinary records that charges under this Policy were pending at the time of withdrawal.

**Additional or Revised Charges**
If the investigation produces information that indicates either that (i) there is evidence of additional policy violations that would constitute new or revised charges; or (ii) there is no factual basis for the allegations in the formal complaint, the Investigator shall notify the Dean of Students. Upon review of the information, the Dean of Students may revise the Notice of Investigation to include the new or revised charges. In the event there is no factual basis for the allegations, the Dean of Students may dismiss the matter prior to resolution by the Sexual Misconduct Board.

**Jurisdiction over Related Charges**
The Sexual Misconduct Board has the authority to consider any charge under the Code of Responsibility that is related to an alleged violation of this Policy. The Dean of Students has the discretion to determine whether any such related charge will be considered by the Sexual Misconduct Board pursuant to these procedures or by judicial proceedings under the Code of Responsibility.

**Confrontation**
Complainant has the right to provide information at any step of the procedures outlined in this Policy outside the presence of the Respondent. At Complainant’s request, the conference with the Board or appeal officer may be conducted in a room with a room divider or screen, or with the assistance of technology such as Skype.

**Counter Appeals**
If both parties file appeals, the appeal officer shall have the discretion to determine the process for resolving counter appeals, including the discretion to alter timelines.

**Petition for readmission**
A student who has been suspended for an indefinite period pursuant to this Policy may petition in writing for readmission to the Faculty Executive Committee, with no right to petition for readmission before the expiration of one calendar year from the date of suspension. This petition will be submitted to the Dean of Students. The Faculty Executive Committee may, when possible, consult with members of the Sexual Misconduct Board who heard the student’s case.
**Extraordinary Disciplinary Powers of The President**

**A. Declaration of Emergency**

The President may declare a state of emergency in the event of disruption on the campus of an order which threatens the minimal internal security of the campus or the continuation of its normal educational processes. In doing so he or she may initially suspend these procedures in whole or in part for a period of three (3) days in his/her sole discretion. Thereafter he or she may extend the suspension for additional periods not exceeding five (5) days after consultation with the Student Conduct Council. The initial declaration and any continuations shall be publicized by all appropriate means.

**B. Provisional Indefinite Suspensions**

During the continuation of any such declared emergency, the President may on his/her sole initiative provisionally suspend for an indefinite period any student whose continued presence on campus is judged by him/her to constitute a specific and immediate threat to the physical well-being of other members of the College community or to the continuation of its normal educational processes. The student may, in writing, petition the Review Board to end the suspension. Such a petition may be no sooner than three (3) days after the provisional suspension was enacted. If he/she is not re-instated by the Board, he/she may only be reinstated through the normal procedures for re-admission to the College.

**C. Provisional Suspension or Restrictions Without a Declaration of Emergency**

The Dean of Students, without the declaration of a state of emergency by the President, may on his/her sole initiative (a) provisionally suspend, for a period not to exceed five days, any student whose continued presence on campus is judged by him/her to constitute a specific and immediate threat to the physical well-being of other members of the College community or to the continuation of its normal educational processes or (b) impose, for a period not to exceed five days, lesser restrictions (such as social probation, exclusion from campus except during certain hours or for certain purposes, removal from the residence hall or restrictions on access to particular buildings or part of campus); provided that the Dean may not suspend or restrict the activities of a student pursuant to these provisions unless the Dean has determined that disciplinary proceedings are reasonably likely to be initiated against the student in accordance with Part III. If disciplinary proceedings are not initiated within the period of suspension, the suspension shall terminate. If disciplinary proceedings are initiated within the period of suspension, at the discretion of the Dean, the suspension may be extended until the hearing.

**D. Summary Procedures of Traffic Violations**

The President of the College may in his discretion promulgate a summary procedure for the disposition of violations of traffic regulations in lieu of the formal procedures provided in preceding sections of Part III.

**Disciplinary Records**

**A. Separate from Academic Records Custody**

All records pertaining to disciplinary proceedings in which a student is charged with a violation shall be kept separate from academic records. The Dean of Students shall be sole custodian of all records involving disciplinary proceedings. To this end, all records made or considered by the Honor Council, the Sexual Misconduct Board, the Judicial Committee and the Review Board in disciplinary proceedings before them shall be transmitted immediately upon completion of their proceedings to the Dean for custody. The Honor Council, the Sexual Misconduct Board, the Judicial Committee and the Review Board may make and retain abstracts of their proceedings as aids to the development of precedent, but such abstracts shall be rendered anonymous. The Student Conduct Council shall inspect the records of the Honor Council, the Sexual Misconduct Board, the Judicial Committee, and the Review Board to confirm their anonymity.
B. Accessibility
All disciplinary records shall be accessible as a matter of course only to the affected student (both during and after his/her enrollment), the Dean, and the President of the College. Except under order of court, or when authorized in writing by the student affected, no officer, faculty member, employee, or student may divulge to any other person than to those with access as a matter of course the contents of any student disciplinary record. When authorized in writing by the student affected, the Dean may divulge abstracts of disciplinary proceedings then held in his/her files showing dates, charges, and dispositions. Previous disciplinary records for the student affected are made available to the Honor Council, the Judicial Committee or the Sexual Misconduct Board during a hearing after a finding of guilt but before the imposition of sanctions. This practice allows members to attempt fairly to fit the sanction to the violation seen in the total context of the student's behavior at Davidson College.

C. Periodic Destruction
All records of disciplinary proceedings which result in dismissal of the charge or finding of no violation shall be destroyed immediately after termination of the proceeding.

- Records of suspension (Definite or Indefinite) will be maintained indefinitely.
- Records of all other sanctions will be destroyed five years after the student graduates.
- The disciplinary proceeding records of students who have withdrawn from the college will be destroyed five years after such withdrawal unless the record indicates a prior suspension, in which case the record will be maintained indefinitely.

Release of Student Information
The Family Educational Rights and Privacy Act (FERPA) of 1974 restricts access to and disclosure of information from students' education records without the written consent of the student except in certain instances permitted under the Act. "Directory Information" will be disclosed without the student's prior written consent unless the student has notified the Office of the Registrar to restrict release of that information. In accordance with provisions of the Act, Davidson provides Directory Information in various College publications including the Davidson College Directory, the Davidson College Official Record (commonly known as the catalogue), and various publicity and information publications of the Athletic Department. "Directory Information" is defined as:

- student name
- home address
- email address
- local, home, and e-mail addresses
- local, home, and mobile telephone number
- photographs, and videos
- eating house affiliation
- enrollment status and class
- major field of study (to include minors and interdisciplinary minors
- dates of attendance
- degrees, honors, and awards received
- the most recent educational agency or institution attended by the student
- participation in officially-recognized activities and sports
- weight and height of members of athletic teams
- anticipated degree and degree date

Please note that such information as parents' names and addresses, date and place of birth, course schedule, grades and grade-point average are not Directory Information and will not be released without the written consent of the student.
Students may withhold the release of Directory Information by notifying the Registrar in writing no later than seven days after the beginning of classes each semester. Following receipt of such notification, the college will not give the information to outside sources nor print it in its published directories unless they are already in the final stages of preparation. The information remains available for internal use within the faculty and administration. A request for non-disclosure of Directory Information will be honored for only one academic year or portion thereof. Therefore, authorization to withhold Directory Information must be filed annually.

**Weapons Policy**

Davidson College strictly prohibits possession of weapons of any type by students, employees and visitors on all college property, including guns, both concealed and visible, and without regard to the validity of any permits. Also included are knives, explosives or any other deadly object. Violators are subject to expulsion, termination, criminal prosecution or any combination of sanctions. Any violation of this policy should be reported immediately to the Campus Police (x2178).

**Hazing Policy**

**North Carolina Hazing Law**

§ 14-35 Hazing; definition and punishment. It is unlawful for any student in attendance at any university, college, or school in this State to engage in hazing, or to aid or abet any other student in the commission of this offense. For the purposes of this section hazing is defined as follows: "to subject another student to physical injury as part of an initiation, or as a prerequisite to membership, into any organized school group, including any society, athletic team, fraternity or sorority, or other similar group." Any violation of this section shall constitute a Class 2 misdemeanor. (2003)

**Alcohol & Drug Policy**

**Philosophy**

The primary purpose of Davidson College is to assist students in developing humane instincts and disciplined and creative minds for leadership and service. All members of the academic community--students, faculty, and staff--share the responsibility for preserving an environment that enables these pursuits and all are expected to exemplify high standards of professional and personal conduct. The illegal or abusive use of drugs or alcohol by members of the academic community adversely affects this educational environment.

Davidson College shall take all actions necessary and consistent with state and federal law and college policy to eliminate the illegal use of drugs, including alcohol, within the Davidson community. In keeping with its mission, Davidson College will utilize educational strategies as its major approach to this problem; however, one should be aware that any member of the college community who uses illegal drugs or abuses any drug, including alcohol, might be subject to prosecution and punishment by civil authorities and to disciplinary proceedings by the college. Trafficking in illegal drugs is particularly offensive and the penalties reflect this judgment. Nevertheless, this policy does not seek punitive punishment for those who seek rehabilitation. All information provided by those who voluntarily avail themselves of drug or alcohol counseling or rehabilitation services will be confidential.

**Davidson College Alcohol Policy**

Davidson College expects to operate in accordance with the laws of the State of North Carolina (see section below) with regard to the use, sale, possession and consumption of alcoholic beverages. It is the responsibility of all members of the college community to abide by those laws.

Davidson students and organizations are required to be familiar with the Davidson College Alcohol Policy and to operate within that policy. Patterson Court organizations have a special responsibility to ensure that their officers and members
know and abide by the ABC laws of the state, as well as be knowledgeable of the policies of their inter/national organization where applicable. Ignorance of policy is not a defensible excuse.

Students or members of the community who observe a medical or other emergency are obligated to call for help. As such, if the "Good Samaritan" who places a call for help is found to be in violation of policy, the fact that he or she placed the call will be considered a mitigating circumstance when sanctions are imposed on an individual or student organization.

Objectives of the Alcohol Policy
The Alcohol Policy for Davidson College has the following objectives:
1. To encourage students through education and disciplinary actions to obey the laws of North Carolina regarding the use, sale, possession and consumption of alcohol;
2. To encourage students' responsibility for their behavior regarding the consumption of alcohol as prescribed by college regulations, set forth in this policy;
3. To encourage a campus climate which does not tolerate alcohol misuse or abuse;
4. To develop a more creative, healthy, and positive social environment;
5. To provide educational programming that informs students concerning the use and abuse of alcohol from the first to the senior year;
6. To provide a program of intervention, treatment and support for those students who are at risk from the abuse of alcohol; and
7. To establish appropriate disciplinary mechanisms and penalties for those who violate this policy.

Information on North Carolina State Laws Regarding Alcohol
The purchase or possession of beer, wine, liquor, or mixed beverages by a person less than 21 years old is illegal under North Carolina General Statute Section 18B - 101 et. Seq... Similarly, it is illegal to sell beer, wine, liquor, or mixed beverages to those less than 21 years old or to aid and abet a person less than 21 years old in obtaining alcoholic beverages. It is illegal to use a fraudulent ID or to permit the use of one's ID by a person less than 21 years old to purchase alcoholic beverages. It is illegal to give alcoholic beverages to an intoxicated person. Unless a different punishment is otherwise expressly stated, any person who violates any provision of statute section 18B - 101 et. Seq. shall be guilty of a misdemeanor. Penalties range in seriousness from a fine to imprisonment or both. A conviction report is sent to the N.C. Division of Motor Vehicles and will result in the revocation of the offender's driver's license for a period of one year.

A criminal record (misdemeanor or felony) may preclude admission to graduate or professional schools, profession licensure and certification, or security clearance of certain professions and positions.

The following are relevant excerpts from North Carolina statutes regarding alcoholic beverages.

1. Possession of Beer, Liquor, or Unfortified Wine by Any Person Under the Age of 21:
   Penalty- Offense will be considered a misdemeanor that will become a matter of public record as a criminal conviction and subject the person to court costs and fines. (General Statute 18B-302)

2. Purchase or Attempt to Purchase Beer or Unfortified Wine:
   Penalty- Offense will be considered a misdemeanor that will become a matter of public record as a criminal conviction and subject the person to court costs and fines. If using false identification, the DMV will revoke the defendant's license for one year. (General Statute 18B-302)

3. Aid and Abet in the Sale, Purchase, and/or Possession of Alcohol by Anyone Less than 21 Years of Age (This includes giving alcohol to anyone less than 21 years of age):
   Penalty- Any person who aids or abets an underage person in violating this law may be fined up to $1000, serve 150 hours of community service, and upon conviction the DMV will revoke the defendant's driver's license for one year. (General Statute 18B-302)

4. The Use or Attempt to use a Fraudulent or Altered Driver's License in order to obtain Alcoholic Beverages when not of Lawful Age; or a Fraudulent or Altered Identification Document other than a
Driver's License; or a Driver's License Issued to Another Person; or an Identification Document other than a Driver's License Issued to Another Person:
Penalty-The offense will be a misdemeanor resulting in court costs and/or fine and the DMV will revoke the defendant's driver's license for one year. (General Statute 18B-302)

5. Permit the use of the One's Driver's License or any other Identification Document of any Kind by any Person under 21 to Purchase or Attempt to Purchase or Possess Alcohol:
Penalty-The offense will be a misdemeanor resulting in court costs and/or fine and the DMV will revoke the defendant's driver's license for one year. (General Statute 18B-302)

6. Impaired Driving. A person commits the offense of driving while impaired (DWI) if he/she drives a vehicle upon any highway, any street or any public vehicular area within this state; after having consumed sufficient alcohol that he/she has, at any relevant time after the driving, an alcohol concentration of 0.08 or more; or while under the influence of an impairing substance:
Penalty-If an intoxication test yields an alcohol concentration of 0.08 percent or greater, driving privileges will be revoked immediately for a minimum of 30 days. Any person convicted may be fined a maximum of $2000; serve 24 months in prison, and the DMV will revoke the defendant's driver's license for one year. (General Statute 18B-302)

Regulations on General College Use
1. It is the policy of Davidson College to comply with the laws of the State of North Carolina regarding the use, sale, possession and consumption of alcoholic beverages. This policy applies to, but is not limited to:
   a) Events sponsored by the college for trustees, faculty and staff;
   b) Events sponsored by the college for alumni and parents;
   c) Events sponsored by student organizations such as the Student Government Association (SGA), the College Union, and Patterson Court organizations; and
   d) Events covered by the college's ABC license, which include all catered functions in the 900 Room of the College Union and Vail Commons.

2. Alcoholic beverages may not be served to, possessed by, and/or consumed by individuals under the legal drinking age.

3. Alcoholic beverages generally may be consumed by individuals 21 years of age and older in:
   a) Private rooms within traditional residence halls, Martin Court Apartments (including apartment porches) and;
   b) Patterson Court as defined by the sidewalk along Patterson Court Circle from Patterson Court #1 (Spencer Weinstein Center) to Patterson Court #12 (Kappa Alpha Order) and a line continuing from Patterson Court #12 to Vail Commons and back to Patterson Court #1. This includes the grassy areas up to the patios of all Patterson Court houses.
   c) Turner House (Including Patio and front porch).
   d) The Armfield courtyard, as defined by the grassy area in front of Armfield up to, but not including, Senior Drive.

4. Alcoholic beverages may also be consumed in other spaces on the campus during specific events, as designated in advance by the Dean of Students.

5. Students of legal age who use alcohol should do so responsibly and in a way that does not compromise the rights and safety of themselves or others.

6. Students of legal age and student organizations should never supply alcohol to underage students.

7. Alcoholic beverages may not be used, sold, possessed or consumed at sporting events, including intramural and club sports, on the Main Campus or the Lake Campus.

8. No funds collected by the college designated for student activities may be used for the purchase of alcoholic beverages for service to persons under the legal drinking age.

