**Electronic Form 1098-T -- Online on Banner Self Service**

Davidson College is required by the IRS to furnish all students with tuition billings greater than scholarships/grants a Form 1098-T for each calendar year to be used in completing the payors’ annual tax returns. The Form 1098-T details the student’s tuition billings and scholarship/grant amounts for the year.

**The IRS has approved the use of electronic 1098-T statements. For 1098-T forms, instead of paper copies, Davidson College students may choose to receive their 1098-T online through the Banner Self Service system. Please read this entire Notice and provide your consent to receive all future 1098-T statements only in electronic format.**

Benefits of Receiving Form 1098-T Electronically

There are multiple benefits to receiving an electronic Form 1098-T:

* Earlier access to the Form 1098-T.
* No possibility a student’s Form 1098-T might be lost, stolen, delayed or misplaced by the U.S mail service or by the student, once received.
* Access is available at the same easy-to-use, secure web site at which a student can access his/her grade and class information.
* Access can be attained even if the student is not presently at his/her residence, for example, if participating in a study-abroad program.
* Multiple levels of security, including the student's ID number and personally chosen PIN number, protect all information within the Banner Self Service System.

Disclosure Notices

*A student who consents to receiving his/her Form 1098-T online will not receive a paper copy of the 1098-T. If a student does not consent, he/she will continue to receive a paper copy of the 1098-T. A student’s consent to receive his/her 1098-T form online will be valid for all subsequent tax years unless consent is revoked by the student.*

*A student who chooses to receive his/her Form 1098-T online can also receive a paper copy of the 1098-T by contacting the Controller’s Office at krharwood@davidson.edu. Request for a paper copy does not withdraw the student's consent for electronic delivery of future 1098-T statements.*

*A student who chooses to receive his/her Form 1098-T online can change his/her mind and withdraw consent for online delivery, either online or in writing. A student's withdrawal of consent will be effective on the date received and the Controller’s Office will confirm by e-mail with the student the effective date of withdrawal of consent. If consent is withdrawn, it will only be effective for those 1098-T statements not yet issued. Written notice to withdraw your consent may be sent to the following:*

*Controller’s Office, Student Accounts*

*209 Ridge Rd, Box 5000*

*Davidson, NC 28035-7162*

*E-mail:* [*krharwood@davidson.edu*](mailto:krharwood@davidson.edu)

*Students will be notified if any of the above contact information changes.*

*Students are responsible for providing current contact information to the Business office.*