9. Davidson College requires that all student organizations that serve alcohol comply with college policies and guidelines regarding liability insurance, which includes coverage relating to the use, sale, possession and consumption of alcoholic beverages. The college will determine the minimum amount of liability coverage organizations need.
Regulations in the Residence Halls

1. There shall be no alcohol consumed in any public areas of a residence hall, including lounges, hallways, bathrooms, stairwells, or surrounding areas.
2. No alcohol in the residence hall may be provided from common containers including but not limited to kegs, punch bowls, Jell-O, pony kegs, beer balls, trashcans, and funnels.
3. Students are responsible for their own conduct and that of their guests in individual rooms. Only those individuals of legal age may possess alcoholic beverages. The host(s) will be subject to disciplinary action if there is excessive noise or over-crowding in the room or if those consuming alcohol are underage.
4. Resident Advisers and Hall Counselors are primarily responsible for monitoring and enforcing the policies regarding the use of alcoholic beverages in the residence halls. They are to report any infractions of this policy to the Dean of Students Office by completing an incident report. The Resident Adviser, Hall Counselor or Building Manager will inform a student that he/she will be the subject of an incident report. Violations of the Alcohol Policy are violations against the Code of Responsibility and may be reported by any student, faculty, or staff member to the Office of the Dean of Students.

Regulations in Martin Court

Martin Court staff and Davidson College Police are required to see that the Davidson College Alcohol Policy is followed accordingly in the apartments.

1. Occupancy in Martin Court apartments is not to exceed 25 persons. Violations of this limit will be handled accordingly:

   1st offense: Warning. However, if the number exceeds 35, each apartment resident will be assessed 5 hours of service to the community
   2nd offense: A minimum of 10 hours of service to the community per apartment resident
   3rd offense: Referral to the Judicial Board for Code of Responsibility charges/sanctions
   4th offense: Removal from Martin Court

2. Common containers of alcohol, including, but not limited to, kegs, punch bowls, Jell-O, pony kegs, beer balls, trashcans, ice luges and funnels are not allowed in or around apartments. There will be no warnings for violations of this rule. Violations could result in fines and Code of Responsibility charges.
3. Alcohol is allowed in apartments and on patios by persons that are of legal drinking age. Alcohol must remain within apartments, patios and the Armfield courtyard.
4. Because the balconies at the Armfield apartments serve as public walkways for egress, residents and guests are not allowed to congregate outside of the apartments on the 2nd and 3rd floors or in the stairwells. On the 1st floor of Armfield apartments, the patios and the lawn in front of the apartments is an allowable area for open consumption of alcohol for those of legal age.
5. Patterson Court organizations are not allowed to sponsor fraternity, sorority, or eating house events with alcohol in their apartments or residences.

* Please Note

1. Violations of these guidelines could result in Residence Life Office sanction and or Code of Responsibility Charges.
2. Games designed around the use of common containers (including but not limited to kegs, punch bowls, Jell-O, pony kegs, beer balls, funnels, coolers, ice luge, or trash cans) are expressly prohibited and a violation of the Davidson College Alcohol Policy.

Hosts are reminded that it is illegal to serve any individual under the age of 21 and that the server is responsible for insuring that such is the case. Alcoholic beverages cannot be sold, including but not limited to such practices as charging
admission, charging for cups, selling tickets, or requiring donations. Because no alcohol is permitted in the public areas of any residence hall no one may carry open containers of alcoholic beverages into the hallway or any other public area. Failure to do so may result in a Code of Responsibility violation and/or forfeiture of all or part of the deposit. The Residence Life Office may establish additional policies for the hosting of parties with or without alcohol in residence halls and students are encouraged to inquire in the Residence Life Office.

Regulations for Events Sponsored by Recognized Student Organizations

The following regulations will govern all events sponsored by any Davidson College registered or chartered organization on or off campus. All student organizations are expected to follow local, state, and federal laws. Service of alcohol at any event will use these guidelines as a minimum standard and organizations may also be governed by regulations from other bodies to which the organization is accountable, including but not limited to the NCAA, the Activities Tax Council, Inter/national Fraternities, and other national umbrella organizations.

Patterson Court organizations are not allowed to sponsor fraternity, sorority, or eating house events in their apartments.

Davidson College requires that all student organizations that serve alcohol comply with college policies and guidelines regarding liability insurance, which includes coverage relating to the use, sale, possession and consumption of alcoholic beverages. The college will determine the minimum amount of liability coverage organizations need.

Students or members of the community who observe a medical or other emergency are obligated to call for help. The college community values the obligation we have to help one another even when that individual or a group may have contributed to the situation. As such "Good Samaritans" who place calls for help will benefit from consideration of this aid as a mitigating circumstance when sanctions are imposed on an individual or student organization.

1. For the purposes of this section, Davidson College defines a "party with alcohol" as any activity, either open or closed, registered or spontaneous, at which alcohol is present. Any requests for exemptions or waivers of this policy must be submitted in writing to the Dean of Students or his/her designee.

2. All events at which alcohol will be present must be registered except as specified below in 3.b. Patterson Court parties with alcohol must be registered in the Patterson Court Office by noon two business days prior to parties Sunday through Thursday, and by Tuesday at 5:00 pm for parties on the weekend.

3. Events which do not need to be registered include:
   a) Any completely alcohol-free event;
   b) Spontaneous events, called “gatherings.” For these events there may be no advertising (including, but not limited to posters, signs, Facebook, and/or social calendar, and e-mail communication);
      - All alcohol must be BYO;
      - There must be less than 30 people;

Alcohol limits for registered BYO events are in proportion to the number of 21 year olds at the event. The limit per 21-year-old is (6) 12-ounce beers, or one (1) pint of liquor, or 750 ml unfortified wine or champagne, which will be checked in at the bar; grain alcohol and bulk containers (including but not limited to kegs, punch bowls, Jell-O, pony kegs, beer balls, funnels, coolers, or trash cans) are expressly forbidden.

   - If any of the above circumstances are broken, the spontaneous gathering will be considered an unregistered party and the hosting organization is liable and will be referred to the Patterson Court Judiciary Board.

4. Organizations will be held responsible for the behavior of their members, be they current students, alumni, or guests, when their actions evolve from or are in any way related to their association with or activities of the organization. Organizations that condone or encourage behavior that violates college or state regulations may be given joint responsibilities for such violations. The organization is expected to maintain and secure appropriate standards on the part of its members and guests. As elected leaders, the organization’s officers are responsible for ensuring appropriate conduct of all present at the function and are responsible for any incidents or events that occur directly or indirectly as a result of the event. The sponsoring organization(s) will be responsible for
supplying risk management staff appropriate to attendance at the party. These staff must not consume alcoholic beverages during or at least five (5) hours prior to working the event. Specific guidelines for each position are available from the Patterson Court Office.

a. For a party where 80+ individuals are present:
   i. One Head Risk Manager and One second Risk Manager.
   ii. One Entrance Monitor for each point of entry into the event.
   iii. One IDer to control access to the designated serving area.
   iv. One Bartender.
   v. One Police Officer scheduled by the Patterson Court Office and Campus Police (MINIMUM FOUR HOURS).

b. For a party with attendance where between 60-80 individuals are present:
   i. One Head Risk Manager.
   ii. One Second Risk Manager who will also act as the IDer to control access to the designated serving area.
   iii. One Entrance Monitor for each point of entry to the event.
   iv. One Bartender.

c. For a party with attendance where between 30-60 individuals are present:
   i. One Head Risk Manager who will also act as the entrance monitor, until the party has accumulated the total number of guests registered on the registration form.
   ii. One Second Risk Manager who will also act as the IDer to control access to the designated serving area and as the bartender.

d. For a party with attendance where below thirty (30) individuals are present:
   i. One Head Risk Manager who will assume all other roles including: entrance monitor, IDer, and bartender.

e. For a members only or closed event all student risk management coverage applies based on the number expected to attend; however it is not necessary to obtain a Campus Police Officer to work the event.

5. At every social event where alcohol is to be served, students shall be required to show a Davidson College student ID to the host organization’s IDer. The ID should be checked to see if the student has a ”21+” engraving on the front of the Cat Card. If the student has a 21+ engraving, a wristband is issued to that student. Non-Davidson College students will need to have two (1) forms of ID and have a Davidson student vouch for him/her as his/her personal guest.

   a. All Davidson students must have a valid Cat Card in order to be admitted to an open Patterson Court event.
   b. **Wristbands are non-transferable from one event to another.** Students must show ID and receive a new different colored wristband from each event they attend.

6. Attendance at any event is conditional upon behavior. A police officer or other College official may remove anyone who is disruptive. The privilege to attend court events may be revoked by the Dean of Students Office for anyone who has been shown to be a repeated problem at events. This period will be set for an appropriate length of time in a specific case. Groups and individuals are both subject to such a review.

7. Beer (but not malt liquor) and unfortified wine are the only alcoholic substances permitted in or around Patterson Court houses for all parties that are not BYO events. At no event may alcohol be provided from common containers, including but not limited to kegs, punch bowls, Jell-O, pony kegs, beer balls, funnels, coolers, or trash cans.

8. Alcoholic beverages will be served only in one designated area that will be entered only by persons 21 years of age and older. The designated area must be an area or a room clearly separated from the social function.
   a) To enter the designated service area, an individual must be wearing a wristband identifying him or her as 21 years of age or older.
   b) Presidents and social chairs of the host organization(s) and risk management staff who are under 21 years of age may enter the designated service provided they are fulfilling official duties, they do not consume alcoholic beverages, and they do not remove any alcoholic beverages from the service area.
9. No one leaving the designated service area may have more than one container of alcohol; Beer may not exceed 12 ounces, Champagne or wine 5 ounces in capacity.

10. A Bartender who has been TIPS trained (Training for Intervention Procedures) and attended a class on risk management procedures must staff the bar. Bartenders are required to follow the state law with regard to the serving of intoxicated drinkers.

11. A supply of food and non-alcoholic beverages sufficient to last the entire event must be provided in the common areas as well as in the designated service area. It is the host organization’s responsibility to maintain this supply.

12. No organization may schedule, advertise, plan, or allow drinking games or contests.

13. Each organization shall maintain a standard operating procedure for safe transportation for any off-campus event. Further, each organization shall work in conjunction with the Safe Rides Van to ensure that safe transportation is available to all guests of any event.

14. No organization may advertise an event with reference or inference to alcohol, nor shall this advertisement be demeaning to any group or individual. Advertisement includes but is not limited to flyers, posters, sidewalk chalk and t-shirts.

15. Weekday parties must end the service of alcohol by 12:00 midnight and no alcoholic beverages may be in possession after 1:00 a.m. in or around the house. A weekend party must end the service of alcohol by 1:30 a.m. and no alcohol may be in possession after 2:30 a.m. in or around the house.
   a) A Risk Manager must remain throughout the hour designated on the registration form for a party with alcohol unless it is determined that the party with alcohol cannot safely continue, at which point the party will be closed.
   b) Risk Managers must be on duty until the event is closed; Bartenders and ID Checkers must be on duty while alcohol is present.
   c) Students may remain and socialize and have music as long as the Risk Manager chooses to remain on duty.

16. Patterson Court is limited to two weekday registered parties per week to be coordinated through Patterson Court Council and the Patterson Court Adviser. If an organization(s) wishes to sponsor a party with the College Union at any agreed upon location(s), such co-sponsored parties will not count for the weekday party with alcohol limit. In these cases, the Union will monitor the alcohol policy.

17. Alcohol Quantity Limit Guidelines:
   a) Organization Supplied Event. At no party with alcohol shall there be more than 25 cases of beer (12 oz cans) or equivalent amount of champagne/wine;
   b) Once each semester a given organization may petition the Patterson Court Advisor for an exception from the 25 case rule to as high as 35 cases at a specific party which is anticipated to be a larger event. Consideration of approval will be based upon arrangements for additional risk management staffing and/or procedures. Petitions are due to the Patterson Court Advisor at least five (5) business days prior to the event. Those organizations seeking to request additional cases of beer must submit, in writing, their petition to the Patterson Court Advisor. This petition should include the organization’s rationale for an exception to the 25 case rule. All petitions for exception are referred to and must be approved by the Dean of Students with the recommendation of the Patterson Court Advisor.
   c) Alcohol limits for registered BYO events are in proportion to the number of 21 year olds at the event. The limit per 21-year-old is one 6-pack of beer or its equivalent in wine, champagne, or liquor. Grain alcohol and bulk containers (including but not limited to kegs, punch bowls, Jell-O, pony kegs, beer balls, funnels, coolers, or trash cans) are expressly forbidden.
   d) Glass containers of beer, champagne and wine shall not be allowed on Patterson Court except for at spontaneous gatherings where all glass must remain inside the house or on the porch. At non-spontaneous gatherings, glass bottles of champagne must remain behind the bar, under the control of the primary bartender. Organizations will be held responsible for cleaning up broken glass on their plot of land. If after notification, organizations have still not cleaned up glass surrounding their house, the organization will be held accountable to pay a fine as determined by the Patterson Court Office and Physical Plant.  

*Note: All glass containers must be recycled.*
e) All alcohol is to be served in disposable cups and may not be served in cans or bottles. In order to provide an increased level of security against the unwanted inclusion of foreign substances into drinks (e.g. “date rape drugs”), sponsoring organizations must make available to those requesting them tops for the cups.

Guidelines for BYO Parties
Bring Your Own (BYO) events place a greater level of responsibility upon the individual supplying his or her own alcohol, but this fact does not reduce the obligation of the host/sponsor organization to control the event and to enforce College and state regulations.

1. All aspects of the college alcohol policy shall apply to BYO events, except where these BYO regulations amend the general guidelines.
2. All BYO events for which an organization advertises or expects more than 30 people must be registered in the Patterson Court office and will follow risk management standards just like every other social event where alcohol is present. Alcohol limits for registered BYO events are in proportion to the number of 21 year olds at the event. The limit per 21-year-old is (6) 12-ounce beers, or one (1) pint of liquor, or 750 ml unfortified wine or champagne, which will be checked in at the bar; grain alcohol and bulk containers (including but not limited to kegs, punch bowls, Jell-O, pony kegs, beer balls, funnels, coolers, or trash cans) are expressly forbidden.
3. Any unused alcohol shall not become the property of the host organization.
4. Violations are referred to the Patterson Court Judiciary Board.

Regulations for Student Organization Alcohol Usage in Spaces that Require Special Permission
It is the policy of Davidson College to comply with the laws of the State of North Carolina regarding the use, sale, possession and consumption of alcoholic beverages.

Davidson College requires that all student organizations that serve alcohol comply with college policies and guidelines regarding liability insurance, which includes coverage relating to the use, sale, possession and consumption of alcoholic beverages. The college will determine the minimum amount of liability coverage organizations need.

Davidson students and organizations are required to be familiar with the Davidson College Alcohol Policy and to operate within that policy. Patterson Court organizations have a special responsibility to ensure that their officers and members know and abide by the ABC laws of the state, as well as be knowledgeable of the policies of their inter/national organization where applicable. Ignorance of policy is not a defensible excuse.

Alcoholic beverages may be consumed in certain spaces (example, Lilly Gallery) on the campus during specific events, as designated in advance by the College.

- Contact Director of Auxiliary Services at least one month prior to the event via e-mail to request permission.
- In your request state event, event type, time, place, and purpose.
- If the event is a fundraiser, forms must be filled out through the college union (contact the Director of the College Union).
- Student organizations granted permission must meet with either the Patterson court Advisor (Patterson Court organizations) or the Director of the College Union (all other student organizations) to discuss details of the event.

Alcoholic beverages may not be served to, possessed by, and/or consumed by individuals under the legal drinking age.

Members of the sponsoring organization nor student Risk Managers are not allowed to serve alcoholic beverages.

- 3rd party servers must be used with advance approval by the Dean of Students.
- There must be a designated bar space.
- ID’s must be presented to Bartenders before alcohol can be served.
Events sponsored by Student Organizations must have an outside vendor employ a wrist-banding system for identifying those students who are of legal age.

- Alcohol must be confined to the approved space only. (i.e. Lilly Gallery approved space- alcohol not permitted to be taken beyond the gallery into Chambers or outside)

Security in the form of hired police officers is required for all student events that serve alcohol in spaces that require special permission. The number of officers per event will be determined by the Director of Auxiliary Services and/or Director of College Union/Student Activities.

**Alcohol Policy Enforcement**

1. The Dean of Students Office adjudicates violations of the Davidson College Alcohol Policy. Three total violations, regardless of category, will result in Code of Responsibility charges.

2. **Individual Violations**
   Students who are found responsible for a violation of the alcohol policy will receive a sanction. In most circumstances, a student violates the alcohol policy will be subject to the following:
   
   **First offense:**
   The student may be required to meet with a representative of the Student Life Staff and will receive a follow-up warning letter and pay a $50 fine.

   **Second offense:**
   The student will be required to meet with a representative of the Student Life Staff, receive a follow up warning letter, plus a $100 fine and be required to complete 5 hours of college service within one month of committing the violation. Furthermore, a letter will be sent home to the student’s parents or guardians.

   **Third offense:**
   A third offense of the alcohol violation will automatically result in a hearing before the Judicial Committee, plus a $200 fine and a letter sent home to the student’s parents or guardians. The Judicial Committee has the full range of listed sanctions available, including but not limited to: probation, college service, an additional fine, eviction from college housing, and referral to a Student Life staff member.

   Students who have consumed alcohol to the point of severe intoxication (i.e. requiring assistance from staff or medical personnel) will also be referred to Student Counseling for an alcohol assessment. Parental notification will likely occur in these circumstances, even if it is the student's first offense.

   In a case where additional non-alcohol violations have occurred, the student may face Code of Responsibility charges and advance through the conduct procedures as outlined in the Code of Disciplinary Procedures.

   **In most cases, if one calendar year passes without an alcohol violation, all previous violations will not be considered.**

3. **Providing alcohol to underage students**
   Students who use alcohol must do so responsibly and in a way that does not compromise the rights and safety of themselves or others. Students and student organizations should never supply alcohol to underage students.

   Students who supply alcohol to an underage student or students may be subject to the following sanctions:

   - **First offense:** The student may be required to meet with a representative of the Dean of Students, will receive a follow-up warning letter, pay a fine of $75 and be required to complete 5 hours of college service within one month of committing the violation.
• **Second offense:** The student will be required to meet with a representative of the Dean of Students, will receive a follow-up warning letter, will pay a fine of $150, will complete 10 hours of college service within one month of committing the violation, and a letter will be sent home to the student's parents or guardians. Additionally, the individual will be placed on social probation for one month from parties in the location or area in which the violation occurs (for example: Martin Court, Patterson Court, Residence Halls, the College Union, etc.).

• **Third offense:** A third offense of Providing Alcohol to Underage Students will automatically result in a hearing before the Judicial Committee, and a letter sent home to the student's parents or guardians. The Judicial Committee has the full range of listed sanctions available, including but not limited to: probation, college service, an additional fine, eviction from college housing, and referral to a Student Life staff member.

4. **Underage Drinking Games**

- **First Offense:** Students hosting or participating in underage drinking games may be required to meet with a representative of the Dean of Students, will receive a follow-up warning letter, will pay a fine of $75, and a letter will be sent home to the student's parents or guardians.

- **Second Offense:** Students hosting or participating in underage drinking games will be required to meet with a representative of the Dean of Students, will receive a follow-up warning letter, will pay a fine of $150, and a letter will be sent home to the student's parents or guardians. They will be placed on social probation for the remainder of the semester in which violation occurred.

- **Third Offense:** Students hosting or participating in underage drinking games will be charged with a Code of Responsibility violation, and a letter will be sent home to the student's parents or guardians. Hosts will be evicted from college housing.

5. **Common Containers**

Common containers of alcohol are prohibited. This includes, but is not limited to, kegs, punch bowls, Jell-O, pony kegs, beer balls, trashcans, and funnels. Students serving alcohol from common containers will be subject to the following:

- **First Offense:** The student may be required to meet with a representative of the Dean of Students, will receive a follow-up warning letter, will pay a fine of $150, will complete 5 hours of college service within one month of committing the violation, and a letter will be sent home to the student's parents or guardians. Additionally, the individual will be placed on social probation for one month from parties in the location or area in which the violation occurs (for example: Martin Court, Patterson Court, Residence Halls, the College Union, etc.).

- **Second Offense:** The student will be required to meet with a representative of the Dean of Students, will receive a follow-up warning letter, will pay a fine of $300, will complete 10 hours of college service within one month of committing the violation, and a letter will be sent home to the student's parents or guardians. Additionally, the individual will be placed on social probation for one semester from parties in the location or area in which the violation occurs (for example: Martin Court, Patterson Court, Residence Halls, the College Union, etc.).

- **Third Offense:** A third offense will automatically result in a hearing before the Judicial Committee, and a letter sent home to the student's parents or guardians. The Judicial Committee has the full range of listed sanctions available, including but not limited to: probation, college service, fine, eviction from college housing, and referral to a Student Life staff member.

6. **DUI**

A person commits the offense of impaired driving if he or she drives any vehicle (including golf carts and bicycles):

- While under the influence of an impairing substance; and/or,
- After having consumed sufficient alcohol that he has, at any relevant time after the driving, an alcohol concentration of 0.08 or more; and/or
• If the driver is under 21 years of age, the driver is considered to be driving while impaired if his BAC is 0.01 or above.

Sanctions:
If a student is pulled over and found to be driving while impaired the following will occur:
• Notification of the parents.
• Revocation of campus driving and parking privileges for 12 months.
• Referral to the Health Educator for evaluation and counseling. (Health Educator cannot do counseling but can do education)
• Social Probation for two months; This prohibits participation in social activities involving alcohol at Martin Court, Patterson Court, or the College Union.
• Pay a fine of $100.

Campus Police:
• A first offense may result in arrest and criminal charges if the driver is not of legal age or if the of-age-driver tests above the legal limit of 0.08 and demonstrates appreciable mental or physical impairment, or both.
• If the driver is below the legal limit, Davidson College Campus Police reserve the right to use their discretion when deciding whether or not to charge the driver with DWI and issuing the above first offense consequences.

7. Charges against Patterson Court organizations shall be referred to the Patterson Court Judicial Board. Sanctions may include (1) warning, (2) censure, (3) fines, (4) social probation, (5) limiting or suspension of pledge activities if the violation pertains to pledge activities or to first-year guests, and (6) the canceling of the house's lease with the College.

Alcohol Education & Treatment

1. Education
   a) Davidson College shall provide a program of education concerning the use and abuse of alcohol and other drugs. Each year there will be a mandatory session for first-year students during Orientation and the first semester. These sessions shall be planned by the Office of the Dean of Students in cooperation with the Health Education Program, Residence Life Office, the Counseling Center and the College Union. Patterson Court organizations will be required to participate annually in an educational program planned by the Office of the Dean of Students and the Patterson Court Advisor.
   b) The Dean of the Faculty will seek to involve the Davidson faculty in a comprehensive effort to inform them and to sensitize their students to the issue of alcohol abuse. The Dean is further encouraged to help faculty members attend workshops conducted by the Counseling Center so they are alert to signs of abuse by their students and are able to refer these students to the Office of the Dean of Students for intervention and treatment.
   c) The Counseling Center and the Health Education Program will provide annual workshops for Hall Counselors and Resident Advisors in intervention techniques to provide assistance to those students who abuse alcohol.
   d) The Office of the Dean of Students, the Patterson Court Advisor, the Counseling Center, the Health Educator, and the Student Health Center will review annually the alcohol and other drug education programs.

2. Counseling and Treatment
   A program of counseling and treatment will be established by the Health Educator and the Counseling Center to include prevention, intervention, treatment, and support.

3. Evaluation
   The Committee on Campus and Religious Life (CCRL) will evaluate this policy periodically. Changes or reviews prior to that time may be conducted by the Office of the Dean of Students in conjunction with the Committee on Campus and Religious Life. This review should include a statistical summary of alcohol-related disciplinary cases, as well as evaluations by the Counseling Center, the Director of Residence Life, the Patterson Court Advisor, the Health Educator, the SGA, the Union Board, and the Patterson Court Council.
General College Policy on Drugs

The possession, use, or distribution of illegal drugs on the Davidson College campus is prohibited. Such conduct:

- Violates federal and state laws.
- Endangers one’s physical and mental health; and endangers the health and safety of others, especially roommates and neighbors.
- Threatens the fabric of the community with serious security risks resulting from dealing with individuals operating outside the law.

Davidson College will cooperate fully with all law enforcement officials investigating or charging a student with illegal drug use. Any student who violates federal or state illegal drug laws is subject to criminal prosecution as well as campus judicial proceedings.

Students are subject to disciplinary action for the possession, manufacture, use, sale or distribution of any quantity of prescription drugs or controlled substance, except for the use of an over-the-counter medication or for the prescribed use of medication in accordance with the instructions of a physician. Controlled substances include, but are not limited to:

- mushrooms (psilocybin)
- marijuana
- cocaine
- "crack" or other cocaine derivatives
- Heroin
- Amphetamines
- Barbiturates
- LSD, PCP
- "ecstasy", "eve", or other "designer drugs"
- "roofies" rohypnol

Possession of paraphernalia associated with the use, possession or manufacture of a prescription drug or controlled substance is also prohibited by state law and college policy.

The penalties to be imposed by the college may range from probation to indefinite suspension. However, the following minimum penalties shall be imposed:

1. The minimum penalty for a first-time violation of the Illegal Drug Policy for the illegal use of a Schedule VI drug as defined by North Carolina Statute (e.g. Marijuana, THC, Hashish, Hash Oil) or Schedule VI drug paraphernalia will be a $100 fine, a requirement for participation in a drug abuse education and/or treatment program, and a letter will be sent to parents. Any student who violates the Illegal Drug Policy with the use of a Schedule VI drug or drug paraphernalia for a second time will be fined $200, a requirement for participation in a drug abuse education and/or treatment program, and a letter will be sent to parents. Any student who violates the Illegal Drug Policy with the use of a Schedule VI drug or drug paraphernalia for a third time will be immediately suspended from the college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply depending on the type of drug possessed, used, distributed or sold. *

2. The minimum penalty for a first-time violation of the Illegal Drug Policy for the illegal use of drugs found in Schedules I-V as defined by North Carolina Statute (e.g. all other controlled substances, prescription drugs) or their paraphernalia will be the immediate suspension of the guilty student from the college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply depending on the type of drug possessed, used, distributed or sold. (See the following charts for more specific details.) *

3. The penalty for a violation of the Illegal Drug Policy for the sale, distribution, or manufacture of a prescription drug, controlled substance or drug paraphernalia will be an immediate indefinite suspension from the college. *
A student charged and admitting guilt for a violation of the Illegal Drug Policy may choose to appear before the Judicial Committee to determine an appropriate sanction. A student charged but not admitting guilt may appear before the Honor Council.

As citizens, the students, faculty and staff at Davidson are responsible for knowing and complying with all applicable federal, state and local laws that make it a crime to possess, sell, deliver or manufacture those drugs considered "controlled substances" by the State of North Carolina and the United States Government. Any member of the college community who violates the law is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings by the college.

OTHER DRUGS: The possession, production, sale and delivery of controlled substances are illegal under the North Carolina Controlled Substance Act of 1971. A drug offense may be considered a felony or misdemeanor depending on the nature of the charge. Simple possession is generally considered less serious than manufacture, sale or distribution. However, possession of large amounts of drugs may be construed as intent to sell. Distribution may include giving a controlled substance to a friend free of charge. Repeat offenders are generally punished more harshly.

A criminal record (misdemeanor or felony) may preclude admission to graduate or professional schools, profession licensure and certification, or security clearance of certain professions and positions.

North Carolina General Statutes on Controlled Substances
Drugs, Alcohol and Their Risks North Carolina Laws - Davidson College Policy

Controlled Substances
Under the North Carolina Controlled Substances Act, Article 5, G.S. Ch. 90, the North Carolina Drug Commission is authorized to add, remove, or change the placement of a drug, substance, or immediate precursor to the list of controlled substances. Currently, substances are listed in six schedules:

SCHEDULE I
Heroin, LSD, Peyote, Mescaline, Psilocybin, Methaqualone, PCP, MDA
General
A high potential for abuse, no currently accepted medical use in the United States, or no accepted safety for use in treatment under medical supervision. Examples include heroin, LSD, mescaline, and peyote.
HEALTH RISKS Psychologically and physically addictive; depression, withdrawal symptoms, convulsions, death, unpredictable behavior with hallucinogens; possible damage to unborn fetus. Mixing with alcohol or other depressants can be fatal.
POSSESSION PENALTIES / NORTH CAROLINA LAW 5 years in prison and/or fine (Felony)
SALE/MANUFACTURE PENALTIES / NORTH CAROLINA LAW 10 years in prison and/or fine (Felony)
POSSESSION PENALTIES / DAVIDSON COLLEGE POLICIES Immediate suspension of the guilty student from the college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply depending on the type of drug possessed, used, distributed or sold.
SALE/MANUFACTURE PENALTIES / DAVIDSON COLLEGE POLICIES Indefinite Suspension.

SCHEDULE II
Morphine, Demerol, Codeine, Percodan, Percocet, Fentanyl, Dilaudid, Secondal, Nembutal, Cocaine, Amphetamines
General
A high potential for abuse, currently accepted medical use with severe restrictions, abuse of the substance may lead to severe psychological or physical dependence. Examples are opium, cocaine, codeine, amphetamine, methadone.
HEALTH RISKS Psychologically and physically addictive; withdrawal symptoms, convulsions, respiratory failure, frequent accidents; possible damage to unborn fetus; and possible death. Cocaine and amphetamines increase blood pressure which can lead to irregular heartbeat and death; amphetamines can cause agitation, increase in body temperature, hallucinogens, convulsions, possible death.
POSSESSION PENALTIES / NORTH CAROLINA LAW 2 years in prison and/or $2,000 fine (misdemeanor) unless: 1.
Exceeds four tablets of Hydromorphone 2. Exceeds 100 tablets, capsules, other dosage units or equivalent quantity 3.
Any amount of Cocaine. Maximum penalty: 5 years in prison and/or fine (Felony)
SALE/MANUFACTURE PENALTIES / NORTH CAROLINA LAW 10 years in prison and/or fine (Felony)

POSSESSION PENALTIES / DAVIDSON COLLEGE POLICIES Immediate suspension of the guilty student from the
college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply
depending on the type of drug possessed, used, distributed or sold.

SALE/MANUFACTURE PENALTIES / DAVIDSON COLLEGE POLICIES Indefinite Suspension.

Laws are subject to revision at any time; the information provided is a general guide only. Students with specific legal
questions and those arrested on alcohol and other drug charges should consult an attorney.

Any student who violates federal or state illegal drug laws is subject to criminal prosecution as well as campus judicial
proceedings.

SCHEDULE III
Certain Barbiturates in Codeine Containing Medicine (Tylenol #3, Empirin #3, Tussionex), Anabolic Steroids

General
A potential for abuse less than the substances listed in Schedules I and II; currently accepted medical use in the United
States; and abuse may lead to moderate or low physical dependence or high psychological dependence. Examples include
Tylenol #3 and Empirin #3.

HEALTH RISKS Psychologically and physically addictive; potential liver damage, nausea and vomiting, dizziness,
disorientation, shallow breathing, cold and clammy skin, coma, possible death; withdrawal symptoms include anxiety,
tremors, insomnia, convulsions; possible damage to unborn fetus.

POSSESSION PENALTIES / NORTH CAROLINA LAW Less than 100 tablets: 2 years in prison and/or fine (Misdemeanor),
More than 100 tablets: 5 years in prison and/or fine (Felony)
SALE/MANUFACTURE PENALTIES / NORTH CAROLINA LAW 5 years in prison and/or fine (Felony)

POSSESSION PENALTIES / DAVIDSON COLLEGE POLICIES Immediate suspension of the guilty student from the
college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply
depending on the type of drug possessed, used, distributed or sold.

SALE/MANUFACTURE PENALTIES / DAVIDSON COLLEGE POLICIES Indefinite Suspension.

SCHEDULE IV
Barbiturates, narcotics, and stimulants, including Valium, Talwin, Librium, Darvon, Tranze, Serax, Equanil, Ionamin

General
A low potential for abuse relative to the substances listed in Schedule III, currently accepted medical use in the United
States, and limited physical or psychological dependence relative to the substances listed in Schedule III. Examples
include several commonly prescribed tranquilizers and phenobarbital.

HEALTH RISKS Psychologically and physically addictive; drowsiness, withdrawal symptoms include tremors, abdominal
and muscle cramps, insomnia, anxiety, convulsions; possible death, possible damage to unborn fetus. Mixing with alcohol
or other substances can be fatal.

POSSESSION PENALTIES / NORTH CAROLINA LAW Less than 100 tablets: 2 years in prison and/or fine (Misdemeanor),
More than 100 tablets: 5 years in prison and/or fine (Felony)
SALE/MANUFACTURE PENALTIES / NORTH CAROLINA LAW 5 years in prison and/or fine (Felony)

POSSESSION PENALTIES / DAVIDSON COLLEGE POLICIES Immediate suspension of the guilty student from the
college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply
depending on the type of drug possessed, used, distributed or sold.

SALE/MANUFACTURE PENALTIES / DAVIDSON COLLEGE POLICIES Indefinite Suspension.

SCHEDULE V
Compounds with limited Codeine such as Terpine Hydrate, Robitussin AC

General
A low potential for abuse relative to the substances listed in Schedule III, currently accepted medical use in the United
States, and limited physical or psychological dependence relative to the substances listed in Schedule IV. These substances may be sold at retail with a prescription to anyone 18 or older by a registered pharmacist for medical purposes. Examples include cough medicines with codeine or opium.

**HEALTH RISKS** Psychologically and physically addictive; nausea, gastrointestinal symptoms, drowsiness, withdrawal symptoms include runny nose, watery eyes, panic, chills, cramps, irritability, nausea; possible damage to unborn fetus.

**POSSESSION PENALTIES / NORTH CAROLINA LAW** 6 months in prison and/or fine (Misdemeanor)

**SALE/MANUFACTURE PENALTIES / NORTH CAROLINA LAW** 5 years in prison and/or fine (Felony)

**POSSESSION PENALTIES / DAVIDSON COLLEGE POLICIES** Immediate suspension of the guilty student from the college and for at least one semester beyond the semester in which the violation occurs. Other sanctions may apply depending on the type of drug possessed, used, distributed or sold.

**SALE/MANUFACTURE PENALTIES / DAVIDSON COLLEGE POLICIES** Indefinite Suspension.

### SCHEDULE VI
Marijuana, THC, Hashish, Hash Oil

**General**
No currently accepted medical use in the United States or a relatively low potential for abuse in terms of risk to public health, and potential to produce psychological or physiological dependence based upon present medical knowledge, or a need for further and continuing study to develop scientific knowledge of its pharmacological effects. The only two substances on this schedule are marijuana and tetrahydrocannabinols.

**HEALTH RISKS** Psychologically addictive; increased risk of lung cancer, bronchitis, and emphysema; contributes to heart disease, fatigue, paranoia, possible psychosis; withdrawal symptoms include insomnia, hyperactivity and decreased appetite; depression of the immune system; decreased sperm count in men and irregular ovulation in women.

**POSSESSION PENALTIES / NORTH CAROLINA LAW** Less than 1/2 oz. Marijuana or 1/20 oz. Hashish: 30 days in prison and/or $100 fine (Misdemeanor), More than 1/2 oz. Marijuana or 1/20 oz. Hashish: 5 years in prison and/or fine (Felony)

**SALE/MANUFACTURE PENALTIES / NORTH CAROLINA LAW** 5 years in prison and/or fine (Felony)

**POSSESSION PENALTIES / DAVIDSON COLLEGE POLICIES** First violation will result in a $100 fine, required participation in a drug education program and a letter will be sent to parents. Second violation will result in a $200 fine, required participation in a drug education program and a letter will be sent to parents. Third violation will result in suspension from the college for one semester beyond the semester in which the violation occurs.

**SALE/MANUFACTURE PENALTIES / DAVIDSON COLLEGE POLICIES** Indefinite Suspension.

Laws are subject to revision at any time; the information provided is a general guide only. Students with specific legal questions and those arrested on alcohol and other drug charges should consult an attorney.

Any student who violates federal or state illegal drug laws is subject to criminal prosecution as well as campus judicial proceedings.

The Davidson Student Health and Counseling Service offers medical and psychological assistance. The Health Educator can help locate further resources or provide more detailed information on the ones listed below.

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Student Counseling Center</td>
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</tr>
<tr>
<td>Student Health Center</td>
<td>894-2300</td>
</tr>
<tr>
<td>Health Educator</td>
<td>894-2902</td>
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<td>College Chaplain</td>
<td>894-2423</td>
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<tr>
<td>Public Safety</td>
<td>894-2178</td>
</tr>
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<td>College Campus Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Davidson Town Police</td>
<td>892-5131</td>
</tr>
</tbody>
</table>
Amnesty Policy

Amnesty applies to:

- Students who seek assistance or emergency medical treatment on their own behalf.
- Students who seek assistance or emergency medical treatment on the behalf of another student.
- Students in need of assistance.
- Students who have consumed alcohol and are victims of crimes. We encourage students that are victims of crimes (including but not limited to physical or sexual assault, theft, vandalism) to contact authorities to get help.

Amnesty does not:

- Apply to behaviors other than consumption of alcohol.
- Apply to driving while intoxicated or driving under the influence.
- Apply to groups/organizations. However, if a representative of an organization hosting an event calls for medical assistance for an individual, this act of seeking help may be considered in potential sanctioning for college policy violations.
- Prohibit law enforcement agencies within their jurisdictions from enforcing the laws enacted by the State of North Carolina.
- Apply to students who do not seek assistance from College Staff, Public Safety, or a local police/EMS agency. Students who are confronted by College staff (RAs, Hall Counselors, Area coordinators, etc.) will be referred to the disciplinary process under the Code of Responsibility.

1. For Victims
   Davidson College provides amnesty to victims who may be hesitant to report to Davidson College officials because they fear that they themselves may be accused of minor policy violations, such as underage drinking, at the time of the incident. Educational options will be explored, but no conduct proceedings or conduct record will result.

2. For Those Who Offer Assistance
   To encourage students to offer help and assistance to others, Davidson College pursues a policy of amnesty for minor violations when students offer help to others in need. At the discretion of the Associate Dean of Students, amnesty may also be extended on a case-by-case basis to the person receiving assistance. Educational options will be explored, but no conduct proceedings or conduct record will result.

3. For Those Who Report Serious Violations
   Students who are engaged in minor violations but who choose to bring related serious violations by others to the attention of Davidson College are offered amnesty for their minor violations. Educational options will be explored, but no conduct proceedings or record will result.

Abuse of amnesty requests can result in a decision by the Associate Dean of Students not to extend amnesty to the same person or organization repeatedly.

Invocation of the amnesty policy will be determined on a case-by-case basis by the Assistant Dean of Students. It is also important to understand that this policy only applies to the violation of the college alcohol policy and not for any additional violations.

When a student is granted amnesty, they will be required to meet with the Assistant Dean of Students or his designee to discuss the incident in order to create a learning opportunity and to grow from the experience. While the violation will not be recorded as a violation of college policy, students may be referred to various campus resources for assessment or possible treatment. These are designed to assist students with any possible substance abuse problems that may become apparent during discussions. Students who are referred for addition help but fail to meet and complete the recommendations in their entirety may be subject to disciplinary action.

4. Safe Harbor
   Davidson College has a Safe Harbor rule for students. Davidson College believes that students who have a drug and/or addiction problem deserve help. If any Davidson College student brings their own use, addiction, or dependency to the attention of College officials outside the threat of drug tests or conduct sanctions and seeks
assistance, a conduct complaint will not be pursued. A written action plan may be used to track cooperation with the Safe Harbor program by the student. Failure to follow the action plan will nullify the Safe Harbor protection and campus conduct processes will be initiated.

**Residence Life Policies and Procedures for Residents**

The Residence Life Office (RLO) at Davidson College is dedicated to providing a safe, secure, and welcoming residential environment that supports and enhances academic performance and social development for all residents. Through their experiences in the residential community, Davidson students will gain the knowledge, awareness, and skills to lead ethical, inclusive lives.

RLO handles all room assignments, manages room and damage billing, coordinates social and educational programming in the residence halls, serves as a liaison between residents and maintenance staff, and responds to all housing needs. The professional staff selects, trains, and supervises the student staff, responds to disciplinary matters in the residence halls, and provides counseling referral and conflict management. Student staff members (Hall Counselors (HCs) for first-year students and Resident Advisors (RAs) for upper class students) are assigned to residence halls and apartment buildings and provide support, programming, and referrals.

These policies and procedures cover the expectations and responsibilities for students residing in residence halls and apartments.

**Section 1  Overview**

Davidson College is a four-year residential community and all students are expected to live on-campus all four years. Only full-time Davidson students in good financial standing are eligible to live in the residence halls and apartments during the academic year; students who withdraw mid-semester must move out within 48 hours of their withdrawal notice. Students may not sublet or rent out an on-campus residential space to anyone else.

Students living in the residence halls agree to abide by all rules and regulations set forth in this document; these policies and procedures may be amended at any time. Failure to meet these expectations will result in consequences, and those consequences vary according to the severity of the infraction. Each policy in Section 2 of this document includes typical consequences for failing to meet expectations; other consequences may be put in place by RLO in unusual situations or where a consequence is not explicitly stated.

The Trustees of Davidson College set annual room rates. The semester room rent covers housing from the time when the residence halls open (“Move-In”) until they are officially closed (“Closing”) each semester. After the tenth day of class, refunds are not issued for room rent. Refunds are not issued for students who are evicted from on-campus housing as a result of a disciplinary action.

In the fall semester, Move-In for first-year students begins at 9 am on the Thursday before the first day of class; for upperclass students, Move-In begins at 9 am on the Saturday before the first day of class. Closing for the fall semester is at noon following the last day of exams, which marks the beginning of winter break. The residence halls close over winter break and all students must vacate campus during this time. In the spring semester, Move-In begins for all students at 9 am on the Saturday before the first day of class. Closing for the spring semester is at 5 pm on Commencement Sunday for non-graduating students; Closing for graduating seniors is at noon on the Monday following Commencement. The residence halls remain open during all breaks other than winter break.

At times, there are more students in town than beds on campus, and at those times RLO extends off-campus permission to a number of students beyond the number of on-campus beds. Lottery numbers, which are based on class year, are used to determine the order in which permission is granted. Off-campus permission is also granted in limited cases, specifically: students with a housing need which cannot be met on-campus, students who are married, and students who are 25 years or older. Off-campus permission is not granted for students whose families live close to campus, nor for
financial need. Any student who moves off-campus without permission from RLO is charged a penalty equal to one semester double room rate.

Because Davidson has more enrolled students than beds on campus, housing is not guaranteed. RLO works to accommodate as many students as possible.

Students assigned to an apartment or room which is not at capacity will only be charged the specified room rate (e.g., a person living by him or herself in a double room will only be charged a double room rate) and the space may be filled as needed by RLO. Students with specialized housing needs who are assigned a double room without a roommate are typically charged the single room rate.

Section 2 Expectations for Residence Halls and Apartments

The philosophy of Davidson College’s residential living is one of “freedom with responsibility” which is an extension of the honor system. Policies and procedures set high expectations for students. The enforcement of these expectations helps students learn community responsibility, increases safety, and creates a more pleasant living environment. The detailed expectations, including consequences for violating these expectations, are set forth below. Any behavior that violates the College’s Code of Responsibility may be referred to the Dean of Student’s Office for further proceedings. Any student who damages College property – whether intentionally or accidentally – may be fined and/or responsible for paying the replacement, repair, or cleaning costs.

Alcohol

- **Individuals under 21 years of age** are responsible for NOT possessing, consuming, providing/selling/enabling access to, and/or purchasing or attempting to purchase alcohol.
- **Individuals 21 years of age or older** may consume alcohol inside private residence hall rooms, Martin Court apartments (including on apartment porches), and in the Armfield courtyard; they may play drinking games in those locations as well. They are responsible for NOT providing/ selling/enabling access to alcohol to underage students; NOT permitting their ID to be used by others; NOT driving any vehicle (including bikes and golf carts) while impaired; and NOT consuming alcohol in public areas of residence halls (lounges, hallways, bathrooms, stairwells, surrounding areas, etc.) or outside of designated outdoor areas.
- “Common containers” of alcohol (kegs, punch bowls, Jell-O, beer balls, trashcans, funnels, etc.) are prohibited.
- In Martin Court, alcohol in glass bottles may only be consumed inside apartments.

College policies regarding the possession, use, and distribution of alcohol adhere to laws of the State of North Carolina. High risk drinking is a significant public health issue with serious health and safety consequences to both individuals and the Davidson community. Students are strongly encouraged to use protective behaviors when they are legally consuming alcohol to reduce negative consequences.

Alcohol found in the possession of underage individuals is disposed of and the students in possession are responsible for pouring it out in the presence of an RLO staff member. Alcohol found unattended in common areas or in the rooms of only underage residents is turned over to Campus Police.

Violations of the Alcohol policy are adjudicated as per the Davidson College Alcohol Policy. At the discretion of the Dean of Students, first offense violations and some second offense violations are adjudicated by RLO while other violations are adjudicated by the Dean of Students Office.

See Davidson College Alcohol Policy in the Red Book for additional information.

Alteration of Rooms and Apartments

Alteration of rooms and apartments by students is prohibited, including creating holes in walls or ceilings, wallpapering, installing lighting, painting rooms, removing doors, removing security window screens, moving ceiling tiles, and installing wall to wall carpeting.
Students found in violation of the Alteration policy are billed for the repair or replacement costs, and may be placed in "poor standing with RLO" for up to one year (see Section 3. Additional Information).

**Appliances, Electrical Devices, and Personal Items**

Many appliances, electrical devices, and personal items make sense to have in the residence halls while others create fire safety hazards and therefore are prohibited. Martin Court apartment kitchens and common area kitchens are designed to accommodate some additional appliances and electrical devices, so some items are permitted there that are not allowed in private residence hall rooms.

- **Appliances/electrical devices permitted** in all residence hall rooms and apartments: one microfridge unit, coffee makers, hot air popcorn poppers, slow cookers/crock pots, blenders, hair dryers, electric shavers/razors, irons (with auto shutoff), de-humidifiers, air purifiers, and power strips/surge protectors.
- **Prohibited** in all residence halls and apartments: *incendiary agents* (including candles, incense, and fireworks), *combustibles* (including lighter fluid, motor oil, propane, gasoline, charcoal, and vehicles that hold fuel like scooters and motorcycles) and *fire hazards* (including extension cords, live Christmas trees, paper-covered room doors, fabric hanging over beds, large stacks of newspaper, halogen lights, electric blankets, and hoverboards).
- **Prohibited** in residence hall spaces but **permitted** in Martin Court apartments and common area kitchens: one microwave, open-coil burners (hot plates), griddles or grills (including Foreman-type grills), toasters, fryers, and hibachis/grills designed for indoor use.

Students found in violation of the prohibited possessions will be required to immediately remove the prohibited item from the residence hall or apartment; prohibited possessions found unattended will be removed by RLO staff. In addition, students may be charged a $50 fine.

See Fire Safety for additional information.

**Bicycles**

Bicycles must be registered with Public Safety when brought onto campus. They may be stored by properly securing them to bicycle racks or inside student rooms; they may not be left in hallways, lounges, stairwells, on porches or attached to outdoor objects other than bicycle racks. Bicycles must be removed at the end of the spring semester unless the owner is living on-campus over the summer.

Improperly stored bicycles create a variety of issues, including; safety hazards during emergencies; blocking public walkways and limiting egress; impeding pedestrian and vehicle traffic; damage to College property; limiting the ability of building services to clean common areas; and limiting the ability of grounds staff to properly maintain exterior spaces.

Bicycle registration is free and can be completed on the Office of Public Safety’s website. Bicycles only need to be registered the first time they are brought to campus (not each year) unless the bicycle is sold or transferred to another person. Students living on-campus over the summer need to re-register bicycles for the summer.

Bicycles that are not properly registered, secured, or in specified locations are subject to any of the following; being secured; citation; or, confiscation by Public Safety. Bicycles removed at the end of the spring semester will be stored for up to 90 days. All unclaimed bikes will be disposed of after 90 days. If a violation of this policy results in damage, the Damage policy applies.

More information on Bicycle policy can be found on the Office of Public Safety’s website.

**Cleanliness**

- **Cleanliness** of private spaces is the responsibility of those assigned to those spaces. In Martin Court, this includes porches and patios.
- **Trash and recycling** should be removed promptly by students and disposed of only at the designated locations.
- **Pests** and insect problems should be reported to RLO promptly by emailing rlo@davidson.edu. Residents should not treat pests or insect issues themselves.
Residents are responsible for providing cleaning materials and equipment needed to clean their rooms, private bathrooms, apartments, and patios. RLO provides vacuum cleaners in the residence halls but not in apartments. College-owned vacuum cleaners are stored in common areas (typically lounges or a hall closet) and must be returned promptly. If a vacuum cleaner isn’t working properly, email rlo@davidson.edu promptly so that it can be emptied or repaired (see Malfunctioning and Broken Items for additional information). Students are responsible for the cleanliness of their room even if a vacuum cleaner is unavailable or broken.

Each residence hall has a designated location for trash and recycling. In Martin Court, residents are required to remove trash and deposit it in receptacles behind Armfield, Hart, and Jamieson. Trash is not permitted to remain on an apartment porch. Cleaning up trash in common areas that cannot be attributed to an individual or group of individuals may be billed back to the community or result in other consequences for the community.

Students can reduce their pest problems by regularly cleaning food residue and sealing all food containers. RLO refers pest and insect issues to a pest control technician who administers all treatment to monitor community safety; they come to campus on Tuesday to spray in common areas as well as individual rooms, upon request.

Failure to uphold expectations for cleanliness, trash, or recycling will result in the following consequences for each person associated with the living space:

- 1st offense – Warning letter.
- 2nd offense – Fine of $25.
- 3rd offense – 5 hours of College service and a $50 fine.

**Common Areas**
Common areas are spaces designated for community use where many or all students have access. The College cleans common areas regularly, but students are responsible for cleaning up after themselves.

- **Lounges** are studying and social spaces. Lounge furniture must stay in its designated lounge and non-College owned furniture may not be left in a lounge. Personal belongings must be removed in a timely manner. Sleeping in a lounge overnight or for an extended period is prohibited. Lounges may not be reserved by residents for private gatherings.
- **Common area kitchens** are available to all students. Kitchens must be left clean, and that includes washed pots, pans, and utensils; counters wiped down; and personal belongings put away. Food stored in community refrigerators should be labeled with the owner’s name, room number, and date, and disposed of promptly and properly.
- **Community bathrooms** designated with a specific gender sign may be used by people who feel that designation aligns with their gender identity. Non-designated community bathrooms are available for anyone to use.
- The **fitness center** in Chidsey Hall is managed by RLO, is available to all students, and is open from 6 am until 1 am daily from move-in until closing. Fitness equipment should be wiped down after each use. Towels are available but should remain in the fitness center. When finished, equipment should be set up for the next user, including placing dumbbells on racks.
- Clothes should be promptly removed from **laundry rooms**.
- No personal items may be left in **hallways, stairwells, laundry rooms, or common bathrooms**.

If a lounge, common area kitchen, fitness center, or laundry room has repeated issues, RLO may close the space for up to one week in order to address the issues. If a space needs to be closed again, it may be closed for up to one month at a time.

The first time a common area has personal items which are not removed in a timely manner, RLO will email the residents a reminder to remove the belongings. Subsequent violations may result in RLO confiscating and holding those personal items for up to one month or disposal of the personal items.
Repeated or egregious violations of the common area policy may result in a student being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information). Furthermore, repeated or egregious violations of the lounges, common area kitchens, or fitness center portion of this policy may result in a student not being allowed to use that type of space for up to one semester.

**Damages**

Damages, or the physical harm which impairs the value, usefulness, or normal function of a building or a College-owned object, is prohibited and should be reported immediately to the Residence Life Office or Campus Police. A person who damages College owned property is responsible for that damage, whether it was intentional or accidental. Damages attributed to an individual or group of individuals will be billed to the individual or the group of individuals on a pro rata basis. Damages not attributed to an individual may be billed back to the community. Activities which are likely to cause damage are prohibited.

Residence halls and apartments are safer and more pleasant living environments when things function properly and look attractive. Residents have a responsibility to help minimize damages by taking responsibility for their own actions and by holding peers accountable.

Damages should be reported to RLO by emailing rlo@davidson.edu. RLO staff members will investigate unclaimed damages and make every attempt to hold the individual(s) causing the damage responsible. Damage that cannot be attributed to an individual may be billed back to the residents of an entire residence hall and/or floor and/or apartment. In some cases, RLO may redirect a community’s programming funds to offset unclaimed community damages and put building access limitations in place so that new, unclaimed damages can be attributed back to the residents of that building or their guests (see Safety and Security (Access) for more information about access limitations).

A student who immediately reports damages and takes responsibility for them will most often be billed for the repair, replacement and/or cleaning costs, but not charged with additional Code of Responsibility charges for the damage. Students who are determined to have caused damages but did not report the damage in a timely manner and/or take responsibility for the damage will be billed for the repair, replacement, and/or cleaning costs, and will be referred to the Office of the Dean of Students for Code of Responsibility charges.

See Malfunctioning and Broken Items for additional information.

**Drugs**

Drugs that are illegal or are misused are prohibited. Possession of drug paraphernalia is prohibited. Students who are prescribed drugs are responsible for not transferring the prescribed drug to any other person, using it as directed, storing it securely, and storing it in a properly labeled container. Students should report missing prescription drugs to the Office of Public Safety immediately.

College policies regarding the possession, use, and distribution of controlled substances (drugs) adhere to Federal, State and local laws. Many controlled substances have a high potential for abuse or serious medical consequences for misuse. Use of illegal drugs and misuse of drugs can contribute to behavior that threatens the safety of campus.

The Office of Public Safety is contacted immediately when there is suspicion or knowledge of a violation of the drug policy. The Office of Public Safety determines if they will press charges and/or refer violations of the drug policy to the Office of the Dean of Students for Code of Responsibility charges.

**Early Arrivals and Late Stays**

The semester room rent covers housing from the time when the residence halls open (“Move-In”) until they are officially closed (“Closing”) each semester. Some students are given permission to move-in early (“Early Arrival”) or stay past closing (“Late Stay”). Students who arrive on campus without approval or stay past closing without approval are subject to fines. Prior to move-in, offices across campus are preparing for students. Most of the students who are granted permission to be an early arrival have “opening responsibilities,” which includes a leadership group with duties during opening and orientation, participation in a pre-orientation program, or participation as an in-season varsity athlete. Additional students
living on-campus shift the focus away from the preparation for opening and orientation, and the College intentionally limits access for students without opening responsibilities.

RLO will consider reasonable requests for early arrivals that are not part of an approved early arrival group; those requests should be made by emailing rlo@davidson.edu by July 15th for fall or December 1st for spring. Requests based on travel convenience or to drop off belongings early are not granted. If a request is approved, there is a $25 per night charge for each night prior to move-in. Requests made after July 15th for fall or December 1st for spring are most likely to be denied. If approved, there is a $50 per night charge for each night prior to move-in. Students who arrive on campus without approval may be charged a $250 fee plus $50 per night prior to move-in.

International students are often given permission to arrive 24 hours before their scheduled move-in date/time to accommodate international travel; eligible students must request permission to arrive early by emailing both the International Student Adviser and rlo@davidson.edu by July 15th for fall and by December 1st for spring.

Students who live on-campus over the summer and have a fall semester on-campus housing assignment are given the option to continue living in the residence halls from the end of summer until the residence halls open (“August Move-Over”). August move-overs are charged $25 per night from the end of the summer semester until move-in; the $25 per night is waived for any night where they have an “opening responsibility.” Typically, students move into their fall assignment a few days after the end of summer. Once a student moves into his or her fall assignment, they cannot check-out and then check-in again later; they are billed continuously.

Information about Move-In and Move-Out dates and times can be found in Section 1. Overview.

**Fire Safety**

- Do not tamper with or misuse fire safety equipment, which includes smoke detectors, fire extinguishers, pull stations, lighted exit signs, sirens, emergency lighting, and door closers.
- Immediately evacuate buildings when the fire alarm is activated. Stay at least 100 feet away from the building until permission to reenter is given by the Fire Department or Campus Police.
- “Cooking out” near residence halls is prohibited; this includes on Martin Court patios. Storing gas and charcoal grills inside residence halls and apartments is prohibited.
- Plug microfridges, hairdryers, and other appliances with a high electrical draw directly into the wall outlet instead of a power strip/surge protector.
- Occupying spaces that serve as public walkways (porches, patios, stairwells) and blocking egress is prohibited.

Fire safety policies protect both individuals and the community.

A student who observes a fire or smoke in the residence halls should immediately pull the manual fire station, evacuate the building, and call Campus Police when they are safely outside the building. Students should always prioritize their personal safety over extinguishing a fire.

Grills for “cooking out” are located throughout Martin Court and Chidsey Hall and are for resident use. Martin Court residents may use small charcoal grills away from buildings (20 feet or further), and when cooled, stored on their patios; gas grills and large charcoal grills are prohibited. RLO and the Office of Public Safety can authorize other areas or different equipment for “cooking out” for specific events.

When the fire alarm sounds, students who fail to immediately evacuate a building, or attempt to hide, or avoid evacuating will receive a $50 fine and will be referred to the Office of the Dean of Students for Code of Responsibility charges.

Any student who deliberately activates the fire alarm or fire prevention equipment (including extinguishers) for reasons other than fire prevention, or damages a fire Exit sign in a hallway or corridor will receive a fine of $250, incur any associated expenses for damage or cleaning, and will be referred to the Office of the Dean of Students for Code of Responsibility charges.
Any student who intentionally sets a fire or causes a false fire alarm may be evicted from the residence halls / apartments, charged with a Code of Responsibility violation, and/or charged criminally.

See Appliances, Electrical Devices, and Personal Items for additional information.

**Flags and Banners**

The Davidson College Statement of Purpose states “As a college that welcomes students, faculty, and staff from a variety of nationalities, ethnic groups, and traditions, Davidson values diversity, recognizing the dignity and worth of every person.”

Flags and banners may be hung out of the windows of on-campus student rooms and off Martin Court apartment porches, provided they are not in conflict with the above referenced principle. No more than one flag or banner may be displayed from a window or porch of an apartment at a time. These items must be in good condition and may be up to 3 feet by 5 feet in size. Flags and banners may not be displayed from common areas.

Flags and banners must be registered with RLO prior to hanging them and may not be displayed until the registering person has received written notification from RLO and the permission of the roommate(s) or apartment mates. Failure to register a flag or banner will result in the removal of that item by RLO until it has been registered and notification received.

Items that may be in conflict with the Statement of Purpose will be referred to the Flag and Banner Committee (FBC) for prompt review, and the majority decision will determine outcome. Any member of the community who objects to a flag or banner may request the FBC review the item and/or have RLO facilitate a conversation between that individual and the person displaying the flag.

The FBC consists of the four student members of the Committee on Campus and Religious Life (CCRL) who are elected by the student body, the Vice President of SGA, the Director of Multicultural Affairs and the Associate Dean/Director of Residence Life.

Registration forms are available at the Residence Life Office. Completed registration forms are available for review by students, faculty, and staff.

**Furniture**

Furniture provided by the College must stay in the assigned room or apartment. Within private residential spaces, furniture may be arranged as desired provided it does not block egress or cause damage. Students may bring most additional furniture other than homemade lofts, waterbeds, or bar cabinets. Apartments may have un-upholstered personal furniture on patios/porches provided it does not block egress or public walkways. All personal property must be removed at the end of the academic year.

The College provides each student with a bed, mattress, dresser, closet or wardrobe, desk, and desk chair; apartments also include a couch, a coffee table, a dining room table, and dining room seating for the number of residents. Most beds can be lofted; components not in room (including safety rails) are available through RLO. Many students bring extra furnishings to compliment the college furniture and personalize the space, and this is permitted provided that the furniture is not potentially destructive, dangerous to person or property, or in conflict with the academic mission of the college. RLO is unable to store any furniture originally assigned to a room.

Students found in violation of this policy will be required to immediately return the furniture to the assigned space or immediately remove prohibited furniture. Additional violations may result in a student being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information).

Students are billed for the replacement costs of lost or damaged college-owned furniture, or a portion of that cost for damaged furniture that can continue to be used. Furniture that is recovered outside of a room and cannot be attributed to a specific room or apartment will be split across nearby spaces that are missing that type of furniture, as will any repair or replacement costs (e.g., if two adjacent apartments are each missing three dining room table chairs and four chairs.
are found outside – 2 damaged, 2 undamaged – each apartment will be billed for one missing chair and one damaged chair).

Replacement costs for furniture are:

<table>
<thead>
<tr>
<th>Bedroom Furniture</th>
<th>Apartment and Common Area Furniture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loftable Bed – Bed Ends</td>
<td>Dining Table</td>
</tr>
<tr>
<td>$75 each</td>
<td>$300</td>
</tr>
<tr>
<td>Loftable Bed – Bed Rails</td>
<td>Dining Chair</td>
</tr>
<tr>
<td>$35 each</td>
<td>$150 each</td>
</tr>
<tr>
<td>Loftable Bed – Bed Spring</td>
<td>Sofa</td>
</tr>
<tr>
<td>$100</td>
<td>$600</td>
</tr>
<tr>
<td>Mattress – Twin</td>
<td>Lounge Chair</td>
</tr>
<tr>
<td>$120</td>
<td>$550</td>
</tr>
<tr>
<td>Mattress – Full</td>
<td>End Table</td>
</tr>
<tr>
<td>$140</td>
<td>$250</td>
</tr>
<tr>
<td>Dresser</td>
<td>Coffee Table – Oblong</td>
</tr>
<tr>
<td>$250</td>
<td>$250</td>
</tr>
<tr>
<td>Wardrobe</td>
<td>Coffee Table – Round</td>
</tr>
<tr>
<td>$525</td>
<td>$600</td>
</tr>
<tr>
<td>Small 3-Drawer Unit (MC appts)</td>
<td>Flat Screen TV</td>
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<tr>
<td>$215</td>
<td>$500</td>
</tr>
<tr>
<td>Desk</td>
<td></td>
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<tr>
<td>$275</td>
<td></td>
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<tr>
<td>Desk Carrel</td>
<td></td>
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<tr>
<td>$125</td>
<td></td>
</tr>
<tr>
<td>Desk Chair</td>
<td></td>
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<tr>
<td>$200</td>
<td></td>
</tr>
</tbody>
</table>

Personal property found in rooms during check-out is removed and disposed of; students may be charged a fee for removal ($40 per hour of labor, with a $20 minimum).

**Health and Medical Needs**

The Residence Life Office supports students through short-term and long-term health and medical needs. In the event of a **medical emergency**, call 911 immediately. Students are encouraged to report medical conditions with community implication to RLO promptly, so we can provide support to both the individual student and the community. If you need support or specialized housing accommodations, you should communicate those needs to RLO at the beginning of a housing assignment process when possible.

Students can report medical conditions with community implications to the Residence Life Office by emailing rlo@davidson.edu. The Residence Life Office will share that information with the Student Health Center and determine what steps, if any, need to be taken.

Students who have medical needs which impact housing accommodations should complete the **Specialized Housing Requests** form (available on RLO’s website) and submit it to the Housing Assignments Coordinator at the beginning of a housing assignment process (i.e., with the housing preference form as a new student, in early spring at the beginning of lottery, when a student completes the housing preference form before going abroad). As necessary, the Housing Assignments Coordinator shares that information with the Associate Dean/Director of Residence Life, the Academic Access and Disability Resources Coordinator, the Associate Dean of Students, and the Student Health Center, and together they determine what, if any, specialized housing should be put in place.

If a specialized housing request is submitted after an assignment process is underway, or one that is sudden and needs immediate changes (e.g., a student living on an upper floor in a building without an elevator breaks her leg), RLO will take reasonable steps to accommodate the need but will not force another student to be reassigned/relocated to meet the need.

RLO takes student privacy seriously. Professionals in RLO share limited health and medical information with HCs and RAs, and we encourage residents to share additional information directly with their student staff member so they might be most supportive. RLO works with students before sharing any health or medical information with their floor.
Hosts
Hosts are responsible for the conduct (including damages) of their guests/visitors and informing them of College policies. Hosts need to ask permission of roommate(s) or apartment mates before inviting guests/visitors into a room; a student may refuse entry to any person except his or her roommate(s). Guests/visitors may not become residents of a hall or apartment and are only permitted to stay up to 96 hours/4 nights per month without permission from RLO. For the purposes of RLO’s policies and procedures, guests are Davidson students who are in a room or apartment other than where they are assigned; visitors are non-Davidson students.

Hosts may request permission to have a guest/visitor stay beyond the 96 hours/4 nights per month by emailing rlo@davidson.edu and including the rationale for the request. Requests should be made before visitors arrive on campus.

Policy violations by a guest/visitor may result in consequences for the host as if the host violated the policy themselves, and egregious or repeated policy violations by a visitor may result in that person being banned from campus. Violations of the 96 hours/4 nights per month limit may result in the removal of a guest/visitor from a room or apartment, and/or having a visitor banned from campus, and/or a host being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information), and/or suspension of hosting privileges for up to one year.

Malfunctioning and Broken Items
Malfunctioning and broken items should be reported promptly to RLO when something College-owned is not working properly or is damaged. A person who damaged College-owned property is responsible for that damage, whether it was intentional or accidental.

Routine or non-emergency maintenance requests should be reported to RLO by emailing rlo@davidson.edu. More urgent maintenance issues should be reported immediately; during business hours, call RLO (704-894-2188); after-hours and on weekends, call the student staff area duty phone. Examples of urgent maintenance issues include any plumbing problems (leaking water, overflowing toilets), electrical problems (localized power outage), and issues that create ongoing safety concerns (a shattered window, exterior door card reader that isn’t securing).

In most cases, work orders are completed within 24 to 48 business hours. If a reported problem has not been resolved with 48 business hours, students should submit a new email to rlo@davidson.edu; this is particularly helpful when the College officials believed an issue was fixed when it was not.

Students should not complete repairs themselves.

Students are not billed for repairs for “normal wear and tear;” students are billed for “irresponsible or malicious damages.” “Normal wear and tear” is defined as predictable issues that come up through an item’s intended use, and is often determined by looking at the relative maintenance issues of comparable items/spaces.

See Damages for additional information.

Noise
Noise which disrupts the community is prohibited, and students have a right to a reasonably quiet living environment at any time. During Quiet Hours, noise should not be heard outside a room or apartment.

Quiet Hours are designated times when there is an expectation for reduced noise so that community members can study and sleep. On weekday nights (Sunday – Thursday nights), quiet hours are from midnight until 8 am; on weekend nights (Friday – Saturday nights), quiet hours are from 2 am until 8 am. During finals and reading days, quiet hours are in effect 24 hours a day. Quiet hours follow the set times even when classes are not in session because students have responsibilities outside of class and, for noise that can be heard outside of the residence halls and apartments, to show courtesy to the residents of the Town of Davidson who do not operate on the academic calendar. Residents can agree to have quiet hours begin earlier in the night on their floor through community standard conversations.

Students who are disrupted by the noise of other community members are asked to first speak with the person or people causing the disturbance. If that does not work, they should contact the student staff member of the floor or on duty, or Campus Police if the student staff member is unavailable.
Students who are asked to be quieter are expected to immediately reduce the noise and keep the noise level down. In addition, repeated violations of this policy – whether on one occasion or over multiple occasions – may also result in one or more of the following – limiting where sound amplification equipment may be placed, and/or having sound amplification equipment removed, and/or being placed in "poor standing with RLO" for up to one year (see Section 3, Additional Information), and/or a referral to the Office of the Dean of Students for Code of Responsibility charges.

**Occupancy**

Occupancy varies by room type and building. Large gatherings inside buildings are prohibited.

Rooms and apartments that exceed occupancy can create safety hazards in emergencies and are difficult for hosts to manage. Most residential spaces do not have a set occupancy and are determined by Residence Life professionals or Campus Police on a case-by-case basis; the interior of Martin Court apartments have a set occupancy of 25.

Violations of the Occupancy policy are assessed to the room or apartment. Multiple violations in the same room or apartment that occur in the same academic year are considered subsequent violations and are subject to greater consequences.

The consequences for violations are:

- **1st offense** - Warning. If the violation is in an apartment and exceeds 35, each apartment resident will be assigned to 5 hours of college service. If the occupancy is in a room and grossly exceeds reasonable occupancy, each resident will be assigned 5 hours of college service.
- **2nd offense** – 10 hours of college service with RLO and/or Physical Plant per resident.
- **3rd offense** – Referral to the Office of the Dean of Students for Code of Responsibility charges.
- **4th offense** – Removal from current housing assignment; possible eviction from campus housing.

Residents of the room or apartment who were not present for the violation may not be responsible for service hours or Code of Responsibility Charges, depending on the circumstances (e.g., a person out of town would not be responsible, but residents opening their room or apartment to guests and going to another party are responsible). If a fourth violation occurs, all residents will either be reassigned to other campus housing or removed from campus housing entirely.

Violations of occupancy may result in gatherings being shut down immediately, or hosts may be given an opportunity to correct the over-occupancy issue at the discretion of the person addressing the violation. A second violation of Occupancy policy in one day/evening will result in the gathering being shut down immediately.

**Pets**

Pets, other than fish, are not permitted in the residence halls or apartments; this includes animals who are only “visiting” for a short period of time. Fish may only be kept in a bowl or aquarium of 5 gallons or less and the aquarium must be maintained suitably. Service animals and emotional support animals (ESA) are permitted for qualified persons with documented disabilities.

The residence halls and apartments are communal environments that are not designed for pets. Many students have animal-related allergies and phobias, and living in close proximity to those animals is difficult. Pets in the residence halls and apartments can result in health and safety concerns, damaged property, and inhumane conditions for the animals.

Students found in violation of the pet policy will be required to immediately remove the animal from the residence hall or apartment. In addition, violations of this policy may also result in one or more of the following – "poor standing with RLO" for up to one year (see Section 3. Additional Information); a $100 fine; charges for defleasing the residential space(s); charges for deep cleaning carpeted and upholstered surface(s); and/or, charges for cleaning the air ducts in the residential space(s). RLO determines cleaning needs. Multiple violations may result in the student being evicted from the residence halls/apartment.

See Service and Emotional Support Animals (ESA) for additional information.
Responding to Staff Inquiries
Respond in an honorable manner to student and professional staff members, which includes answering questions honestly, acting respectfully, and complying with requests related to enforcement of these policies and procedures. Violations of this policy may result in a student being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information), and/or a referral to the Office of the Dean of Students for Code of Responsibility and/or Honor Code charges.

Room Changes
Students are assigned to rooms and apartments by RLO. RLO uses roommate agreements to facilitate discussion and expectation setting among students who live together; first-year students are required to complete roommate agreement forms, and upperclass students are encouraged to do so. Students may make room changes after their initial assignment by working with RLO, and that process is different for first-year students and for upperclass students; students may not make room changes independently from RLO. In the fall, no room changes will be made for first-year students before October 1st, and no room changes will be made for upperclass students between August 15th and September 15th. In the spring, no room changes will be made before February 1st. Room changes to assignments made during Lottery will not be considered until after May 1st.

Living with a roommate can be both exciting and challenging. Conflict between roommates is natural and healthy, and RLO offers assistance in managing that conflict. In some cases, a room change is the best option.

Prior to requesting a room change, a first-year student needs to talk with his or her HC for assistance with a difficult roommate situation, which often includes a mediation or revision of the roommate agreement. If the situation continues or requires additional assistance, an RLO professional staff member will assist. If an issue persists after RLO professional involvement, students may be given the option to make a room change. Room options/availability may be limited.

Upperclass students are encouraged to talk with their RA or the RLO professional staff member who has oversight for their area, but not required to do so before making a room change. Upperclass students who wish to make a room change who have not been working with an RLO professional should email rlo@davidson.edu to initiate that process.

Students who make room changes without working with RLO will be required to return to their official assignment and may be placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information).

Safety and Security (Access)

- All exterior residence hall doors and interior private room doors are secured with either a key or electronic card (CatCard) access. Students assigned to a private room are given keys. Students have exterior access to all residence halls unless access has been restricted due to being in “poor standing” with RLO or other restrictions.
- **Keys** may not be given to anyone other than the assigned student, and lost or misplaced keys must be reported to RLO promptly. Students are expected to lock their room doors when the space is vacant or they are sleeping. RLO gives access to students when they are “locked out.”
- **CatCards** provide access to exterior entrances of residence halls and apartments. CatCards may not be given to anyone other than the assigned student, and lost or misplaced CatCards must be reported to CatCard Services promptly.
- Propping exterior doors open and tampering with door locks and card readers is prohibited.
- Providing residence hall access to non-Davidson College community members, whether swiping the individual into a building or allowing them to follow into a residence hall, is prohibited.

All exterior residence hall doors and apartment are secured with electronic card access. All interior rooms in the residence halls, Tomlinson common rooms, and apartment bedrooms are secured with keys. All exterior doors have audible alarms which sound when the door has been open for too long. Students are issued one residence hall room key upon check-in (two keys for Tomlinson pod residents).

Students who are locked-out of their rooms during business hours (between 8 am and 5 pm, Monday – Friday) can borrow a temporary key from RLO; these keys need to be returned within 48 business hours or a student will be charged for a lock change. Students who are locked-out of their rooms overnight (between 2 am and 8 am, 7 days a week)
should call Campus Police to be let into their room. Students who are locked-out at a time other than business hours or overnight can call the student staff duty phone to be let into their room. There is no charge for lock-outs unless it becomes a pattern, at which point a student is charged $25 per lock-out.

When keys are lost, RLO changes the lock core to prevent found keys from compromising the security of residents. Students are charged $40 for a lock change. Replacement CatCards are available for $25.

Students may be put on “prohibited access;” those students are not allowed in/on the specified floor, building, or area. This typically occurs for individual students as part of a sanction, interim measure, or additional remedy including as part of “poor standing with RLO” (see Section 3. Additional Information). Buildings may be given an “access limitation;” only the residents of that building are able to swipe into the building but they may invite non-residents guests/visitors into the building. Access limitations are typically put on buildings in response to unclaimed community damage; this allows residents more control over who is entering the building and makes it clear that future unclaimed damages can be attributed back to a resident of that hall or their guests (see Damages for additional information). Prohibited access and access limitations can be put in place by RLO for up to one year.

Student staff members within a duty area are notified of any students who have “prohibited access” for that area. Those student staff members have the restricted students’ name, picture, and expiration date of the access limitation but no information regarding the prompting incident. Under most circumstances, Campus Police are notified immediately to address violations of prohibited access.

Students who prop exterior doors or tamper with door locks and card access readers will incur any associated expenses for damage or cleaning, and be referred to the Dean of Students Office for Code of Responsibility charges.

Students who lend their keys or CatCards are given a warning for the first offense; a second offense results in being in “poor standing with RLO” for up to one year (see Section 3. Additional Information); additional violations will be referred to the Office of the Dean of Students for Code of Responsibility charges.

**Service and Emotional Support Animals (ESA)**

Service and emotional support animals (ESA) are permitted in the residence halls for qualified persons with documented disabilities. Students who live on-campus who wish to have a service or emotional support animal should first reach out to the Disability Resources Office for documentation review.

Service and emotional support animals are defined by the Americans with Disabilities Act (ADA) and the Fair Housing Act, and as such are not pets.

Student/handlers are responsible for their service or emotional support animals, including; assuring that the service animal or ESA does not interfere with routine activities or cause difficulties for students involved in these activities, including creating disruptive noise concerns; for caring for and supervising the service animal or ESA, which includes proper waste disposal, feeding, grooming, using a flea/tick control program, providing veterinary care, and keeping the animal under control at all times; complying with all local and State animal licensing and registration requirements, which includes immediately reporting animal bites to Davidson College Campus Police; and, for financial responsibility of the actions of their service animal or ESA, including bodily injury, property damages, cleaning costs above and beyond any standard cleaning or repair of College property including flea/tick management.

Service animals and ESA are permitted in residence hall common areas with their student/handler, provided they are restrained and/or leashed. Service animals and ESA are permitted in private residence hall spaces assigned to other students with the permission of those residents while in the presence of their student/handler. ESA are not permitted in college buildings other than residence halls / apartments without coordination through the Disability Resources Office.

The Residence Life Office shares information about service and ESA living in the residence halls with Campus Police, Physical Plant and Building Services. Student/handlers are encouraged to display an RLO-provided sign indicating that animals are living in the room to help with evacuations in emergency situations.
When it is not obvious what service an animal provides, limited inquiries are permitted. Appropriate questions are 1.) is the animal a service animal required because of a disability, and if yes, 2.) what work or task has the animal been trained to perform, or if no, 3.) is the animal an emotional support animal, and if yes, 4.) has the student/handler worked with the Disability Resources Office regarding their needs.

A student/handler may be asked to remove a service animal or ESA from the residence halls indefinitely if 1.) the animal is out of control and the handler does not take effective action to control it, or 2.) the animal is not housebroken, or 3.) the animal is not being cared for adequately.

Students who live on-campus who wish to have a service or ESA should first reach out to the Disability Resources Office for documentation review. If the documentation supports the requested accommodation, the Disability Resources Office will notify the Residence Life Office, who will request a meeting with the student to discuss appropriate accommodations and support for the student.

**Smoking**

Smoking, including e-cigarettes, is prohibited in all residence halls and apartments, and within 20 feet of any building. Violations of the smoking policy in a residence hall or apartment will result in a $50 fine for the first offense; a second offense will result in a $50 fine, 5 hours of college service, and being placed in “poor standing with RLO” for one semester (see Section 3. Additional Information); any additional violations will result in a referral to Office of the Dean of Students for Code of Responsibility charges.

Students smoking outside of buildings but closer than 20 feet away will be asked to immediately move to at least 20 feet away. Repeated violations of smoking outside too close to buildings may result in a student being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information).

**Social Responsibility**

Social responsibility, which acknowledges that students are members of a community, requires social conduct that respects others and conforms to high standards of courtesy and propriety.

- Students are expected to set **community standards** with roommates or apartmentmates, and peers on the floor, and to abide by those expectations.
- Indecent exposure and sexual acts in common areas are prohibited.
- Public urination is prohibited.

Incidents of indecent exposure and sexual acts in common areas will be referred to the Office of the Dean of Students for Code of Responsibility charges.

A first offense of public urination will result a student being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information). If a violation of this policy results in damage, the Damage policy applies. Additional violations will be referred to the Office of the Dean of Students for Code of Responsibility charges.

**Solicitation**

Solicitation (the door-to-door sale of goods/services, polling, putting flyers under doors, or advertising) is prohibited in the residence halls. Solicitation outside of buildings in residential areas is permitted only with permission. **Flyers** may only be hung on designated public spaces in residential areas.

Door-to-door solicitation in the residence halls interferes with the reasonable expectation of privacy and may jeopardize the safety of residents and their possessions by giving solicitors the opportunity to “case” a building or room.

Flyers that are hung in designated public spaces that are in conflict with the Davidson College statement of purpose, or those that promote violations of campus policy or illegal activities are prohibited and may be removed.

Requests for permission to solicit in the residential areas outside the buildings must be made in writing to the College Union Director and the Director of Residence Life. If granted, RLO will notify Campus Police and applicable student staff members. Solicitation outside of buildings in residential areas may be limited to a specific area and time.
The Office of Public Safety is contacted immediately to address non-student solicitors. Students who solicit in the residence halls may be asked to leave a building/area, and/or put on prohibited access (see Safety and Security (Access) for more information) for a building/area, and/or placed in “poor standing with RLO” for up to one year.

Flyers which are hung in non-designated spaces will be removed and recycled. Repeated instances of hanging flyers in non-designated spaces may result in 5 hours of college service, and/or being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information).

**Sports in Hallways and Common Areas**
Sports in hallways and common areas is prohibited. Sports in hallways and common areas are likely to cause damage or hurt an unsuspecting person who steps into the area of play. For the purpose of this policy sports includes; any game with a ball; riding a bicycle, skateboard, rollerblades, or skates; wrestling or play fighting; and running recklessly.

Repeated or egregious violations of this policy may result in a student being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information). If a violation of this policy results in damage, the Damage policy applies.

**Storage**
Storage is not available for personal belongings or College-owned furniture that a student does not want in his or her room. All personal property must be removed at the end of the academic year.

Any personal property of obvious value found by the Residence Life staff or turned into RLO during the academic year is kept and a reasonable attempt is made to return it to the rightful owner. Personal property found in rooms during checkout is removed and disposed of; students may be charged a fee for removal ($40 per hour of labor, with a $20 minimum).

**Substance-Free Housing**
Substance-free housing is a living option where alcohol, alcohol-related behaviors, illicit drugs, and smoking materials are prohibited on the floor(s) for all residents and non-residents. Davidson College offers substance-free housing for those students who wish to minimize their exposure to alcohol and alcohol-related behaviors, illicit drugs, and smoking materials, and is an important protective factor for students in recovery from addiction or who have been impacted by addiction at home.

The spaces designated as substance-free varies from year to year, and the amount of beds offered is based on current interest. With sufficient interest, substance-free housing is available for both first-year and upperclass students. Any student living in substance-free housing is required to sign a substance-free housing agreement.

Residents of substance-free housing who violate the policy may be relocated to another assignment outside of substance-free housing, and/or prohibited from living in substance-free housing in the future, and/or put on prohibited access (see Safety and Security (Access) for more information) from all substance-free floors/buildings (in addition to any other consequences associated with the policy violation). Non-residents who violate the substance-free housing policy may be put on prohibited access (see Safety and Security (Access) for more information) from all substance-free floors/buildings, and/or placed in "poor standing with RLO" for up to one year (see Section 3. Additional Information).

**Unauthorized Access**
Unauthorized access to roofs, balconies, ledges, and mechanical equipment rooms is prohibited. Windows may not be used for entrance/egress except in emergency situations. Students are not permitted to climb the exterior of buildings. Throwing or dropping any objects out of windows or off porches is prohibited.

Roofs, balconies, and ledges are dangerous because of the potential for falls, and are not equipped for student use. Fire regulations dictate strict expectations around mechanical equipment because of the potential for fire safety issues.
Violations of the Unauthorized access policy may result in being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information), and/or a referral to Office of the Dean of Students for Code of Responsibility charges. If a violation of this policy results in damage, the Damage policy applies.

**Vacancies**
Vacancies are partially filled rooms or apartments (e.g., one person living in a double room). Students with vacancies are expected to create a welcoming environment for all possible future roommate(s) and to have the space prepared for a future roommate. Students with a vacancy may select another student to fill the vacancy or they may move into a different vacancy; if they do neither of those things, RLO may assign a student to the vacancy. A vacancy cannot be held for student on personal leave/returning from studying abroad.

Roommates who want to live together are often more satisfied with their living experience and, as such, the Residence Life Office prefers roommates who choose each other. When a double, triple, suite, or an apartment has a vacancy, the resident(s) will be given a short period of time in which they may request a specific person to fill the vacancy, or they may move to another vacancy. If the space remains vacant, the resident is no longer given significant input over who will move-in and a student may be assigned to the space quickly with little involvement of the current occupant. RLO strives to match roommates with similar living habits when making assignments.

If a student who has a vacancy is contacted by a potential roommate, it is the responsibility of the student to create a welcoming environment and not dissuade inquiring students from moving into the space in an effort to maintain a single room. In some instances, RLO will facilitate meetings between potential roommates.

Students do not have the option to “buy out” a vacancy so that others cannot move into the space.

Violations of the Vacancies policy, specifically not creating a welcoming environment or preparing a space for a future roommate, may result in relocating the student to a different housing assignment, and/or being placed in “poor standing with RLO” for up to one year (see Section 3. Additional Information).

**Weapons**
Weapons are prohibited.

The presence of weapons on campus poses a serious threat to the safety of the community and the possession, use, and display of weapons on campus is a violation of state law. An object used in a threatening manner can be considered a weapon.

Guns (both concealed and visible, regardless of the validity of permits), rifles, airsoft guns, explosives, martial arts weapons, swords, pocket knives with blades longer than 3.5 inches, switchblades, and hunting knives are all weapons. Fireworks that are illegal in North Carolina are prohibited on campus; all fireworks are prohibited in the residence halls and apartments. Knives that are used for cooking are permitted provided that they are not displayed in a threatening manner or used to harm someone.

The Office of Public Safety is contacted immediately when there is suspicion or knowledge of a violation of the weapons policy, and those incidents are referred to the Office of the Dean of Students.

**Section 3 Additional Information**

**Appeals**
The Associate Dean of Students / Director of Residence Life oversees all appeals to violations, alleged violations, and consequences for violations of the Residence Life Office Policies and Procedures that have not been referred to other offices. Appeals must be made in writing and submitted within 2 weeks of the decision.

**Poor standing with the Residence Life Office**
Students in violation of a Residence Life Policy or Procedure may be put in “poor standing with the Residence Life Office” status for up to one year. While on this status, a student is prohibited from any of the following:

- Early arrival (see Section 2, Early Arrivals and Late Stays.)
- Late stay (see Section 2, Early Arrivals and Late Stays.)
• Summer housing (May through August)
• Application for or holding a student staff position
• Having CatCard access to residence halls other than their assigned building

Right of Entry
College representatives have the right, but not obligation, to enter student rooms and apartments under reasonable circumstances including but not limited to;

- **Inspection**: regular maintenance, work order repairs, and health and safety inspections conducted by Physical Plant, Building Services, and/or RLO staff. Inspections shall be preceded, if possible, by 24-hour notice to the resident(s).

- **Search**: entry into a residential room without notice or search warrant by Campus Police for the purpose of investigating suspected violations of state and federal law. With reasonable cause, full-time professional staff in Residence Life or the Dean of Students may search the room of any resident student. The search may include, but is not limited to, opening drawers and refrigerators, examining furnishings and personal effects, and searching an adjoining bath, kitchen, suite, or apartment room.

- **Emergencies**: Campus Police may enter student housing without notice or search warrant to prevent danger to person, property, the building itself or for the following reasons:
  - Incident to and following a lawful arrest
  - For and in the pursuit of a fleeing dangerous criminal suspect
  - Under urgent necessity (such as persistent loud screaming)
  - Necessary to prevent loss of or destruction of an item to be seized

Missing Student Notification Policy

The following policies and procedures concerning missing students have been established by Davidson College in compliance with the Higher Education Opportunity Act of 2008.

Most missing person reports in the college environment result from students changing their routines without informing roommates and/or friends of the change. For purposes of this policy, a student will be considered missing, if a roommate, classmate, faculty member, staff member, friend, family member or other campus person has not seen or heard from the person in a reasonable amount of time. In general a reasonable amount of time is 24 hours or more but may vary with the time of day and information available regarding the missing person’s daily schedule, habits, and reliability. Individuals will also be considered missing immediately if their absence has occurred under circumstances that are suspicious or cause concerns for their safety, such as if a student has expressed suicidal thoughts or may be in a life threatening situation.

Designation of emergency contact information

**Students age 18 and above and emancipated minors**

Students will be given an opportunity to designate an individual to be contacted by the college after the time that the student is determined to be missing. The name of this contact person will be confidential and may be different than the designated emergency contact. The designation will remain in effect until changed or revoked by the student.

*Emancipated minors are those students under the age of 18 who have been legally granted adult status.*

**Students under the age of 18 and not emancipated**

If a student under the age of 18 is determined to be missing, the college is required by Federal Law to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing.
Missing Student Procedure

a. Any individual at Davidson who has information that a residential student may be a missing person must notify the Davidson College Campus Police immediately at 704-894-2178 (office) or 704-609-0344 (duty cell phone).

b. Campus Police will begin an immediate investigation and gather all essential information about the missing student from the reporting person, from the student's acquaintances and from college personnel and official college information sources. Such information will include, but not be limited to, the following:

- A physical description of the missing person, including the clothes that were last worn
- Student's cell phone number (if known)
- Where the student might be, who the student might be with, vehicle description
- Information about the physical and emotional well being of the student
- A class schedule, when last attended class
- Last time the student used his/her CatCard

c. Appropriate campus staff, including the President's Office, the Dean of Students Office, the Residence Life Office, and the Student Health and Counseling Center and others deemed appropriate by the Dean, will be notified to aid in the search and location of the student. Contact with the student will be attempted using the following means:

- Calling the student's cell phone
- E-mailing the student
- Entering into the student's residence hall room
- Talking to roommates, hall mates, and other friends

d. A person shall be determined to be missing if:
   (i) search efforts are unsuccessful in locating the student in a reasonable amount of time; OR
   (ii) it is apparent immediately that the student is a missing person (e.g. witnessed abduction); OR
   (iii) it has been determined that the student has been missing for more than 24 hours. Not later than 24 hours after determining the student to be missing, Campus Police will notify other law enforcement agencies to report the student as a missing person.

e. No later than 24 hours after determining that a student is missing, the Dean of Students or his/her designee will notify the confidential contact previously identified by the student (for students 18 and over) or the custodial parent/guardian (for students under the age of 18) and advise that the student is believed to be missing.

Campus Police

Emergencies
If a student has an emergency and needs immediate police, medical, or fire assistance, they should dial 911. As soon as possible afterwards, the student should contact the student staff member on duty.

Non-Emergencies
When students have a non-emergency problem or concern during normal business hours, they should call Campus Police at x2178. After normal business hours, they may call the Campus Police Duty cell phone at (704) 609-0344. The Police Officer on duty will be able to help.

Fire Safety
The following policies exist for safety purposes. Violations of these policies may include disciplinary action and life safety fines.
Fire Safety Equipment
Fire equipment includes all items designed to limit a fire, prevent a fire, or assist in extinguishing fires or evacuating buildings. This includes lighted exit signs, fire extinguishers, sirens, emergency lighting, smoke detectors, pull handles, and door closers.

- **Never tamper with, remove, or place anything over smoke detectors.** If there is a question about whether or not a detector is working properly, immediately consult a residential life staff member or campus safety. NEVER REMOVE A SMOKE DETECTOR!
- **Do not tamper with or spray fire extinguishers.** This will cause the release of a chemical that can set off the building’s fire alarm. Students who notice a used, missing or depleted Fire Extinguisher should contact Campus Police immediately.
- **Never hang anything on or near fire suppression sprinklers,** which, if broken, release a large amount of water and fire retardant and cause damage to belongings and the building.
- Fire exit doors must remain closed when they are not being used as an exit in an emergency.
- Door closer mechanisms must remain on doors at all times.
- Each residence hall fire alarm pull station has a cover which, when tampered with, sets off a local buzzer. Pulling the fire alarm itself sets off a much louder building-wide alarm.

Any student who deliberately activates the fire alarm or fire prevention equipment (extinguishers) for reasons other than fire prevention, or damages a fire Exit sign in a hallway or corridor will receive an automatic fine of $250.00 and incur any expense for damage or cleaning charges assessed to Residence Life. Furthermore, if a fire alarm is activated under false pretenses, there are potential criminal repercussions. Use of fire alarms or extinguishers or damage to an Exit sign that are not acknowledged by the responsible party will result in a Common Area damage assessment to the hall in question.

Personal Belongings
- Keep hallways, windows, and stairwells free of trash and personal items in case they need to be used as exit routes. Personal items should never be left in public areas and will be removed by college staff.
- Do not block lights, sprinklers or smoke detectors by hanging items near them or stacking furniture near them.
- Do not burn any flammable items.

Fire Alarm Evacuation / Response
- A student who discovers a fire in a residence hall, or suspects a fire by the presence of smoke, should vacate the building immediately and then report it to Campus Police by dialing 911 on an outside telephone.
- If smoke does not activate a detector, students should pull the manual fire alarm located at one of the floor exits.
- Students should never attempt to extinguish a fire by themselves.
- In the event of a fire alarm, and even in the case of a false alarm, students must evacuate the building and proceed at least 100 feet from the building to allow access by the Fire Department. Students may not re-enter a building until instructed by the Fire Department or Campus Police. The Fire Department is not able to clear alarms and allow residents back into the building until all residents have vacated.

Students who fail to leave immediately when the alarm sounds, attempt to hide and/or avoid vacating the building will incur a Code of Responsibility violation and a $50 citation. RAs and HCs review evacuation plans with residents during the first hall meeting and post fire plans on each floor. Students should acquaint themselves with emergency escape routes in each building.

False alarms and intentional fires present a serious danger to residents and firefighters. Students who commit the following violations will face severe penalties:

- Intentionally setting any fire
- Intentionally causing any false fire alarm
- Vandalizing or tampering with any fire alarm or fire protection equipment including sprinklers
- Violating requirements on electrical equipment.
Intentionally causing a false fire alarm is a misdemeanor in North Carolina. Probable sanctions include removal from college housing, suspension from the college, and criminal prosecution. State law provides penalties up to a $500 fine and/or six months imprisonment.

**Insurance**

The college does not take responsibility for the loss, damage, or theft of any personal property. Students wishing to protect themselves from the possibility of such losses should cover their belongings with the appropriate insurance. Companies that carry car or homeowner’s insurance typically offer renter’s insurance (an HO-4 type policy). The parents’ homeowner’s policy frequently covers a student’s personal property while at school. Students and their families should investigate these policies before arriving on campus.

**Room-to-Room Solicitations**

The college does not allow room-to-room solicitation in the residence halls. Students who encounter individuals selling any product, conducting polls, or advertising should immediately notify the student hall staff member, RLO and/or Campus Police. Often these individuals use their “pitch” as an excuse to determine which rooms have valuable property or they may even seek out unlocked and empty rooms while making sales. The College Union Director and the Director of Residence Life must approve solicitors of any kind. RLO will notify student hall staff of any canvassers who have received authorization to access the residence halls.

Students who have off-campus jobs may not pass out an employer’s advertisements in the residence halls. Students who pass out flyers or coupons act in the capacity of a business employee, not as a current student. If an employer would like to advertise in the residence halls, he/she must contact RLO and the Director of The Knobloch Student Center.

**Room Search Policy**

College representatives have the right, but not the obligation, to enter student apartments under reasonable circumstances, including, but not limited to, the following:

- **Inspection:** regular maintenance, work order repairs, and health and safety inspections conducted by Physical Plant, Building Services and/or RLO staff. Inspections shall be preceded, if possible, by 24-hour notice to the resident(s).
- **Search:** entry into a residential room without notice or search warrant by Campus Police for the purpose of investigating suspected violations of state and federal law; full-time professional staff in Residence Life or the Dean of Students office for the purpose of investigating suspected violations of campus policy and/or state and federal law. With reasonable cause, professional staff in Residence Life or the Dean of Students office may search the room of any resident student. The search may include, but is not limited to, opening drawers and refrigerators, examining furnishings and personal effects, and searching an adjoining bath, kitchen, suite, or apartment room.

**Emergencies:** Campus Police may enter student housing without notice or search warrant to prevent danger to person, property, the building itself or the following:
- Incident to and following a lawful arrest
- For and in the pursuit of a fleeing dangerous criminal suspect
- Under urgent necessity (such as persistent loud screaming)
- Necessary to prevent loss of or destruction of an item to be seized
Parking and Traffic Regulations

Davidson College reserves the right to remove any vehicle that is illegally parked, non-registered or parked in such a way as to constitute a hazard, impede traffic, block the operation of emergency equipment or interfere with services.

All Parking Lots are numbered and color coded by signage at the entrance of each lot:

WHITE-Students  YELLOW-Employees  RED-Visitors

Davidson College is not responsible for damages to, the loss of, or theft from towed vehicles.

Owners are required to pay all costs involved in the removing, impounding, and storing of such vehicles.

**If you want to refuse a ticket you received, complete the Ticket Appeal Form found on the Public Safety web page. Please print the form, fill it out and send thru campus mail to Public Safety.**

**If you think your vehicle has been towed: You can contact the Campus Police Office.**

The **towing service is:**

Archer's Wrecker Service
433 South Main Street
Davidson, N.C. 28036
704-892-9374

**Important things to know:**

1. If a state citation is received it will be processed into District Court for Disposition.

*State citations are recorded on the individuals driving license record.

If a campus citation is received it will be processed through the Controller's Office.

2. The posted speed limit on campus is 20 mph.

3. There will be no parking in or on:
   a. No parking zones
   b. Loading Zones
   c. Fire Lanes
   d. Sidewalks or walkways
   e. Any 24-hour restricted lot or space
   f. Grass or grounds
   g. Handicapped parking Spaced is there is not a Handicapped licensed plate or permit visible.
   h. Dumpster area
   i. Residence Hall Quad
   j. Along any curb

4. Fines for violations should be paid promptly to avoid billing.

5. Motorcycles must be parked in regular vehicular parking spaces and must be registered the same as a motor vehicle.

6. Students are responsible for checking their vehicle daily. Campus Police is not responsible for notifying a student if they have been issued a ticket.

7. Anyone having a valid reason to appeal a ticket may do so within two (2) weeks of the alleged violation. These reasons are not considered valid:
   a. Ignorance of regulations
b. Late for class
c. Inclement weather
d. Inability to find a parking space

Vehicle Registration

All students desiring to park on campus are required to register their vehicles with the Davidson College Police Department. These vehicles must be registered within 48 hours of the student’s arrival on campus. Use the link on the right to register your vehicle online.

- Student decals are valid from August 1 through July 31st of each academic year. Employee parking passes are valid to all active employees.
- There is a $3.00 charge for all replacement vehicle decals.

Payment of registration fee for students:

Valid August 1 through July 31.................$50.00 fee for regular student parking
Valid August 1 through July 31.................$25.00 fee for limited parking (Ramsey Lot and 3rd Bay of Baker)

Temporary Registration

Temporary parking permits are available at the Campus Police Office. The visitor must also obtain a free copy of the Parking Rules and Regulations. They may not park in areas authorized to fire lanes, on grass, sidewalks, and other areas designated as No Parking Zones. Temporary permits should be displayed by hanging them from the rear view mirror.

Handicapped Parking Spaces

Vehicles are required to display a North Carolina "Handicapped" license plate or a Davidson College "Handicapped" permit (temporary). Handicapped permits are available at no charge in the Campus Police Office.

Parking Areas

- Student parking spaces are marked with white lines.
- Students are permitted to park in areas designated as employee parking from 6:00 p.m. - 5:00 a.m. weekdays and from 6:00 p.m. Friday - 5 a.m. Monday. With the exception to Vail Commons, which is a 24/hour staff lot and Laundry, 6am-1pm (staff only) Saturday and Sunday.
- Students are not permitted to park in faculty/staff spaces during holidays or college breaks.
- NOTE: Any student vehicle parked in any employee lot after 5:00 a.m. on weekdays will be towed at owner expense.
- Employee parking spaces are marked with yellow lines.
- Visitor parking spaces are marked with red lines. Visitor spaces are closed to students and faculty/staff.

Loading/Unloading at Residence Hall Quad

Parking around residence halls is restricted to loading and unloading in conjunction with designated days for moving in or out. Anyone having to load or unload heavy items outside of this time frame must report to the Campus Police to obtain a special pass. Any vehicle parked outside of the specific times will be ticketed and/or towed.

Patterson Court Parking

Parking in the fire lane along Patterson Court is prohibited. One must report and obtain permission from Campus Police Office and not exceed 15 minutes.
**Vehicle Safety**
Davidson College assumes no responsibility for the care or protection of any vehicle or its contents while operated or parked on campus. For greatest protection, remove keys and valuables, and lock the vehicle when it is unattended. Valuables, if not removed, should be secure in the trunk of the vehicle. Thefts should be reported immediately to Campus Police at 911.

A complete copy of Davidson College Parking Rules and Regulations can be obtained by calling extension 2178, or when vehicle is registered with Campus Police.

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**Campus Safety Strategies**

Davidson College Department of Public Safety & Police shares in a joint police dispatch service with surrounding towns; North Mecklenburg Communications Center provides dispatch services to the nearly 60,000 residents of North Mecklenburg. When calling police communications please provide the following information:

- **Your Name**
- **Location of incident you are reporting**
- **A description of the scene and suspects**
- **A description of any vehicles involved in the incident, especially a license plate number**

**911 Campus Emergency**
Dial this number for any emergency situation, i.e., fire, medical, police, or any time an immediate response is needed, i.e., fire, injury, crime in progress, etc.

**704-894-2178** Public Safety & Police Business Line
Dial this number for routine business, escorts, jump-starts, locked out of vehicle or room, report missing property, etc., or any time you need to speak with a police officer.

**704-609-0344** Officer Duty Phone
Dial this number to speak directly to a Campus Police Officer.
It is important that all members of the college community take precautions and act responsibly toward the goal of reducing vulnerability for crime. Should you become the victim of a sexual assault on campus, call the Davidson College Department of Public Safety & Police immediately at (704) 894-2178 or (704) 609-0344.

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**For Emergencies on-or off-campus, call: 9-1-1 for Police, Fire and Medic Dispatch**

Davidson College Department of Public Safety & Campus Police
Davidson College On-Duty Officer cell phone: 704-609-0344

Student Health: 704-894-2300

Mental Health: 704-444-2400

United Family Services
Counseling & Education: 704-332-9034

Domestic Violence Program: 704-332-9034

Victim Assistance & Rape Crisis: 704-332-9034

24-Hour Rape Crisis Hotline: 704-375-9900

Other Mecklenburg County Officers
Domestic Violence Healthcare Project: 704-466-3999
Religious Life

Preamble
Religious life at Davidson College is celebrated on the affirmation that we are all created in the image of God, brothers and sisters in the human family, whatever our creed, heritage or beliefs.

As a Presbyterian church-related institution of higher learning since its founding in 1837, Davidson stands in the particular strand of Christianity known as the “Reformed tradition.” As the college’s Statement of Purpose indicates, this tradition “recognizes God as the source of all truth, and believes that Jesus Christ is the revelation of that God, a God bound by no church or creed. The loyalty of the college thus extends beyond the Christian community to the whole of humanity and necessarily includes openness to and respect for the world’s various religious traditions.”

The policies and standards which shape the college’s religious life therefore seek to foster a community that values and nurtures the life of the spirit and that engenders freedom of inquiry, conscience and practice.

Policies for Personnel
The College Chaplain serves as pastor to the college community. As the administrator charged with oversight of the college’s religious life, the College Chaplain is the primary institutional liaison for all religious life activities on the campus. Individuals or groups seeking to engage in ongoing ministries or religious fellowships at Davidson must consult with the College Chaplain regarding religious life policies and standards, and regarding procedures for registering their organization with the college prior to beginning activity on the campus.

Davidson College welcomes authorized representatives of diverse religious traditions to participate in and nurture religious life at the college. These professionals must be appointed officially in writing by their respective ecclesiastical or para-church agencies, must be accountable to those agencies for their work at Davidson College, and must register with the Office of the Chaplain prior to beginning their work on campus.

All registered religious life representatives shall affirm in writing their willingness to abide by the “Standards for Religious Groups and Campus Ministries at Davidson College.”

Professionals registered with the Office of the Chaplain as religious life representatives are entitled to the following privileges:

- Use of public campus facilities to meet with their constituencies (as defined above), subject to ordinary college restrictions and availability.
- Use of the Campus Ministries office space located in the Campus Center. At the beginning of each academic year, the use of this space shall be scheduled for members of the chaplaincy staff, Campus Ministers/Clergy, and Para-Church Staff Workers. The College Chaplain shall have final discretion over the scheduling of the Campus Ministries office space.
- Announcement through Chaplain’s Office publications and the college’s Religious Life web page of their professional activity on campus.
• Participation in activities related to campus religious life that take place annually during First-year Student Orientation.
• Participation in other aspects of the college’s life as invited by the College Chaplain or other college officials.

Religious Life Council
The Religious Life Council is a representative body in which member organizations may inform one another of planned activities and address issues of concern regarding religious life on campus. The council also provides a forum for the Office of the Chaplain to disseminate information to the various religious life constituencies. The council is chaired by the College Chaplain. Its membership includes the chaplaincy staff, the student leader(s) of each registered religious organization, the faculty/staff advisor of each of these groups, and registered Campus Ministers/Clergy or Para-Church Staff Workers. Although not a policy-making body, the Religious Life Council may forward suggestions regarding changes to college policies and standards related to religious life to the CCRL for consideration in its capacity as an advisory body to the College President, who has authority to approve such changes.

Standards for Organizations and Individuals
1. All student religious groups shall follow the College Union’s Office of Student Activities procedures to be registered student organizations, and they shall abide by established college policies regarding the operation of student organizations.
2. All student religious organizations shall have an official advisor who is a member of the Davidson College faculty or staff. This advisor is in addition to any Campus Minister/Clergy or Para-Church Staff Worker who works with the student organization.
3. The student leaders and staff/faculty advisors of all student religious groups shall participate regularly in scheduled meetings of the Religious Life Council.
4. All Campus Ministers/Clergy and Para-Church Staff Workers (religious life “representatives” of ecclesiastical or non-denominational religious agencies) shall register with the Office of the Chaplain for the privilege of working on the Davidson College campus. They shall participate regularly in scheduled meetings of the Religious Life Council. The College Chaplain shall serve as the primary college liaison for all such representatives in conducting the exercise of their professional duties on the campus. Davidson College reserves the right to rescind at any time the privilege of a religious life representative to work on the campus.
5. Religious groups and representatives shall recognize that Davidson College seeks to promote a campus atmosphere in which a diversity of religious faiths and expressions of spiritual life are respected and productively engaged.
6. Religious groups and representatives shall respect the right of students to maintain privacy, to accept, question or reject religious faith, and to affiliate with, decline to affiliate with, or disaffiliate themselves from any religious organization on campus.
7. While Davidson College recognizes that appropriate expressions of evangelism may be integral to a group’s religious convictions and activities, the following behaviors are examples of actions which are not acceptable: door to door or other organized campaigns within residence halls (where students rightly expect their privacy to be respected), whether by students or representatives; visual displays or organizational announcements in classroom space; literature or survey campaigns where individuals cannot easily or comfortably avoid being approached by those distributing the literature or surveys; intrusion through unwanted or unannounced visits, phone calls or mailings (including email); persistence in personal invitations of any kind to a group’s meetings or activities after the invitee has clearly indicated a desire not to participate in that group’s life or activities. This list is not exhaustive.
8. Religious life representatives shall follow all campus rules and regulations, including residence hall policies which prohibit entering such halls unless invited and escorted by a Davidson College student or staff member, and religious life policies which specify the purposes for which these representatives function on campus and the constituencies with which they may meet.
9. Religious groups and representatives shall not engage in actions which have an adverse impact on the academic or vocational pursuits or the emotional or physical well-being of students, or which by force or coercion (physical or
psychological) cause students to be absent from campus or from activities which are a regular aspect of a liberal arts education (e.g., study abroad). Further definitions of harassment may be found in the Code of Responsibility.

10. Religious groups shall clearly identify the name of their organization on all publicity, displays, or other organizational materials posted, distributed or erected on campus.

11. Religious life representatives shall clearly identify themselves as representing their particular ecclesiastical or para-church agency (and not the Office of the Chaplain or Davidson College) in all publicity or communications with students, parents, the press, or the general public. False or deceptive promotions or advertising concerning a religious group, its activities, or its representatives are prohibited.

12. Religious groups and representatives shall keep the Office of the Chaplain apprised of their activities, notifying that office of any changes in a group’s regular meeting time(s) and of any and all occasional activities sponsored by the group.

13. Infractions of these standards by student religious organizations may result in a referral to the Office of the Dean of Students for possible sanctions based on Code of Responsibility violations.

If religious groups or representatives engage in practices or behaviors which adversely affect an individual’s or the public welfare, health, or safety on the campus or which are clearly contrary to the fundamental purposes for which the college exists, the college has the right to intervene to stop such activity. The college reserves the right to rescind the privilege of any registered religious life representative to work on the Davidson College campus.

Open Social Event Management Policy

Davidson College recognizes that a vibrant, diverse social life is an important feature of campus life and encourages students to plan events within a framework that promotes safe, legal, and responsible fun. When planning an event that will involve none Davidson guests event sponsors are required to schedule a meeting with the Dean of Students (or designee) to review Davidson College’s policies and procedures which the host organization will follow. These regulations apply to all major campus wide open student events whether alcoholic beverages will be served or not. Events include, but are not limited to:

- Major Union Board events i.e. “Winter Fest” & “Spring Frolics”
- Events by any student organization with facilities on Patterson Court
- Open parties on Patterson Court
- Step Show After Party
- Senior Class Party
- All open campus parties or balls
- Fraternity and Sorority coming out show after parties

If alcohol is served all organizations must follow the attached guidelines for serving alcohol in spaces that require special permission.

Guest Policy

Attendance at these events is limited to Davidson College students and their invited guests (Davidson Alumni are considered guests). All invited guests must be signed in by their hosts. Davidson students can sign in up to two guests each. Signed in guests will be issued a wristband different in color from the wristbands issued for alcohol service that must be worn at all times. Hosts are responsible for maintaining the whereabouts of their guests at all times and will be held responsible for the actions of their guests as stated in the student handbook. The Dean of Students (or designee) may consider special exceptions to the guest policy on a case-by-case basis. Please note that additional requirements around security may be required if exceptions are granted.

Advertisements

Advertisements or invitations to events where alcoholic beverages are being served should emphasize the nature of the event, and not the alcoholic beverages. Organizers must keep references to the type and quantity of alcoholic beverages to be served out of promotional materials. Events are designed for Davidson students primarily. Promotion of events off-campus or online must reflect the limitations stated in the guest policy by including the following statement: “All guests not affiliated with Davidson College must be signed in by a Davidson student.”
**Presence of Campus Police**
Organizers of open parties, campus-wide social functions, and events where non-Davidson guests will be in attendance must notify the Campus Police Department at least one month prior to the event. The Chief of Campus Police, or their designee, will determine whether police services are needed and the number of police appropriate for the event. The sponsor of the event will be financially responsible for police services.

**Outside Events**
Events taking place outside must have limited access. Campus Police must be consulted during the early planning stage to design a plan to include setting up barricades to limit access to the event. Participants must enter at designated entryways where they will show their Davidson College ID and sign in any guests.

**Violations**
Davidson College expects all organizations to adhere to the guidelines outlined in this policy. In the event that sponsoring organizations fail to do so, they will be subject to postponement of their event and/or disciplinary action.